



Central San Pedro Neighborhood Council Monthly Profile

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Dear Central San Pedro Council leaders,

Dear NC Leaders:

My sincerest thanks and congratulations to all Neighborhood Councils for their dedication to completing the bylaws revision process in time to meet the Office of the City Clerk's Election Division's July 1, 2020 deadline. This was a tough job.

July begins the beginning of Fiscal Year 2020-2021. We are moving forward with the understanding that the 'new normal' is that change can be expected each day. With this in mind, we want to thank you for your patience during this accelerated three-month transition. It was and continues to be a transition into a form of grassroots dual democracy for the Neighborhood Council System. All operating paradigms have required modification and creating thinking. What remains unchanged is the Department's operational goals. The priority goal is to provide the best direct Neighborhood Council support possible to the elected leaders of the System.

The Leadership team has completed a reorganization of the manner in which direct neighborhood council support will be provided. There are 17 budgeted Neighborhood Empowerment Advocates positions in the Department's budget. Due to City budget cuts, we have fourteen people in those. Two of those are assigned full-time to support the City's disaster service work.

NEAs will each be assigned an average of 9 Neighborhood Councils to support. Modifications to our support of support for alliances and liaisons groups can be summarized by attending meetings on a quarterly basis in Fiscal Years 2020-2021. We will be available to support these active groups via email between meetings.

We are making an effort to work with NC leaders on their compliance with the mandatory Code of Conduct and Ethics trainings. These online *Cornerstone* trainings are accessible on approximately July 10, 2020. Individuals with Code of Conduct expired trainings as of May 31, 2020 will receive suspension letters from the Department, following Board of Neighborhood Commissioners [Code of Conduct Policy #2014-2](#). Reminder emails will be sent from the Division of Administration to leaders whose training will expire within the next 90 days. Assistance with accessing the online trainings can be requested by emailing rosters@empowerla.org

Please reach out to your NEA if you have any questions. Thank you.

Raquel Beltran

Department Administration

Canva subscriptions renewed; new templates debut in July

Subscriptions to graphic design app Canva for Neighborhood Councils have been renewed for the 2020-2021 fiscal year, so your NC's Canva account will be available through mid-June 2021. New virtual meeting outreach templates will be available in your Canva accounts soon, based on the graphics presented by marketing/social equity specialists Momentum at the Citywide Outreach Gathering on June 29th.

If your NC is not yet using your Canva account, please email our support team at Canva@EmpowerLA.org with your name and NC name, so we can get you started.

NC Direct Support Operations

We are excited to announce the start of our Civic Youth Leadership Academy (CYLA) again for this summer! This year's CYLA will be conducted via video-conferencing and will be held July 13, 20, 27 and August 3rd from 10 am - 12 pm. To apply and/or for more information, visit <https://empowerla.org/civicyouth>

We are also excited to announce the final round of parliamentary procedures training for the Neighborhood Council System for the year. The "Empower the Chair to Empower the Board" webinar will be held Monday, July 27 from 6 pm - 8 pm and are open to all participants of the Neighborhood Council System. The webinar training will cover: the different roles of an executive committee, how to utilize parliamentary procedures to effectively chair a meeting, and additional updates about running virtual NC meetings. To RSVP, visit <https://forms.gle/Tm5ahc9GxYR9ztLo8> or call (213) 978-1551.

As we receive feedback from the Neighborhood Council System, we continue to develop and share information related to virtual governance. The Department has purchased toll free numbers for Zoom. The toll free call-in numbers are: (833) 548-0276, (833) 548-0282, (877) 858-5257, and (888) 475-4499 and can be found under "copy invitation" after a webinar has been created. The toll free feature eliminates long-distance call charges for participants. However, other telephone charges may apply from a participant's phone carrier. For questions and/or feedback related to the EmpowerLA Virtual Governance system, please email: EVG@empowerla.org

NC Outreach and Elections

The EmpowerLA Outreach and Elections team held regional gatherings with NC outreach chairs. Momentum Solutions, led by Gabriela Torres and Pia Schiavo-Campo, presented draft outreach tools and tips to over fifty NC leaders. On June 29th, Momentum Solutions presented a final version of the tools We also took input on what and how the Department can support NCs in their outreach efforts. Given that we have a very limited budget compared to the last election cycle, it is important for us to prioritize our time and resources to help best support the NCs. To support NC Outreach efforts, the Department will be providing NCs with trainings on different outreach topics.

At the end of this month, the Department will be hosting a "Empowering Voices through Digital Content" webinar training. The webinar will teach board members the basics of video production, filming and editing. The webinar will also help NCs develop a "content plan" and how to promote videos on social media channels. After the webinar, we will ask Neighborhood Councils to submit self-filmed videos under a common theme, which will result in a final video product promoting the Neighborhood Council System.

NC Policy and Governmental Relations

Thank you to the Board of Neighborhood Commissioners for hosting special meetings via Zoom on Monday, June 22 and Monday, June 29 to discuss agenda items including many bylaw amendments. Over 100 Neighborhood Council board members and stakeholders participated in these special meetings. Thank you to

the many Neighborhood Council leaders for sharing best practices and also for your work and efforts on bylaws.

Please join us at the upcoming Board of Neighborhood Commissioners meeting on Monday, July 20 at 1 pm via Zoom. Topics to be discussed include updates on Department budget, staffing, and other operational matters, and discussion and possible action to form an ad hoc committee on IdeaScale.

Office of Community Engagement/Innovation:

- Appoint a Data Liaison

Don't forget to appoint data liaisons for your neighborhood Council. Once trained, Data Liaisons will be able to understand the organization of Open Data at the City of Los Angeles, use ArcGIS online (mapping tool) in order to create maps, adding, joining, enriching and filtering layers, using Living Atlas, Community Survey123 and create Webapps, create data visualizations for NC communication channels (website, social media, flyer), provide enhanced information to help NC board and committees to make decisions, provide data and ideas to nourish advocacy strategies and assist your neighborhood council in creating community survey. As most of the work of a Data liaison will be made using a computer, it is recommended to have its own computer (laptop or desktop). Having computer science skills or a taste to learn new software is recommended. Don't hesitate to inform your Neighborhood Empowerment Advocate once your Data liaison(s) is (are) designated. Reminder, a liaison is not necessarily a board member, it can be a stakeholder.

- Do you want to Volunteer with Hack For LA to design a Parking citation data analysis or to help angelenos identifying food pantry and hot meals locations?

Hack for LA is looking for volunteers: [Hack for LA](#) is a project of Code for America and is it's official Los Angeles chapter. It brings together civic-minded volunteers to build digital products, programs and services with community partners and local government to address issues in LA.

One of their team of volunteers currently wants to make it easier to view and make decisions in your neighborhood using parking citation data. Have you ever wondered where most of the parking tickets are issued in your neighborhood? How about where they are not, but maybe they should be? If you're interested in giving some direction on what questions you want answered, Hack For LA will build an app with it. Please contact: citizenengagement@hackforla.org to sign up.

Another team is working on compiling a list of food pantries and hot meal locations. The Hack for LA Food Oasis program has built a database gathering data from Non profits and government agencies and is partnering with volunteers to validate over 1500 listings and make that data freely available via easy export and a dedicated website. If you are interested in helping this project, contact Hack For LA today at citizenengagement@hackforla.org and therefore provide the most comprehensive information for people experiencing food insecurity to the greater LA area.

Social and Economic Inclusiveness and Equity Survey

As you know, Neighborhood Councils advocate on issues like homelessness, housing, land use, emergency preparedness, public safety, parks, transportation, and sustainability. They also provide local expertise and a local voice on the delivery of City services to their communities, most often through the Budget Advocates process.

On June 19, 2020, Mayor Eric Garcetti issued Executive Directive #27 to address racial equity in City government (read it at <http://tiny.cc/MayorExecutiveDirective27>.) Please share your personal thoughts about how the City of Los Angeles should allocate its budget, to better address issues of social and economic inclusiveness and equity in the community that you serve as a Neighborhood Council member.

While we would like you to speak from your perspective as a Neighborhood Council leader, this survey is for you to share your personal opinions as an individual board member. So please don't worry about repeating any official positions that your NC may already have taken regarding the City budget on this survey - unless, of course, your board's position represents your own personal opinions, as well.

Your feedback is anonymous. Results will be shared with Neighborhood Council members and City decision-makers at a future date, to inform and facilitate City budget discussions and planning. However, the data will only indicate which NC a respondent came from, and not the identity of the respondents.

*** Decisions are being made quickly so we urge you to please respond by July 13th at 11:59PM, Pacific Time (PT) ***

Thank you once again for completing this survey. Take it now at <https://forms.gle/NNJZtZHMNZBsQYwBA>

Account Balances, Community Impact Statements, Agendas, and Grievances

Click [here](#) for the Neighborhood Council Funding Dashboard to find your current account balance.

As of 7/10/2020, you have filed 14 Community Impact Statements, and 5 agendas have been posted for your Neighborhood Council for the current month.

As of 7/10/2020, 0 Grievances have been filed against your Neighborhood Council.

Please continue to next page to see your Board Member certification status, Expired or Missing Mandatory Trainings, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your current Board Members and their certification are as follows:

First Name	Last Name	Board Seat	Ethics Expiration	Funding Expiration	Code of Conduct Expiration
James	Allen	At Large Board Member	1/11/2022	9/30/2020	3/10/2022
Frank	Anderson	At Large Board Member	5/29/2022	9/19/2021	12/10/2021
Carrie	Scoville	At Large Board Member	6/11/2021	9/10/2021	9/10/2021
Matthew	Quioco	At Large Board Member	2/24/2022	2/24/2022	2/19/2022
Matthew	Garland	At Large Board Member	4/7/2022	9/19/2021	4/6/2022
Claricza	Ortiz	At Large Board Member	11/6/2021	1/8/2021	11/6/2021
Vacant Seat	Vacant Seat	At Large Board Member			
Maria	Couch	At Large Board Member	8/6/2021	9/19/2021	8/6/2021
Steve	Casares	At Large Board Member			
Vacant Seat	Vacant Seat	At Large Board Member			
Louis	Caravella	At Large Board Member	2/24/2022	2/24/2022	2/19/2022
Linda	Nutile	At Large Board Member	5/29/2022	9/19/2021	11/4/2020
Tamra	King	At Large Board Member	1/13/2022	6/2/2021	6/2/2021
Linda	Alexander	At Large Board Member	10/2/2021	7/16/2021	10/6/2021
Lisa	DeNiscia	At Large Board Member	11/29/2021	12/22/2021	12/22/2021
Eugenia	Bulanova	At Large Board Member	4/14/2022	3/21/2022	3/21/2022
Maki	Villacarillo	At Large Board Member	4/14/2022	4/15/2022	4/15/2022

Please submit any updates and changes to the roster to Rosters@EmpowerLA.org, including any Ethics Certifications.

Please continue to next page to see Expired or Missing Mandatory Trainings, your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Board Members with Expired or Missing Mandatory Trainings

To vote on Neighborhood Council funding items, Neighborhood Council board members must have current ethics training and funding training. The Neighborhood Council bylaws may also require these trainings to vote for nonfunding items as well. To serve on a board, Neighborhood Council board members must also have either read and signed a Code of Conduct or have watched the video. To complete these trainings, please click [here](#).

NOTE: in person and online ethics training must be a minimum of 2 hours. If you complete the ethics training online, please ensure that you take 2 hours to complete the training as we will not accept any certificates that show less than 2 hours.

The following board members below are missing one of these mandatory trainings. If updates are needed, please contact Rosters@EmpowerLA.org.

Board Members who have not completed the Funding training:

Funding - Eligibility to Vote on Financial Matters a. To be eligible to vote on any NC Expenditure, Financial Reports, and/or annual budgets, the board member must:

- Be an Elected, Appointed and/or Selected Board Member of the NC
- Be 18 years of age or older
- Have completed the California State Ethics Training Requirement for Local Officials (AB 1234)
- Have completed the online NC Board Member Funding Training and obtain a passing score of 70% on any test associated with the online course.

First Name	Last Name	Board Seat
Steve	Casares	At Large Board Member

Board Members with missing or expired Ethics Certificates :

ETHICS - All Board Members are bound by California State Law to take Ethics Training every two years. Take the online course, and send your certificate to Rosters@EmpowerLA.org . Ethics Training is a required for all Board Members

First Name	Last Name	Board Seat
Steve	Casares	At Large Board Member

Board Members who have not completed the Code of Conduct training or their certificate has expired:

CODE OF CONDUCT - All Board Members must read the Code of Conduct policy and [fill out this form](#) acknowledging that they have read and are aware of the policy.

First Name	Last Name	Board Seat
Steve	Casares	At Large Board Member

Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your cases for this month are:

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

Wednesday, July 1

6:30pm - Harbor Alliance of Neighborhood Council Meeting

Thursday, July 2

11:00am - check-in with Raben

Saturday, July 4

8:45am - Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting

10:00am - Los Angeles Neighborhood Council Coalition Meeting

Monday, July 6

7:00pm

Neighborhood Council Budget Advocates Meeting

Tuesday, July 7

6:00pm

Canceled - Board of Neighborhood Commissioners Meeting

Thursday, July 9

6:30pm

Valley Alliance of Neighborhood Councils Meeting

Saturday, July 11

10:00am

PlanCheckNC Meeting

Monday, July 13

10:00am

Civic Youth Leadership Academy

Wednesday, July 15

8:30am

Westside Regional Alliance of Councils Monthly Meeting

Thursday, July 16

6:30pm

South Los Angeles Alliance of Neighborhood Councils Meeting

Saturday, July 18

10:00am

Neighborhood Council Budget Advocates Meeting

Monday, July 20

10:00am

Civic Youth Leadership Academy

1:00pm

Board of Neighborhood Commissioners Regular Meeting

7:00pm

Alliance of River Communities (ARC)

Monday, July 27

10:00am - Civic Youth Leadership Academy

Existing Vendors for NCs

Web Service Providers:

NC's can use any Web Service Provider that is approved by their NC board. A contract may be required.

Translation (Written) Services:

Barbier International, Inc.

Contact: Daniel Sain, US Sales and Communications Director
(844) 824-0477, ext. 1106
translations@barbierintl.com or sales@barbierintl.com

Interpreters Unlimited, Inc.

Contact: Shamus Sayed, Chief Operating Officer
(800) 726-9891
info@interpreters.com

Key Translations International

Contact: Marlene Gomez, Owner
(714) 752-6761
mgomez@ktitranslations.com

Interpretation (Verbal) Services

Barbier International, Inc.

Contact: Daniel Sain, US Sales and Communications Director
(844) 824-0477, ext. 1106
translations@barbierintl.com or sales@barbierintl.com

Interpreters Unlimited, Inc.

Contact: Shamus Sayed, Chief Operating Officer
(800) 726-9891
info@interpreters.com

Temp Service Providers:

Apple One Employment Services

Contact: Wendy Diaz
(213) 787-2278
Wdiaz@appleone.com

Lloyd Staffing

Contact: Luly Santana
(562) 860-2555 Ext 101
LSantana@lloydstaffing.com

Partners in Diversity

Contact: Arlene Apodaca
(626) 793-0020
arlene.apodaca@p-i-d.biz

Bridgeway Temporary Staffing and Services Agency

Contact: Terrence Gomes
(310) 387-1374
info@btsasa.com

At work Personnel Services

Contact: Jennifer Rounds
(562) 222-4649
santafesprings@atwork.com

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling **213-978-1551** for assistance.

Thank you for all you do to Empower LA!