



PECK PARK COMMUNITY CENTER

RECREATION ASSISTANTS
BASKETBALL/BASEBALL/FOOTBALL/SOFTBALL/SOCCER/VOLLEYBALL/SKATEBOARDING

AVAILABLE HOURS: Monday-Saturday/Up to 15-20 Hours/Schedule Varies

DESCRIPTION OF DUTIES:

- Exercise proper program safety practices and procedures while carrying out recreational program goals.
- Assist full-time recreation staff in planning, leading and supervising sports activities and events.
- Ability to interact with the public by providing a positive experience for all.
- Maintain and ensure code of conduct is followed by players, patrons, volunteers and officials.
- Ensure game rules are applied.
- Attend meetings and training sessions as required.
- Build and maintain positive working relationships with co-workers and the public using principles of good customer service.
- Communicate effectively verbally and in writing.
- Must be able to lift 10-25 lbs. for set-up and break down of sports equipment.

QUALIFICATIONS:

- Experience in sports programming
- Officiating experience preferred
- Computer literate and knowledge of MS Office and Google Suite
- Must be 18 years or older
- Van trained with a valid California driver's license preferred
- CPR/ First Aid Certified preferred (training will be provided)

TO APPLY: Fax or send resume to:

Briseli Borquez

peckpark.recreationcenter@lacity.org

LAST DAY TO APPLY: May 10, 2022

***Only selected applicants will be scheduled for an interview**