



Central San Pedro Neighborhood Council Monthly Profile

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Dear Central San Pedro Council leaders,

Dear Neighborhood Council Leaders:

We hope you had a heartwarming Thanksgiving Holiday. Last week, the Department shared the Proposed Fiscal Year 2020-2021 Proposed Budget to our Department newsletter distribution list. Two digital versions of the budget are available on the Empower LA website home page at <https://empowerla.org>. If you haven't subscribed, please be sure to do so to receive information about current events. The Proposed Budget is built on feedback provided during the GM Listening Tour. It includes feedback from Department staff, Neighborhood Councils, and City Council offices. The priority is to provide improved NC direct support which is central to our four operational goals. As the City budget deliberation process evolves, we will be answering questions and considering the ongoing feedback you all continue to provide. Also, our Department newsletter will be on hiatus for the holidays, so our last issue before the end of 2019 will be December 20th. After the beginning of the year, our newsletter will continue to be published on Fridays, but will be moving to a biweekly publication schedule, beginning with the first issue of the New Year, which will come out on Friday, January 10, 2020.

Your commitment to the Neighborhood Council System is appreciated.

Citywide Campaigns

[LA's Green New Deal](#) moves our City into the launch of 2020's "Decade of Action!" This plan calls for bold targets, including the achievement of planting 90,000 trees by 2021, reaching 100% renewable energy by 2045, and creating 400,000 green jobs by 2050. As the new Chair of C40, a network of 94 of the world's megacities committed to addressing climate change, Mayor Garcetti is leading LA by example through several initiatives such as the recent approval of Eland, the largest solar and energy storage project in the US, and the establishment of the first-ever Mayor's Youth Council on Climate Action.

How NCs can participate

- Be an advocate through the [Neighborhood Council Sustainability Alliance](#) (NCSA.) If your NC has yet to join the NCSA, consider appointing a person (board-member or stakeholder) to join.
- With rainy season in full-swing, [weigh in on the Flood Preparedness Survey](#) in order to help the City's Department of Public Works reduce the adverse impacts of flood hazards.

Department Administration

Neighborhood Empowerment is pleased to present the [Department's 2020-2021 Budget Proposal](#). The Department is submitting a Proposed Budget for FY 2020-21 of \$5,529,958 with a 64.9% (\$2,176,477) increase from the Department's Approved FY 2019-2020 budget. This budget ask focuses on (1) continuing the development of the Office of Community Engagement, (2) expanding the administrative support for

Neighborhood Councils and Department to handle the increased and varied workload, and (3) increasing the influence of under-served populations in the Neighborhood Council system. Many thanks to our budget team, Armando Ruiz, Julien Antelin, Semee Park, Tom Soong, Mike Fong, Kyle Stone, Erricka Peden, and Man-Qin He for their work in writing the budget proposals and to our creative team, Sevak Paramazian, Ann-Marie Holman, and Grace Kim for the wonderful design! The budget proposal now goes to the Mayor's Office and CAO for review and hearings before the Mayor releases his proposed budget on April 20, 2020. After that, the City Council's Budget and Finance Committee will make their recommendations on any changes in order to approve the budget by May 2020.

NC Direct Support Operations

As we approach the holidays this month, if your Neighborhood Council plans to cancel or reschedule your regular Board and/or committee meetings, remember to post a “cancellation notice” following the Board of Neighborhoods Commissioners [Agenda Posting Policy](#). The “cancellation notice” can be the agenda with “cancelled” prominently displayed and should also indicate which meeting is being cancelled and when it would have occurred.

As this year comes to a close, please take time to review your Neighborhood Council bylaws. Per [The Plan for a Citywide System of Neighborhood Councils, Article II.4](#), Neighborhood Councils shall be as independent, self-governing and self-directed as possible; Neighborhood Council bylaws establish rules to reflect its own governance, operations and administrative structure. Each Neighborhood Council’s bylaws are uniquely tailored (see all 99 [NC Bylaws here](#)) and the Department provides a [Bylaws Template](#) as a guide, only requiring the table of contents to be uniform within the Neighborhood Council System.

With the deadline to submit bylaw amendments closing on April 15, 2020, if your Neighborhood Council is intending to make amendments, please be sure to refer to Article XIII in your bylaws for your Neighborhood Council’s process. All proposed bylaw amendments will need to be submitted to the Department for review and approval; and the Board must review and approve the amendments, as an official action of the Board, prior to submission. Please be sure to also submit a completed [Bylaws Amendment Application](#) and the proposed amended language, preferably through the Track Changes tool in Microsoft Word. If your Neighborhood Council is proposing boundary adjustments and/or board structure changes, approval by the Board of Neighborhoods Commissioners is required, which can extend the Department’s final approval process by a few more weeks.

City Clerk Funding

When credit card transactions and required receipts are reviewed and the transaction is red-flagged for a particular reason, the reason for the red flag will need to be addressed by your NC's cardholder by the time the Monthly Expenditure Report is scheduled to be generated, normally by the 5th business day of the following month. If the red flag is not addressed, then the MER will not generate. When uploading any required or supporting documentation in the Funding System portal, please be sure of the following: 1) Documents uploaded should not contain any sensitive personally identifying information. These include

personal phone numbers and addresses, personal email addresses, social security numbers, etc, which may compromise someone's privacy. Please review documents and redact any information of this nature which may appear on them before uploading to the Funding System portal. 2) Documents uploaded cannot be password-protected. Password-protected documents will prevent Monthly Expenditure Reports from generating and your Funding Program staff will not be able to open the documents for review.

NC Outreach and Elections

We had a great turnout for our NC Census Liaisons meeting. Many neighborhood councils were represented and ideas were shared. The Mayor's Census team gave an overview on what it means to be a Census Goodwill Ambassador and how neighborhood councils can partner with the census count. One goal is for NCs is to create their own census outreach events or use their existing events to promote census information. As the holidays approach, this is a good time to start agendaizing expenditures for upcoming holiday events. Holiday events are great opportunities to capture critical masses of people so you can sign people up for your database. We are looking to schedule an outreach gathering for outreach chairs to discuss outreach ideas best practices to engage stakeholders. Also, know that the City Clerk has a pool of funds available to support your translation and interpreter service needs. Funding is limited and available on a first-come first-served basis.

NC Policy and Governmental Relations

Please join us at the upcoming Board of Neighborhood Commissioners meeting on Monday, December 16 at 1 pm at Los Angeles City Hall located at 200 North Spring Street Room 1050, Los Angeles, CA 90012. Agenda items include discussion and possible action regarding training for the neighborhood council board members. Discussion may include creating policies for mandated leadership and conflict resolution for board members and candidates. In addition, the Board of Neighborhood Commissioners will be hosting town hall meetings on creating policies for mandated leadership and conflict resolution for board members and candidates.

Department Office of Community Engagement/Innovation

This is a new section of your monthly profile! The goal is to provide you useful information regarding innovation. In the coming months, we will be able to share more information about the Office of Community Engagement (OCE), its goals and how it will benefit the neighborhood councils system. We will also inform you about the new digital tools that will be made available to you and the public and how it can help you in your outreach or your decision-making process. For the month of December, we want to offer you the opportunity to provide input in a new city project: the **creation of a digital photo archive of images** of your neighborhood. The Office of Finance and Information Technology Agency (ITA) are working on a new project to support small businesses across the City of LA. Through funding from the Innovation Performance Commission, the Rebrand LA project is designed to help 300 small businesses, 20 per Council District, participate in LA's digital economy through creating a vibrant digital presence via a website and brand development in website Build-A-Thon workshops. In addition to website and brand development support for small businesses, the project will include the creation of a digital photo archive of images from your area. These images will become part of

stock photography that can be used by the City family, **including neighborhood councils** and will reflect the rich diversity of our LA communities. Because nobody knows your neighborhood better than you, we welcome your expertise on the identification of key neighborhood landmarks to include in this new photo archive. To do so, don't hesitate to share your ideas here: <http://tiny.cc/ClickClack>. We will then communicate this list of locations to photographers that will go all over the City to capture the images. Thank you in advance for your help!

City Clerk Election Administration

The City Clerk retains election materials for a period of 90 days after the certification of your NC's election results. Your Board can pick up the Stakeholder Registration Forms (excluding any stakeholder documentation) for at-poll voters, Candidate Filing Records (excluding candidate documentation), and ballots cast at the polls. In order to retrieve these documents, your Board must designate an individual to pick up these materials. That individual must then contact the City Clerk to schedule a time to retrieve the documents. If you have questions about this process, please contact our office at (213) 978-0444 or email us at clerk.electionsnclacity.org. Thank you.

Did you know?

This year we celebrate the Neighborhood Council system 20th birthday! The Neighborhood Council system was created to connect LA's diverse communities to City Hall by an amendment to the City Charter established in 1999. Since LA's Neighborhood Council system was established to help City decision makers account for the diversity of people and perspectives within each of the City's communities, each Council was given the ability to choose its own bylaws and operating procedures.

Account Balances, Community Impact Statements, Agendas, and Grievances

Click [here](#) for the Neighborhood Council Funding Dashboard to find your current account balance.

As of 12/12/2019, you have filed 0 Community Impact Statements, and 5 agendas have been posted for your Neighborhood Council for the current month.

As of 12/12/2019, 0 Grievances have been filed against your Neighborhood Council.

Please continue to next page to see your Board Member certification status, Expired or Missing Mandatory Trainings, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your current Board Members and their certification are as follows:

First Name	Last Name	Board Seat	Ethics Expiration	Funding Expiration	Code of Conduct Expiration
Carrie	Scoville	At Large Board Member	6/11/2021	9/10/2021	9/10/2021
Claricza	Ortiz	At Large Board Member	11/6/2021	1/8/2021	11/6/2021
Frank	Anderson	At Large Board Member	7/6/2018	9/19/2021	6/30/2019
James	Allen	At Large Board Member	12/13/2019	6/30/2020	8/24/2019
Jane	Castillo	At Large Board Member	12/11/2019	9/25/2020	11/27/2019
Jeffrey	McBurney	At Large Board Member	7/5/2020	1/8/2021	7/18/2020
Khixaan	Obioma-Sakhu	At Large Board Member	7/9/2021	4/30/2021	7/12/2021
Louis	Caravella	At Large Board Member	11/18/2021	6/30/2020	11/18/2021
Maria	Couch	At Large Board Member	8/6/2021	9/19/2021	8/6/2021
Matthew	Garland	At Large Board Member	3/4/2020	9/19/2021	1/9/2020
Cathy	Familathe	At Large Board Member		12/9/2021	12/9/2021
Linda	Alexander	At Large Board Member			10/6/2021
Tamra	King	At Large Board Member		6/2/2021	6/2/2021
Olivia	Serna	At Large Board Member			
Patricia	Carroll	At Large Board Member	8/6/2021	8/8/2021	8/8/2021
Linda	Nutile	At Large Board Member	11/4/2020	9/19/2021	11/4/2020
Lisa	DeNiscia	At Large Board Member	11/29/2021		11/29/2021

Please submit any updates and changes to the roster to Rosters@EmpowerLA.org, including any Ethics Certifications.

Please continue to next page to see Expired or Missing Mandatory Trainings, your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Board Members with Expired or Missing Mandatory Trainings

To vote on Neighborhood Council funding items, Neighborhood Council board members must have current ethics training and funding training. The Neighborhood Council bylaws may also require these trainings to vote for nonfunding items as well. To serve on a board, Neighborhood Council board members must also have either read and signed a Code of Conduct or have watched the video. To complete these trainings, please click [here](#).

NOTE: in person and online ethics training must be a minimum of 2 hours. If you complete the ethics training online, please ensure that you take 2 hours to complete the training as we will not accept any certificates that show less than 2 hours.

The following board members below are missing one of these mandatory trainings. If updates are needed, please contact Rosters@EmpowerLA.org.

Board Members who have not completed the Funding training:

Funding - Eligibility to Vote on Financial Matters a. To be eligible to vote on any NC Expenditure, Financial Reports, and/or annual budgets, the board member must:

- Be an Elected, Appointed and/or Selected Board Member of the NC
- Be 18 years of age or older
- Have completed the California State Ethics Training Requirement for Local Officials (AB 1234)
- Have completed the online NC Board Member Funding Training and obtain a passing score of 70% on any test associated with the online course.

First Name	Last Name	Board Seat
Linda	Alexander	At Large Board Member
Olivia	Serna	At Large Board Member
Lisa	DeNiscia	At Large Board Member

Board Members with missing or expired Ethics Certificates :

ETHICS - All Board Members are bound by California State Law to take Ethics Training every two years. Take the online course, and send your certificate to Rosters@EmpowerLA.org. Ethics Training is a required for all Board Members

First Name	Last Name	Board Seat
Frank	Anderson	At Large Board Member
Jane	Castillo	At Large Board Member
Cathy	Familathe	At Large Board Member
Linda	Alexander	At Large Board Member
Tamra	King	At Large Board Member
Olivia	Serna	At Large Board Member

Board Members who have not completed the Code of Conduct training or their certificate has expired:

CODE OF CONDUCT - All Board Members must read the Code of Conduct policy and [fill out this form](#) acknowledging that they have read and are aware of the policy.

First Name	Last Name	Board Seat
Olivia	Serna	At Large Board Member

Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your cases for this month are:

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

Monday, December 2

7:00pm

Neighborhood Council Budget Advocates Meeting

Tuesday, December 3

6:00pm

Board of Neighborhood Commissioners Meeting

Wednesday, December 4

6:30pm

Harbor Alliance of Neighborhood Council Meeting

Saturday, December 7

8:45am

Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting

10:00am

Los Angeles Neighborhood Council Coalition Meeting

Thursday, December 12

6:30pm

Valley Alliance of Neighborhood Councils Meeting

Saturday, December 14

10:00am

PlanCheckNC Meeting

Monday, December 16

1:00pm

Board of Neighborhood Commissioners Regular Meeting

7:00pm

Alliance of River Communities (ARC)

Wednesday, December 18

8:30am

Westside Regional Alliance of Councils Monthly Meeting

Thursday, December 19

6:30pm

South Los Angeles Alliance of Neighborhood Councils Meeting

Saturday, December 21

10:00am

Neighborhood Council Budget Advocates Meeting

Wednesday, December 25

Holiday

Saturday, December 28

10:00am

Neighborhood Council Emergency Preparedness Alliance Meeting

Existing Vendors for NCs

Web Service Providers:

NC's can use any Web Service Provider that is approved by their NC board. A contract may be required.

Temp Service Providers:

Apple One Employment Services

Contact: Wendy Diaz
(213) 787-2278
Wdiaz@appleone.com

Lloyd Staffing

Contact: Luly Santana
(562) 860-2555 Ext 101
LSantana@lloydstaffing.com

Partners in Diversity

Contact: Arlene Apodaca
(626) 793-0020
arlene.apodaca@p-i-d.biz

Bridgeway Temporary Staffing and Services Agency

Contact: Terrence Gomes
(310) 387-1374
info@btsasa.com

At work Personnel Services

Contact: Jennifer Rounds
(562) 222-4649
santafesprings@atwork.com

Translation Services:

Languages 4 You

(818) 720-7105

Continental Interpreting Services

(800) 201-7121

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling [213-978-1551](tel:213-978-1551) for assistance.

Thank you for all you do to Empower LA!