



Central San Pedro Neighborhood Council Monthly Profile

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Dear Central San Pedro Council leaders,

Dear Empowerment LA Leaders,

I am ending the calendar year having completed a little over three months of service. Most importantly, the decade ended with the Department enthusiastic and ready for the New Year. We have revised job descriptions, updated customer service procedures, and realigned support for alliances and NC liaisons. We are also building innovative data portals dashboards to support your policy and engagement work. With 55 NCs visited on the Listening Tour we are on schedule to complete the tour on schedule by the end of February. Get ready to celebrate our 20th anniversary of Empowering LA in 2020. Happy New Year!

Citywide Campaigns

Winter homeless shelters are open now through Sunday, March 31, 2020. Individuals experiencing homelessness who are age 18+ and who can get bathe, dress, and get in/out of bed independently may walk in or get a ride from one of the pick-up locations to one of the LA Homeless Services Authority's winter shelters. See a list of pick-up times/locations as well as a list of shelters across Los Angeles County at <https://www.LAHSA.org/documents?id=2626-2019-2020-lahsa-winter-shelter-program-list.pdf>. You may also call (800) 548-6047 for assistance, or visit <https://www.lahsa.org/winter-shelter> for more info. Please note that other programs are available for families who need winter shelter: call 2-1-1 from any phone in LA County, or visit <https://www.211LA.org> to get family shelter services.

Department Administration

The Department's social media campaigns to promote the 2019 Neighborhood Council elections were featured in leading advertising publication Adweek, in journalist David Cohen's article on successful grassroots political marketing efforts on social media.

Is your NC thinking of advertising on social media? Check out the Adweek article, which includes a detailed overview of the techniques our team used to target areas that match Neighborhood Council boundaries, using the Facebook Custom Audiences tool: <https://www.adweek.com/digital/why-grassroots-political-organizations-rely-on-facebooks-ad-targeting/>

NC Direct Support Operations

2020 is an exciting year with the City's Primary Nomination and General Municipal Elections underway in March. Neighborhood Councils provide public forums for stakeholders to express their views and to help address issues in the community. [Here](#) is a helpful handout related to how neighborhood councils can be effective advocates to City decision makers. [Here](#) is a handout related to how neighborhood councils can discuss ballot measures while being mindful of legal restrictions regarding the proper use of public funds and resources.

City Clerk Funding

When credit card transactions and required receipts are reviewed and the transaction is red-flagged for a particular reason, the reason for the red flag will need to be addressed by your NC's cardholder by the time the Monthly Expenditure Report is scheduled to be generated, normally by the 5th business day of the following month. If the red flag is not addressed, then the MER will not generate.

When uploading any required or supporting documentation in the Funding System portal, please be sure of the following:

1) Documents uploaded should not contain any sensitive personally identifying information. These include personal phone numbers and addresses, personal email addresses, social security numbers, etc, which may compromise someone's privacy. Please review documents and redact any information of this nature which may appear on them before uploading to the Funding System portal.

2) Documents uploaded cannot be password-protected. Password-protected documents will prevent Monthly Expenditure Reports from generating and your Funding Program staff will not be able to open the documents for review.

NC Outreach and Elections

Hope you had an opportunity to have some great holiday events. Through your events, you were able to either recruit more stakeholders or sign stakeholders to your database. We will continue to work with the City's census team to ensure as many people in Los Angeles get counted. As the New Year approaches, it is not too soon to think about outreach for the 2020 elections. We are looking to schedule an outreach gathering for outreach chairs to discuss outreach ideas best practices to engage stakeholders.

NC Policy and Governmental Relations

Please join us at the upcoming Board of Neighborhood Commissioners meeting on Tuesday, January 7 at 6 pm in the South LA area. Location is TBD. Agenda items include discussion and possible action regarding training for the neighborhood council board members. Discussion may include creating policies for mandated leadership and conflict resolution for board members and candidates. In addition, the Board of Neighborhood Commissioners will be hosting town hall meetings on creating policies for mandated leadership and conflict resolution for board members and candidates.

The initial meeting of the LGBTQ+ Alliance will be Wednesday, January 15 at 6:30 pm at the Department of Neighborhood Empowerment Conference Room at Los Angeles City Hall located 200 North Spring Street Room 2005 LA 90012. Please don't forget to [RSVP](#)

Department Office of Community Engagement/Innovation

#DataLA

How many request of graffiti removal were made last month in your NC? What the percentage of the population speaks Spanish in your NC? Where can I find figures to support our advocacy strategy? Where should we organize community clean ups while doing outreach? The office of Community Engagement is

happy to announce that we will help you to answer all these questions and many more using data. There are billions of data available and no need to be a data scientist to use them and make data-driven decisions. Starting January 2020, we are organizing Data 101 workshops to help you identify where to find useful information and how to use it. No computer skills needed, no laptop needed! The first workshop will be held in South LA on Wednesday January 22nd from 6pm to 8pm at the Exposition Park - Dr. Mary McLeod Bethune Regional Library, 3900 S Western Ave, Los Angeles, CA 90062. Registration at: <https://www.eventbrite.com/e/introduction-to-community-data-registration-87826715069?aff=ebdssbdestsearch>

The Office of Community Engagement is also inviting each neighborhood council to designate up to 3 Data liaisons. Once trained, Data Liaisons will be able to understand the organization of Open Data at the City of Los Angeles, use ArcGIS online (mapping tool) in order to create maps, adding, joining, enriching and filtering layers, using Living Atlas, Community Survey123 and create Webapps, create data visualizations for NC communication channels (website, social media, flyer), provide enhanced information to help NC board and committees to make decisions, provide data and ideas to nourish advocacy strategies and assist your neighborhood council in creating community survey. As most of the work of a Data liaison will be made using a computer, it is recommended to have its own computer (laptop or desktop). Having computer science skills or a taste to learn new software is recommended. Don't hesitate to inform your Neighborhood Empowerment Advocate once your Data liaison(s) is (are) designated.

City Clerk Election Administration

In preparation of the upcoming 2021 NC Elections, the City Clerk - Election Division encourages Neighborhood Councils who want to make changes to their boundaries, board structure, method of verifying stakeholders, or **any other provision that may affect their elections, to do so by the bylaw review deadline.** Election Administrators are available to review proposed bylaw amendments and interpret how the revisions will impact the election if needed.

If you would like to consult with an Election Administrator, please contact our office at (213) 978-0444 or email us at: clerk.electionsnclacity.org and we will be happy to assist you.

Did you know?

The City of Los Angeles Department of Neighborhood Empowerment is the support agency for LA's Neighborhood Council system citywide. The Department is sometimes called "EmpowerLA" because of its stated mission to empower Angelenos through civic engagement and community advocacy, via the Neighborhood Council system and other outreach programs and initiatives. Over 16 workshops and 50 public hearings were held to discuss what ultimately became the *Plan for a Citywide System of Neighborhood Councils (Plan)*. The Plan was approved on May 25, 2001 by the City Council through an ordinance.

Account Balances, Community Impact Statements, Agendas, and Grievances

Click [here](#) for the Neighborhood Council Funding Dashboard to find your current account balance.

As of 1/9/2020, you have filed 0 Community Impact Statements, and 5 agendas have been posted for your Neighborhood Council for the current month.

As of 1/9/2020, 0 Grievances have been filed against your Neighborhood Council.

Please continue to next page to see your Board Member certification status, Expired or Missing Mandatory Trainings, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your current Board Members and their certification are as follows:

| First Name | Last Name | Board Seat | Ethics Expiration | Funding Expiration | Code of Conduct Expiration |
|-------------|--------------|-----------------------|-------------------|--------------------|----------------------------|
| Carrie | Scoville | At Large Board Member | 6/11/2021 | 9/10/2021 | 9/10/2021 |
| Claricza | Ortiz | At Large Board Member | 11/6/2021 | 1/8/2021 | 11/6/2021 |
| Frank | Anderson | At Large Board Member | 7/6/2018 | 9/19/2021 | 6/30/2019 |
| James | Allen | At Large Board Member | 12/13/2019 | 6/30/2020 | 8/24/2019 |
| Vacant Seat | Vacant Seat | At Large Board Member | | | |
| Jeffrey | McBurney | At Large Board Member | 7/5/2020 | 1/8/2021 | 7/18/2020 |
| Khixaan | Obioma-Sakhu | At Large Board Member | 7/9/2021 | 4/30/2021 | 7/12/2021 |
| Louis | Caravella | At Large Board Member | 11/18/2021 | 6/30/2020 | 11/18/2021 |
| Maria | Couch | At Large Board Member | 8/6/2021 | 9/19/2021 | 8/6/2021 |
| Matthew | Garland | At Large Board Member | 3/4/2020 | 9/19/2021 | 1/9/2020 |
| Cathy | Familathe | At Large Board Member | | 12/9/2021 | 12/9/2021 |
| Linda | Alexander | At Large Board Member | 10/2/2021 | 7/16/2021 | 10/6/2021 |
| Tamra | King | At Large Board Member | | 6/2/2021 | 6/2/2021 |
| Vacant Seat | Vacant Seat | At Large Board Member | | | |
| Patricia | Carroll | At Large Board Member | 8/6/2021 | 8/8/2021 | 8/8/2021 |
| Linda | Nutile | At Large Board Member | 11/4/2020 | 9/19/2021 | 11/4/2020 |
| Lisa | DeNiscia | At Large Board Member | 11/29/2021 | 12/22/2021 | 12/22/2021 |

Please submit any updates and changes to the roster to Rosters@EmpowerLA.org, including any Ethics Certifications.

Please continue to next page to see Expired or Missing Mandatory Trainings, your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Board Members with Expired or Missing Mandatory Trainings

To vote on Neighborhood Council funding items, Neighborhood Council board members must have current ethics training and funding training. The Neighborhood Council bylaws may also require these trainings to vote for nonfunding items as well. To serve on a board, Neighborhood Council board members must also have either read and signed a Code of Conduct or have watched the video. To complete these trainings, please click [here](#).

NOTE: in person and online ethics training must be a minimum of 2 hours. If you complete the ethics training online, please ensure that you take 2 hours to complete the training as we will not accept any certificates that show less than 2 hours.

The following board members below are missing one of these mandatory trainings. If updates are needed, please contact Rosters@EmpowerLA.org.

Board Members who have not completed the Funding training:

Funding - Eligibility to Vote on Financial Matters a. To be eligible to vote on any NC Expenditure, Financial Reports, and/or annual budgets, the board member must:

- Be an Elected, Appointed and/or Selected Board Member of the NC
- Be 18 years of age or older
- Have completed the California State Ethics Training Requirement for Local Officials (AB 1234)
- Have completed the online NC Board Member Funding Training and obtain a passing score of 70% on any test associated with the online course.

Board Members with missing or expired Ethics Certificates :

ETHICS - All Board Members are bound by California State Law to take Ethics Training every two years. Take the online course, and send your certificate to Rosters@EmpowerLA.org. Ethics Training is a required for all Board Members

| First Name | Last Name | Board Seat |
|------------|-----------|-----------------------|
| Frank | Anderson | At Large Board Member |
| James | Allen | At Large Board Member |
| Cathy | Familathe | At Large Board Member |
| Tamra | King | At Large Board Member |

Board Members who have not completed the Code of Conduct training or their certificate has expired:

CODE OF CONDUCT - All Board Members must read the Code of Conduct policy and [fill out this form](#) acknowledging that they have read and are aware of the policy.

Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your cases for this month are:

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

Wednesday, January 1

6:30pm

[Harbor Alliance of Neighborhood Council Meeting](#)

Saturday, January 4

8:45am

[Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting](#)

10:00am

[Los Angeles Neighborhood Council Coalition Meeting](#)

Monday, January 6

7:00pm

[Neighborhood Council Budget Advocates Meeting](#)

Tuesday, January 7

6:00pm

[Board of Neighborhood Commissioners Meeting](#)

Thursday, January 9

6:30pm

[Valley Alliance of Neighborhood Councils Meeting](#)

Saturday, January 11

10:00am

[PlanCheckNC Meeting](#)

Wednesday, January 15

8:30am

[Westside Regional Alliance of Councils Monthly Meeting](#)

Thursday, January 16

6:30pm

[South Los Angeles Alliance of Neighborhood Councils Meeting](#)

Saturday, January 18

10:00am

[Neighborhood Council Budget Advocates Meeting](#)

Monday, January 20

1:00pm

[Board of Neighborhood Commissioners Regular Meeting](#)

7:00pm

[Alliance of River Communities \(ARC\)](#)

Saturday, January 25

10:00am

[Neighborhood Council Emergency Preparedness Alliance Meeting](#)

Existing Vendors for NCs

Web Service Providers:

NC's can use any Web Service Provider that is approved by their NC board. A contract may be required.

Temp Service Providers:

Apple One Employment Services

Contact: Wendy Diaz
(213) 787-2278
Wdiaz@appleone.com

Lloyd Staffing

Contact: Luly Santana
(562) 860-2555 Ext 101
LSantana@lloydstaffing.com

Partners in Diversity

Contact: Arlene Apodaca
(626) 793-0020
arlene.apodaca@p-i-d.biz

Bridgeway Temporary Staffing and Services Agency

Contact: Terrence Gomes
(310) 387-1374
info@btsasa.com

At work Personnel Services

Contact: Jennifer Rounds
(562) 222-4649
santafesprings@atwork.com

Translation Services:

Languages 4 You

(818) 720-7105

Continental Interpreting Services

(800) 201-7121

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling [213-978-1551](tel:213-978-1551) for assistance.

Thank you for all you do to Empower LA!