



CENTRAL SPNC Regular Board and Stakeholder Meeting
Tuesday, July 21, 2020
Remote Meeting

Minutes

1. **6:30 pm. Call to Order and Roll Call:** The meeting was called to order at 6:40 p.m. by President Carrie Scoville. There was a quorum with 14 Board Members, and approximately 15 stakeholders were present. Moment of silence in recognition of Pat Carroll.

Board Members	Roll Call/Attendance
Linda Alexander	Present
James Allen	Present
Frank Anderson	Present
Eugenia Bulanova	Present
Louis Caravella	Present
Steve Casares	Present
Charles Patrick Cooper	Elected
Maria Couch	Present
Lisa DeNiscia	Present
Matt Garland	Absent
Tamra King	Present
Linda Nutile	Present
Claricza Ortiz	Present
Matthew Quiocho	Present
Carrie Scoville	Present
Maki Villacarillo	Present
Vacant Seat	

2. **Opening Remarks, Recognition of Dignitaries, and Special Recognitions**
 - a. Ms. Scoville reviewed meeting procedures and recognized Nanette Barragan’s representative, Scott Strgacich.
3. **President’s Report**
 - a. Ms. Scoville commented about the loss of board member Pat Carroll. Board members offered tributes to Ms. Carroll. There will be a private tribute on Thursday, July 23rd, and her family hopes to have a public celebration later.
4. **Board Member Appointment**

Candidates:

 - a. Karen Wilkinson-Jurisic
 - b. **Charles Patrick Cooper**
 - c. Chris Rock
 - d. Robert (Bobby) Hernandez

Charles Patrick Cooper elected to fill the vacant board seat with 7 votes (Alexander, Allen, Anderson, Bulanova, Ortiz, Scoville, and Villacarillo), and Karen Wilkinson-Jurisic with 6 votes (Caravella, Casares, DeNiscia, King, Nutile, and Quiocho), 0 no, and 1 abstention (Couch).

5. Approval of June 16, 2020 Meeting Minutes

Motion by **Lisa DeNiscia** to approve the June 16, 2020 meeting minutes, second by **Linda Alexander**, and passed with 13 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, DeNiscia, King, Nutile, Ortiz, Quiocho, Scoville, and Villacarillo) 0 no, and 1 abstention (Couch),.

6. Public Comment on Non-Agenda Items

- a. Patricia Valladolid (Pvalladolid@century.org), the new director for One San Pedro, commented about their Transformation Plan for Rancho San Pedro which is now available on their website <https://onesanpedro.org/>.

7. Public Safety Reports

- a. **LAPD Acting Senior Lead Officer Dan Brown** for Office Pagulayan
 - i. Office Brown will be out for awhile.
 - ii. Officer Brown gave a brief overview of crime statistics for the area.
 - iii. Officer Brown answered questions from the board and stakeholders.
 - iv. Officer Brown's email address is 38616@lapd.online.
 - v. There are resources available on the LAPD website that include the ability to file a police report online at www.lapdonline.org/home/content_basic_view/60409.

8. Reports from Public Officials/Representatives

- a. **Presentation by Los Angeles Neighborhood Council Advice Division regarding the role of the City Attorney's Office.** Steve Houchin
 - i. Ellis Ruden gave a brief overview of her, Ruth Kwon's and Steve Houchin's background.
 - ii. Mr. Houchin is the Harbor Area NC representative.
 - iii. They reviewed resolution passed by CeSPNC regarding the same attorney representing NCs and DONE.
 - iv. To clarify their role as municipal council.
 - v. The City Attorney's client is the City as an entity.
 - vi. In their role as legal advisors, they do not make policy, they are advisors.
 - vii. All three of them advise NCs, DONE, and BONC, and City Clerk's Office regarding NC funding and elections.
 - viii. The representatives answered questions from the board and stakeholders.
- b. **Congresswoman Nanette Diaz Barragan's office** – Scott Strgacich, Special Assistant to Ms. Barragan
 - i. Mr. Strgacich gave a brief overview of his background.
 - ii. He deals primarily with port and labor issues.
 - iii. His email is Scott.strgacich@mail.house.gov.
 - iv. Mr. Strgacich answered questions from the board and stakeholders.
- c. **Assemblyman Patrick O'Donnell** – Hina Ahmad
 - i. Ms. Ahmad gave a brief legislative overview.
 - ii. Her email is hina.ahmad@asm.ca.gov.
 - iii. Ms. Ahmad answered questions from stakeholders.
- d. **Neighborhood Council Budget Advocates** – Danielle Sandoval and Claricza Ortiz, Region 12 Representatives
 - i. Ms. Sandoval commented that the Budget Advocates (BAs) held virtual regional town halls to elect region 12 Budget Advocates from the appointed Budget Representatives. Region 12 has three new BAs: Gina Hernandez (Wilmington), Claricza Ortiz (Central SP), and Danielle Sandoval (Harbor City).
 - ii. In the past the BAs have been asked why they are not brown acted – It was discussed at yesterday's BONC meeting.
 - iii. The BAs have been getting a lot of questions about The People's Budget – it was decided that the BAs would look at it in the next term.
 - iv. Mr. Ortiz gave a brief overview of recent BA meetings and actions.
- e. **Department of Neighborhood Empowerment (DONE)** – Julien Antelin, Director of Innovation
 - i. Mr. Antelin announced upcoming virtual events and training.
 - ii. He commented that the department has undergone a reorganization.
 - iii. The Department has posted CeSPNC's updated bylaws to its website and encouraged CeSPNC to post them on its website.

- iv. The fiscal year 2020-2021 administrative packet is available on their website.
- v. Save the date September 26th, for the virtual Congress of Neighborhoods.
- f. **Councilman Joe Buscaino's office** San Pedro Field Deputy, Ryan Ferguson – Not present
- g. **Port of Los Angeles** – Augie Bezmalinovich – Not present
- h. **Office of Mayor Garcetti** – Johanna Rodriguez, Harbor and Watts Area Representative – Not present

9. Reports from Board Liaisons – Pages 9 & 10 in packet written reports

- a. Appoint representative to the Neighborhood Council Sustainability Alliance. (Lisa Hart)
 - i. There were no volunteers for the position.
- b. Motion to appoint/designate a Data Liaison to Office of Community Engagement and Innovation (Lisa) – Eugenia Bulanova, Maria Couch, Lisa DeNiscia, Claricza Ortiz, Steve Casares, and Carrie Scoville appointed without objection.

10. Finance Committee – Linda Nutile, Treasurer

- a. Consideration of the following forwarded committee motions:
 - i. Motion to approve June 2020 Monthly Expenditure Report (MER).
 - ii. (Forwarded motions):
 - I. Approve allocation of \$1302.73 in carryover funds from FY 2019-2020.
 - II. Approve AppleOne Invoice #S8330102 in the amount of \$332.80.
 - III. Approve Design 10-8 Invoice #20193 in the amount of \$628.50.
 - IV. Approve purchase of name tags for board members from Wellington Signs and copies of Robert's Rules of Order not to exceed \$200.
 - V. Approve job description for minute-taker.

Central San Pedro Neighborhood Council is seeking an efficient, experienced note-taker for meetings. There are usually two meetings a month, in the evening, and they may last up to 3 hours. Promptness is necessary and required both in attendance and in production of notes. Preference will be given to applicants who live in the Harbor Area who express a vested interest in this community. Bi-literate in English and Spanish is preferred.

Motion by **Linda Nutile** to consent calendar and approve items 10.a.ii.I to 10.a.ii.IV., second by **Lisa DeNiscia**, and passed with 14 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, Scoville, and Villacarillo), 0 no, and 0 abstention.

- VI. Approve virtual meeting protocols for DONE-paid Zoom account.

Setting-up the Meetings:

- 1) Having regularly scheduled monthly meetings help - these can be arranged ahead of time and the Zoom link given to the Chair in the form of an agenda template at the beginning of each month.
- 2) Ad-hoc and Special Meetings should be organized with as much notice as possible, but no fewer than 24 hours before the posting deadline.
- 3) As of July 6, all agendas will include a toll-free access phone number.

Moderating the Meetings:

- 1) DONE is available to begin (moderate) any meeting of the Neighborhood Council.
- 2) In addition to DONE, two local appointees are also able to start (moderate) meetings.
- 3) Once meetings have been started, the controls of the host can be transferred over to the chair of the meeting to moderate the remainder of the meeting.

Role of Chair:

- 1) Given the new format of virtual meetings, every effort should be given to assist stakeholders in participating in our meetings - chairs should look at the attendee list and introduce them to the board members or give them an opportunity to introduce themselves, should they wish.
- 2) Reminders of how to "raise hand" should be given at the beginning of the meeting and periodically during the meeting. Participants should also "lower" their hand once selected to speak.
- 3) Translation services need to be organized ahead of time to help reach-out to non-English speaking stakeholders.

Posting of Recorded Meetings:

- 1) All Neighborhood Council meetings are recorded and the link to the recording is sent to Kristina to post on our website.
- 2) The introductory script should include information to let folks know that the meeting is recorded AND will be viewable online.

Introductory Script:

- 1) The purpose is to both welcome stakeholders as well as address concerns regarding technology issues.
- 2) Also includes a request to give meeting hosts some grace as we explore this new meeting platform.

3) We should include the website address/model the website to folks who want to access the meeting agenda and supporting documents.

Motion by **James Allen** to move item 10.a.ii.VI. to item 17. Bylaws Committee Report, second by **Lisa DeNiscia**, and failed with 2 yes (Allen and Anderson), 11 noes (Alexander, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), and 1 abstention (Scoville).

Motion from committee to approve virtual meeting protocols for DONE-paid Zoom account passed with 12 yes (Alexander, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), 1 no (Allen), and 1 abstention (Scoville).

11. Outreach and Communication Committee Report – Lou Caravella

- a. Approval of mailer. No draft yet available.
Motion by **Lou Caravella** to give the Outreach and Communication Committee the power to act to approve the mailer once the draft has been reviewed by board members, second by **Linda Nutile**, and passed with 14 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, Scoville, and Villacarillo), 0 no, and 0 abstention.
- b. Committee Updates and Report (Lou)
 - i. The committee will need a new officer/chair with the passing of Pat Carroll.
 - ii. Lou thinks there will be room in the mailer to add something regarding sustainability.
- c. Committee instructs Board to develop a plan for the CeSPNC to implement the objectives of the Mayor's Executive Order #27: Racial Equity in City Government.

12. Land Use and Planning Committee Report – Javier Gonzalez-Camarillo, Chair

- a. Motion to approve Community Impact Statement regarding the Landmark Tree Program (Council File # 20-0720).

RE: Community Impact Statement in SUPPORT of City Council File 20-0720

The Central San Pedro Neighborhood Council requests that the following Community Impact Statement be added to the above-referenced Council File regarding the Landmark Tree Program.

We support the creation of a Landmark Tree Program in the city, for trees with environmental, cultural, historic, botanic or other significance.

Landmark trees should include those in public and private land.

Trees in private property should be nominated by the property owner, the OFFICE OF City Forest Management or the ~~Forest Advisory Committee~~ URBAN FORESTRY DIVISION.

The program should have a clear process for the nomination and evaluation of trees, for protection and inclusion in the program.

Landmark trees should be cared for according to the city's Adopted Pruning Standards, and a permit should be required.

Motion from committee as amended ABOVE passed with 14 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, Scoville, and Villacarillo), 0 no, and 0 abstention.

- b. Update on Joint Planning and Land Use Committee Meeting on July 16, 2020.

13. Port Relations Committee Report – Frank Anderson, Chair

- a. Mr. Anderson commented that the Public Access Improvement Plan (PAIP) fund is on hold as port revenues are down 30%.
- b. At the Joint Land Use and Planning meeting they asked the port to bring up the community projects.
- c. The Town Square Promenade project work continues.
- d. The Public Market project is in the permitting phase.

14. Public Safety and Transportation Committee Report – Frank Anderson, Interim Chair

- a. Letter of Support to Capt. Mastick and CIS CF #20-0600 re: LAPD Presence at Bridge Home.

Dear Captain Mastick,

The Public Safety and Transportation Committee appreciates the commitment of two LAPD officers which are to be present **24/7** around the area of the Bridge Home located at 407 N. Beacon St. as discussed numerous times with the community. We understand the LAPD is expecting budget changes and we want you to consider the following issues:

Whereas, the San Pedro Bridge Home is a "~~no-barrier~~ **LOW-BARRIER**" homeless shelter (whereby no initial background check is required),

Whereas, some residents are struggling with addiction, mental and/or physical illnesses

~~Whereas, residents of the Bridge Home have no curfew,~~

Whereas, local gang-activity is well-documented in the neighborhood,

Whereas, the Bridge Home is located in a well-established residential community,

It is resolved that the committee supports the funding of two officers from LAPD who patrol 24/7 surrounding the Bridge Home area for at least three years, as promised by the Mayor and Council Members.

Motion by **Linda Nutile** to amend the motion **AS NOTED ABOVE**, second by **Tamra King**, and passed with 13 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), 0 no, and 1 abstention (Scoville).

Motion from committee as amended passed with 13 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), 0 no, and 1 abstention (Scoville).

b. Letter to CD15, DBSS, and DWP regarding improved street lighting

Regarding:

A. Oliver and Sepulveda from Centre to Mesa

B. Alley lights on existing wood poles from West Amar St. to 1st St.

Whereas, LAPD Harbor Division Captains Oreb & McManus have both stated that good lighting is the best crime prevention, and

Whereas, the new San Pedro Bridge Home at 407 N. Beacon is a "~~no-barrier~~ **LOW-BARRIER**" homeless shelter for 100 residents, without initial background checks, and

Whereas, additional street & alley lighting was approved by CD15 months ago, there are still dark streets & alleys in the residential area west of the Bridge Home, from N. Palos Verdes to N. Gaffey St. & from W Sepulveda to W Amar Sts.,

Be it resolved that CeSPNC supports LED street bulbs along W Sepulveda & W Oliver Sts., from Centre to Mesa Sts. & installation of additional alley lights on existing wood poles, **WHICH MAYBE EXTENDED**, from N Palos Verdes to Gaffey Sts.; First to W Amar Sts..

Motion by **Linda Nutile** to amend the motion **AS NOTED ABOVE**, second by **Tamra King**, and passed with 13 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), 0 no, and 1 abstention (Scoville).

Motion from committee passed with 13 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), 0 no, and 1 abstention (Scoville).

15. Homelessness Committee Report – Linda Nutile and Tamra King as Co-Chairs

To view all written reports included in the agenda package please go to

<https://centralsanpedronc.org/agenda-supporting-documents-for-4-14-20/>

a. Update on opening of "The Bridge Home".

ABH was officially opened on Monday, July 6. Mayor Garcetti and Councilmember Buscaino attended. The Beacon House is providing 3 meals a day to residents. Pedro Pet Pals is assisting with the animals to ensure they are evaluated by a vet and given appropriate vaccinations. A video tour of the facility is available on our website

b. Update on County Shelter.

The shelter is at capacity with 40 clients. Two clients have already been placed into housing. All county health department protocols regarding COVID-19 are being respected (temperatures taken daily, social distancing, masks are required) and testing occurs on Friday morning. Pedro Pet Pals has been very helpful with caring for the dogs at the shelter. They are a 501(c)(3) and welcome donations. A request for the following items are appreciated: laundry detergent, shampoo, bars of soap, plastic razors, lotion, toothbrush, toothpaste, and deodorant.

c. Update on opening of "The Navigation Center".

Operated by the Volunteers of America, the Navigation Center opened on July 1. Pictures of the facility are available on our website. The program manager, Amanda Brear, attended the committee meeting and discussed their storage facility protocols and availability of two on-site case managers

d. Approval of letter regarding street sweeping.

To: The Bureau of Street Services,

Having received numerous requests from community members, the Central San Pedro Neighborhood Council requests that the neighborhood encompassed by Gaffey St. and Pacific as well as 4th St. and Bonita St. begin to receive street sweeping services as soon as possible.

We look forward to hearing from you soon regarding this request.

Motion from committee passed with 13 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), 0 no, and 1 abstention (Scoville).

- e. Approval of flyer “Resources for People Experiencing Homelessness”. To view the draft flyer please go to the [agenda page](#) of the CeSPNC website.

<https://centralsanpedronc.org/calendar/cespnc-monthly-board-stakeholder-meeting-5/>.

Motion from committee passed with 13 yes (Alexander, Allen, Anderson, Bulanova, Caravella, Casares, Couch, DeNiscia, King, Nutile, Ortiz, Quiocho, and Villacarillo), 0 no, and 1 abstention (Scoville).

16. Parks Committee Report

- a. Announcement of vacancy of committee chair.

Motion by **Linda Alexander** to adjourn, second by **Linda Nutile**, and passed with 10 yes (Alexander, Anderson, Bulanova, Casares, Couch, DeNiscia, King, Nutile, Ortiz, and Villacarillo), 3 noes (Allen, Caravella, and Quiocho), and 1 abstention (Scoville).

17. Bylaws Committee Report – James Allen, Chair

- a. Motion to ratify Bylaws as amended and approved by BONC.
- b. Motion to approve Standing Rules as amended and passed by committee.
- c. Clarification of members of the Bylaws Committee.
- d. Discussion regarding Terminal Island becoming a shared asset with Wilmington Neighborhood Council.

18. Ad hoc Committee Reports

- a. Community Impact Statement Committee (Lisa)
- b. New Board Member Committee (Linda N.)

19. Update the meeting calendar and committee members list (pages 6 and 7) from the Board Learning Session Report. (Linda N.)

- a. 22

20. Adjournment – The meeting was adjourned at 9:55 p.m. The next regular meeting will be Tuesday, August 18, 2020 at 6:30 p.m.

Respectfully submitted,
Sheryl Akerblom for CeSPNC