



Please note: These are the Agenda Items for consideration at the CeSPNC Board and Stakeholder meeting to be held on Tuesday, July 21. Items may be adopted, amended, tabled, or not adopted by the entire board at that time.

### **Liaison Appointments**

#### **#9b: Data Liaison Description**

Once trained, Data Liaisons will be able to understand the organization of Open Data at the City of Los Angeles, to use ArcGIS online (mapping tool) in order to create maps, adding, joining, enriching and filtering layers, to use Living Atlas, Community Survey123, to create Webapps and to create data visualizations for NC communication channels (website, social media, flyer) by providing enhanced information to help NC board and committees to make decisions, provide data and ideas to nourish advocacy strategies and to assist your neighborhood council in creating community surveys. As most of the work of a Data liaison will be made using a computer, it is recommended to have its own computer (laptop or desktop). Having computer science skills or a taste to learn new software is recommended. Don't hesitate to inform your Neighborhood Empowerment Advocate once your Data liaison(s) is (are) designated. Reminder, a liaison is not necessarily a board member, it can be a stakeholder.

### **Finance Committee**

**#10aiiA:** Approve allocation of \$1302.73 in carryover funds from FY 2019-2020.

\$628.20 ~ Outreach for 10-8 Designs (masks)

\$674.53 ~ Election

**#10aiiE:** Discuss and approve job description for minute taker.

Central San Pedro Neighborhood Council is seeking an efficient, experienced note-taker for meetings. There are usually two meetings a month, in the evening, and they may last up to 3 hours. Promptness is necessary and required both in attendance and in production of notes. Preference will be given to applicants who live in the Harbor Area who express a vested interest in this community. Bi-literate in English and Spanish is preferred.

**#10aiiF:** Discuss and approve virtual meeting protocols for DONE-paid Zoom account.

#### **Setting-up the Meetings:**

- 1) Having regularly scheduled monthly meetings help - these can be arranged ahead of time and the Zoom link given to the Chair in the form of an agenda template at the beginning of each month.
- 2) Ad-hoc and Special Meetings should be organized with as much notice as possible, but no fewer than 24 hours before the posting deadline.

3) As of July 6, all agendas will include a toll-free access phone number.

Moderating the Meetings:

- 1) DONE is available to begin (moderate) any meeting of the Neighborhood Council.
- 2) In addition to DONE, two local appointees are also able to start(moderate) meetings.
- 3) Once meetings have been started, the controls of the host can be transferred over to the chair of the meeting to moderate the remainder of the meeting.

Role of Chair:

- 1) Given the new format of virtual meetings, every effort should be given to assist stakeholders in participating in our meetings - chairs should look at the attendee list and introduce them to the board members or give them an opportunity to introduce themselves, should they wish.
- 2) Reminders of how to "raise hand" should be given at the beginning of the meeting and periodically during the meeting. Participants should also "lower" their hand once selected to speak.
- 3) Translation services need to be organized ahead of time to help reach-out to non-English speaking stakeholders.

Posting of Recorded Meetings:

- 1) All Neighborhood Council meetings are recorded and the link to the recording is sent to Kristina to post on our website.
- 2) The introductory script should include information to let folks know that the meeting is recorded AND will be viewable online.

Introductory Script:

- 1) The purpose is to both welcome stakeholders as well as address concerns regarding technology issues.
- 2) Also includes a request to give meeting hosts some grace as we explore this new meeting platform.
- 3) We should include the website address/model the website to folks who want to access the meeting agenda and supporting documents.

**Outreach & Communication Committee Report**

**#11c:** Committee instructs Board to develop a plan for the CeSPNC to implement the objectives of the Mayor's Executive Order #27: Racial Equity in City Government. (in packet)

**Planning, Land Use, & Public Works Committee**

**#12a:** Motion to approve Community Impact Statement regarding the Landmark Tree Program (Council File # 20-0720).

RE: Community Impact Statement in SUPPORT of City Council File 20-0720

The Central San Pedro Neighborhood Council requests that the following Community Impact Statement be added to the above-referenced Council File regarding the Landmark Tree Program.

We support the creation of a Landmark Tree Program in the city, for trees with environmental, cultural, historic, botanic or other significance.

Landmark trees should include those in public and private land.

Trees in private property should be nominated by the property owner, the City Forest Management or the Forest Advisory Committee.

The program should have a clear process for the nomination and evaluation of trees, for protection and inclusion in the program.

Landmark trees should be cared for according to the city's Adopted Pruning Standards, and a permit should be required.

### **Public Safety & Transportation Committee**

**#14a:** Letter of Support to Capt. Mastick and CIS CF #20-0600 re: LAPD Presence at Bridge Home.

Dear Captain Mastick,

The Public Safety and Transportation Committee appreciates the commitment of two LAPD officers which are to be present around the area of the Bridge Home located at 407 N. Beacon St. as discussed numerous times with the community. We understand the LAPD is expecting budget changes and we want you to consider the following issues:

Whereas, the San Pedro Bridge Home is a "no-barrier" homeless shelter (whereby no initial background check is required),

Whereas, some residents are struggling with addiction, mental and/or physical illnesses

Whereas, residents of the Bridge Home have no curfew,

Whereas, local gang-activity is well-documented in the neighborhood,

Whereas, the Bridge Home is located in a well-established residential community,

It is resolved that the committee supports the funding of two officers from LAPD who patrol 24/7 surrounding the Bridge Home area for at least three years, as promised by the Mayor and Council Members.

**#14b:** Letter to CD15, DBSS, and DWP regarding improved street lighting.

Regarding:

- A. Oliver and Sepulveda from Centre to Mesa
- B. Alley lights on existing wood poles from West Amar St. to 1st St.

Whereas, LAPD Harbor Division Captains Oreb & McManus have both stated that good lighting is the best crime prevention, and

Whereas, the new San Pedro Bridge Home at 407 N. Beacon is a "no barrier" homeless shelter for 100 residents, without initial background checks, and

Whereas, additional street & alley lighting was approved by CD15 months ago, there are still dark streets & alleys in the residential area west of the Bridge Home, from N. Palos Verdes to N. Gaffey St. & from W Sepulveda to W Amar Sts.,

Be it resolved that CeSPNC supports LED street bulbs along W Sepulveda & W Oliver Sts., from Centre to Mesa Sts. & installation of additional alley lights on existing wood poles from N Palos Verdes to Gaffey Sts.; First to W Amar Sts..

### **Committee on Homelessness:**

**#15a:** Update on opening of "A Bridge Home"

- a. ABH was officially opened on Monday, July 6. Mayor Garcetti and Councilmember Buscaino attended. The Beacon House is providing 3 meals a day to residents. Pedro Pet Pals is assisting with the animals to ensure they are evaluated by a vet and given appropriate vaccinations. A video tour of the facility is available on our website.

**#15b:** Update on County Shelter

- b. The shelter is at capacity with 40 clients. Two clients have already been placed into housing. All county health department protocols regarding COVID-19 are being respected (temperatures taken daily, social distancing, masks are required) and testing occurs on Friday morning. Pedro Pet Pals has been very helpful with caring for the dogs at the shelter. They are a 501(c)(3) and welcome donations. A request for the following items are appreciated: laundry detergent, shampoo, bars of soap, plastic razors, lotion, toothbrush, toothpaste, and deodorant.

**#15c:** Update on opening of "The Navigation Center"

- c. Operated by the Volunteers of America, the Navigation Center opened on July 1. Pictures of the facility are available on our website. The program manager, Amanda Brear, attended the committee meeting and discussed their storage facility protocols and availability of two on-site case managers.

**#15d:** Approval of letter regarding street sweeping.

To: The Bureau of Street Services,

Having received numerous requests from community members, the Central San Pedro Neighborhood Council requests that the neighborhood encompassed by Gaffey St. and Pacific as well as 4th St. and Bonita St. begin to receive street sweeping services as soon as possible.

We look forward to hearing from you soon regarding this request.

**#15e:** Approval of flyer “Resources for People Experiencing Homelessness” - (in packet)

#### **Bylaws & Standing Rules Committee:**

**#17a:** Motion to ratify Bylaws as amended and approved by BONC. (in packet)

**#17b:** Motion to approve Standing Rules as amended and passed by committee. (not received as of 9am on 7/18/20)

**#17d:** Discussion regarding Terminal Island becoming a shared asset with Wilmington Neighborhood Council. (in packet)

#### **Ad Hoc - Community Impact Statement Committee**

This ad hoc committee was created in order to establish a Community Impact Statement administrative process for the Central San Pedro Neighborhood Council (CeSPNC). The CeSPNC approved the creation of this committee at the Stakeholder & Board Meeting on March 10, 2020.

The issues that are monitored for potential Community Impact Statements align with the nine priorities that were established at the Board Learning Session on February 29, 2020, and the CeSPNC committees and board liaisons monitor these issues. However, all board members are encouraged to monitor issues and to write Community Impact Statements. Stakeholders are also encouraged to monitor issues and to request that the Board file Community Impact Statements on specific issues.

To that end, an email will be sent to stakeholders and board members explaining why monitoring issues is beneficial to our community and how to monitor issues. There will be instructions on how to sign up to receive documents that enable monitoring to happen easily and what to look for in these documents. These documents include City Council Agendas,

City Council Motions, and Council and Committee Referral “Hot Sheets.” We will also post a “how to” video with this information and to demonstrate the process.

CeSPNC committees are requested to discuss the monitoring of the Board’s priorities at their next committee meeting. The Board priorities will guide which issues the committees monitor for potential Community Impact Statements depending on the nature of the specific committee.

CeSPNC committees are also requested to designate at least one person to monitor issues and to let Lisa De Niscia know who has been designated so that if necessary she can assist them with the process.

Finally, after a Community Impact Statement is approved by the Board, the President will assign it to a filer (there are five) so that it can promptly be submitted on the City Clerk’s site.

### **Ad Hoc - New Board Member Materials**

New Board Members shall receive a Name Tag (from Wellington Signs), Copy of Robert's Rules of Order Book, NC Bling (Hand Sanitizer, Phone Stand, Pens etc.)

Binder containing: A history of DONE and NCs, Our Bylaws, Our Standing Rules, A copy of the Fiscal Year Admin Packet and Most recent budget report, Guidance on State and City conflict of interest (PDF file), Robert's Rules "cheat sheet" from the board learning session, Board Learning Session Final Report with Committee Information, Trainings for DONE: <https://empowerla.org/nctrainings/>, Board Member Expectations, Parliamentary Procedures, Agendas – An Overview 2014, Brown-Act,, Updated Roster of Board members with contact info (from Kristina), Place to keep a print out of completed trainings Community Impact Statements, how to file and example of recent filings, City Organization Chart

### **Reports from Liaisons**

#### 1. Arts (Eugenia Bulanova)

At the Arts District Board Meeting held on July 9<sup>th</sup>, the Board discussed their financial report, as this is the end of the fiscal year, ongoing street art maintenance, and upcoming events. The Board closed the year with nearly \$40,000 in their account. The month of June brought \$228 in contributions. Currently the Board is 50% below their fundraising goal but still stable in their finances.

For the maintenance of street art such as murals, the Board is planning on using \$6,000 of its funds and is expecting a \$9,400 grant from CD15 for the upkeep of art on 25 DOT boxes. The Board will work with their interns on cataloguing all the DOT boxes and documenting needed restorations. The Board is trying to work with original artists to do all the needed renovations to the art pieces.

A New Mural is expected to appear on the Car Wash on Gaffey Street (formerly Jerzy Boyz Car Wash). The project is currently in the rendering stage; no specific theme was requested for this mural; it is up to the artist's vision.

The 1<sup>st</sup> Thursday Art Walk is currently offering a Zoom tour which is called Armchair Art Walk. It is being held at 6:00 pm every 1<sup>st</sup> Thursday of the month. The link is available on the Arts District's website and Facebook page as well as through email invitations sent to the current mailing list. To get access you have to get a free ticket here <https://www.eventbrite.com/e/armchair-artwalk-tour-tickets-105300223804> The Armchair Art Walk consists of 3 interviews with artists presenting their exhibitions or performances. There will be a month long celebration in August honoring what would have been Charles Bukowski's 100th birthday.

## 2. Community-Police Advisory Board (Linda Nutile)

At the monthly CPAB meeting on July 17, South LA Traffic Officer Andrew Rose discussed some local changes in traffic and Senior Lead Officers from the Harbor Area gave updates of their community.

- From Officer Rose: While the total number of accidents are down, the severity of the accidents are up, mostly due to an increase in speed. He described the process of how communities can request speed bumps (contact the Senior Lead Officer of the area or his office at 323-421-2588).
- Also discussed with the Communications Division was the dramatic increase in phone calls to the non-emergency phone number regarding fireworks. 15,147 calls were fielded. While the special city complaint website on fireworks was removed on July 6, residents who want to register a complaint regarding fireworks may continue to do so anonymously at <https://crimestoppers.ca/send-a-tip/>. They are aware that wait times for the non-emergency number is an issue and a new phone system will soon be available to address this concern. Lack of staff is also an issue.
- Violent crime in our community is down, but theft of and from autos remains an issue. Residents are encouraged to keep their car doors locked at all times, not to leave their key FOBs inside their vehicle, and remove anything from sight that might be a target of a thief (purses, phones, electronics etc.)
- Finally, a total of 18,000 prisoners will be released from state prisons by the end of August. Some were released in the spring already. . The exact number returning to the Harbor Area is not known yet.

## **Items from Board Members & Stakeholders:**

- 1) Update the meeting calendar and committee members list (pages 6 and 7) from the Board Learning Session Report. (Linda N.) - (in packet)