



1840 S. Gaffey Street, Box 212, San Pedro, CA 90731 310-918-8650 [info@centralsanpedro.org](mailto:info@centralsanpedro.org)

**Twitter:** @CentralSPNC ~ **Instagram:** @CeSPNC ~ **Facebook:** CentralSanPedroNeighborhoodCouncil

Website: <https://centralsanpedronc.org/>

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**Stakeholder & Board Meeting Minutes**  
**Tuesday, August 17, 2021 at 6:30 p.m.**  
**Zoom Virtual Meeting**

Linda Alexander - Present  
James Preston Allen - Present  
Eugenia Bulanova - Present  
Lou Caravella - Present  
Matthew Garland - Present  
Stacey Golden - Present  
Gina Lumbruno - Present  
Ziggy Mrkich - Absent  
Richard Olivarez - Absent  
Matthew Quiocho - Present  
Emma Rault - appointed and not eligible to vote this meeting  
Karina Rettig - Present  
Vicky Rodriguez - Present  
Barbara St. John - Present  
David Winthrop Hansen - Present  
Maki Villacarillo - Absent

1. 6:30 p.m. Call to Order and Roll Call - There was a quorum of 9 board members at the beginning of the meeting, called to order by President Caravella.
2. President Caravella gave brief opening remarks.
3. President's Report - Caravella mentioned Civic University from the Department of Neighborhood Empowerment. In the immediate past weekend there was a best practices review session. Four council members can be appointed to attend Civic U.
4. Appointment of a Councilmember to fill a Vacant Seat on the Central San Pedro Neighborhood Council  
There were two candidates: Emma Rault and Sean Burke  
Each candidate introduced themselves. They talked about their interests in the community. Council members asked questions and listened to the responses from the candidates.  
**Emma Rault was appointed with 9 votes, (Allen, Bulanova, Garland, Golden, Lumbruno, Quiocho, Rettig, St. John and Winthrop Hansen)**

5. Vice President Update
  - a. Report and Request for Committee Referrals  
 Vice President Quiocho gave a report and encouraged the council to stay engaged and resilient. He talked about the nearby freeway project being under the jurisdiction of the California Department of Transportation (CalTrans).  
 The council asked several questions. Items might be taken up in future meetings for action.
  
6. Approval of July 2021 Meeting Minutes  
 Without objection President Caravella brought the item for a vote. **The minutes were approved with 10 yes (Alexander, Allen, Bulanova, Garland, Golden, Lumbruno, Quiocho, Rodriguez, St. John, Winthrop Hansen), 1 abstention (Caravella), 0 no and 1 not voting (Rettig)**
  
7. General Public Comment  
 Linda Alexander noted that she was appointed to a committee to discuss in-person and virtual meeting protocols for the neighborhood council system.  
 Matthew Garland reminded the council and stakeholders that they are a democracy and they should discuss things before taking actions.
  
8. Reports from Public Officials  
 Atziri Camarena from the Department of Neighborhood Empowerment talked about Civic U and suggestions for agendas. She is available to help with agenda formatting or questions.  
 Augie Bezmalinovich from the Los Angeles Harbor Department gave an update on the next Board of Harbor Commissioners meeting. He also mentioned the Berth 44 shipyard project progress.
  
9. Public Safety Reports
  - a. Port of Los Angeles Police - Stacey Creech attended and gave a few updates on crime statistics. Watch out for thefts in the community. Lock and secure belongings.
  
10. Digital Presentation by the Port of Los Angeles on the Connectivity Plan  
 Michael Cham from the Port of Los Angeles gave the presentation. He invited the neighborhood council and stakeholders to weigh in on this topic. Comments would be most beneficial if received before September.  
  
**Councilman Allen moved to appoint one representative and one alternate each from the Planning and Port Committees to be a part of the neighborhood council led committee, if it is to be formed to weigh in on port connectivity; Councilman Garland seconded the motion.**  
  
**The board got clarification on the topic and jurisdiction of any groups that might give feedback. Cham said that he is willing to receive comments from anyone.**  
**The motion passed with 8 yes (Allen, Garland, Golden, Lumbruno, Rettig, Rodriguez, St. John, Winthrop Hansen), 3 no (Alexander, Bulanova and Quiocho), 1 abstention (Caravella).**
  
11. Planning & Land Use Committee
  - a. The Chairman gave a report on planning and land use issues in the community. One phenomenon happening is one business will get an entitlement for a project; they will then

sell the entitlement to another company. The chairman indicated that this could be a problem because projects get held up.

12. Bylaws Committee General Report

a. Vice President Quioco gave a report regarding the Board of Neighborhood Commissioners proposed Code of Conduct changes.

**b. Motion to adopt letter opposing Board of Neighborhood Commissioners Code of Conduct (Letter Attached to these minutes).**

**Vice President Quioco moved and Councilman Allen seconded for the council to adopt a resolution of opposition on the Board of Neighborhood Commissioners Code of Conduct proposals.**

**The council discussed the need to protect council sovereignty and democratic processes.**

**The motion passed unanimously.**

13. Finance Committee Report

a. Approval of July 2021 Monthly Expenditure Report

**Treasurer Bulanova moved to approve the July 2021 Monthly Expenditure Report, seconded by Councilwoman Alexander. The motion passed with (Alexander, Allen Bulanova, Caravella, Garland, Golden, Lumbruno, Quioco, Rettig, Rodriguez, St. John, Winthrop Hansen)**

14. Port Committee

a. There was a discussion regarding Port Committee Chairmanship. There were two co-chairs chosen by the committee. Co-chair Anderson decided to instead be Vice Chair. There was a then a question about if the committee should re-agendize the choice of chair or not.

**b. A motion to request that the Port of Los Angeles produce an inventory of all historical buildings in its possession, and what actions (under the 2013 Master Plan) it has or is currently taking to protect and preserve them.**

**Councilman Allen brought the item before the council.**

**The council discussed the need to have a high quality letter and resolution.**

**There was a question on what the information would be used for.**

**The motion passed with 10 yes (Alexander, Allen Bulanova, Garland, Golden, Lumbruno, Rettig, Rodriguez, St. John, Winthrop Hansen), 1 no (Quioco), 1 abstention (Caravella).**

c. A motion to request for an accounting of China Shipping funds originally allocated for the Front Street project; a request for a study of ,or an RFP by, the Port and developer for a traffic impact plan of Interstate 110 Front Street exit; and to secure local artist design proposals for Swinford St. and Knoll Hill Drive retaining wall public art.

Allen brought the item before the council from the committee. The council inquired about the frequency of updates about inventory from the Port. The council also discussed the need for quality resolutions and letters.

**Treasurer Bulanova moved for the item to be referred back to committee;**

**Councilmember St. John seconded the motion. The motion to refer back passed with yes 6 yes (Alexander, Bulanova, Golden, Quioco, Rodriguez, St. John), 4**

no (Allen, Garland, Lumbruno, Winthrop Hansen), 1 not voting (Rettig).

- d. **A motion to request a full report on all toxic soil sites within the Port domain; to be sent to the Board of Harbor Commissioners.**  
**Councilman Allen brought the item before the council from committee. There was a discussion on what the council would do about the information and what other efforts of communication there are with the Port.**  
**The motion passed with 10 yes (Allen, Garland, Golden, Lumbruno, St. John, Winthrop Hansen), 4 no (Alexander, Bulanova, Rodriguez Quiocho, 1 abstention (Caravella) and 1 not voting (Rettig).**

15. Parks & Schools Committee Report

- a. **The Central San Pedro Neighborhood Council moves to support the Anderson Memorial Senior Citizen Center Park Advisory Board in their endeavor to change the designation to Community Center.**  
**Treasurer Bulanova brought the item before the council. There was general support for better services from, and more resources to, Anderson Park. The motion passed with 10 yes (Alexander, Allen, Bulanova, Garland, Golden, Lumbruno, Rettig, Rodriguez, St. John, Winthrop Hansen), 1 abstention (Caravella).**

16. Outreach Committee Report - Councilmember Golden asked for people to get involved and mentioned her activities to support outreach efforts.

17. Adjournment - President Caravella entertained a motion to adjourn, Allen moved and Caravella declared the adjournment through unanimous consent at 9:30 p.m.

Respectfully Submitted,  
Christian Louis Guzman

## RESOLUTION RE: AMENDMENTS TO THE CODE OF CONDUCT

**Whereas**, the Board of Neighborhood Commissioners has before it consideration of amendments to the Code of Conduct Policy, that are extreme, anti-democratic, and un-American, and

**Whereas**, these amendments include the following:

“If a Board Member or Committee Member is *alleged* to have violated either the City’s Workplace Equity Policy or the Commission’s Code of Conduct, the Department, with written approval from the General Manager, may immediately suspend the Board Member or Committee Member for a period of up to 90 days.”

And,

**Whereas**, punitive action should never be based on an allegation and occur only following due process involving investigation and a hearing and provide the accused the right to a presumption of innocence and opportunity to mount a defense, and

**Whereas**, the following clause grants authority to arbitrarily impose suspensions at the sole discretion of an individual who is not accountable to anyone.

“The Department shall be the *sole decision-maker* with respect to a suspension. The Board Member or Committee Member *may not appeal* the suspension decision.”

And,

**Whereas**, this clause fails to provide adequate protections for the rights of individuals accused of misconduct and states that any board or committee member may be suspended *solely* on an allegation, and,

**Whereas**, this is a direct disenfranchisement of the voters who elected the board member and removing a board member without due process gives DONE the unilateral ability to overturn an election;

**Therefore, be it resolved** that:

The Central San Pedro Neighborhood Council expresses grave concern regarding proposed amendments to the Code of Conduct Policy submitted by the Department of Neighborhood Empowerment to the Board of Neighborhood Commissioners.

Be it further resolved that:

1. BONC is strongly advised to immediately withdraw consideration of the proposed amendments to the Code of Conduct;
2. In connection with future revisions of Neighborhood Council paperwork, DONE shall request the Neighborhood Councils appoint a group of representatives to consult with BONC, DONE and the City Attorney on an ad hoc basis;

3. An aggregate majority of those meeting shall at all times be Neighborhood Council board members;
4. The initial focus of this group shall be to develop and incorporate rules under the City's recently adopted Workplace Violence Policy into the existing Code of Conduct, including appropriate enforcement actions;
5. Discussion about incorporating the proposed Workplace Equity Policy shall be deferred until such a policy is formally adopted by the City, if at all;
6. Any amendments to the Code of Conduct must take into account varying degrees of conduct when considering suspension and appropriate penalties, if warranted;
7. At all times, policy should require that the minimum correction necessary to address any issue be used;
8. No person shall be suspended or otherwise penalized for that which is protected political speech;
9. No board member or Neighborhood Council affiliate shall be required to waive rights granted under the Constitution of the United States and the State of California, including but not limited to freedom of speech and assembly, probable cause and due process.