



Lou Caravella <louiscaravellaforpedro@gmail.com>

Department Guidance on April 19th Board agenda items

Gibson Nyambura <gibson.nyambura@lacity.org>

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Bcc: CentralSPNC@empowerla.org

Good afternoon Board members,

This is Department guidance on the April 19th Board meeting. Agenda Item #15 has the following motions:

- a. Motion Granting Port Committee Chair access to Early Notification System
- b. Motion Authorizing Port Committee Chair to sign and submit CIS' to the City
- c. Motion authorizing Port Committee Chair to deliver official positions offered to the City
- d. Motion limiting authority of DONE and CeSPNC Executive Board to remove motions from CeSPNC Agendas even if such motions are in direct conflict of
- e. Bylaws, Standing Rules, code of conduct or applicable law.

Please note the following for each:

- a. Only the City's Information Technology Agency can grant access to the City's Early Notification System, and ITA does not provide access to non-employees. If the motion refers to the authority to submit agendas to NC support for publication on ENS, then it is the board that decides who is allowed to submit agendas to NC support.
- b. Pursuant to Section 22.819 of the Los Angeles Administrative Code, "[T]he Neighborhood Council **board's formal position** shall be reduced to a Community Impact Statement filed with the City Clerk or a written Resolution."
- c. Section 22.819 also applies to official positions. In addition, Section 900 of the City Charter provides that "*Neighborhood councils* ... shall have an advisory role on issues of concern to the neighborhood. There is no reference to committees that serve in an advisory capacity *to the board*."
- d. The Department cannot recommend hearing a motion that would be "in direct conflict of" or otherwise violate the law, a BONC policy, your neighborhood council's bylaws, or standing rules.

The Department recommends that these items not be heard.

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Gibson Nyambura

Pronouns: he/him/his

Chief Equity Officer

Neighborhood Empowerment Advocate

Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Office | 213-978-1551 Cell | 818-374-9953 Fax | 213-978-1751

Email | EmpowerLA@lacity.org Web | www.EmpowerLA.org