



**CENTRAL SPNC Regular Board and Stakeholder Meeting**  
**Tuesday, May 12, 2020**  
**Remote Meeting**

**Minutes**

1. **6:30 pm. Call to Order and Roll Call:** The meeting was called to order at 6:38 p.m., by President Carrie Scoville. There was a quorum with 13 Board Members, and approximately 5 stakeholders present.

Board Members	Roll Call/Attendance
Linda Alexander	Present
James Allen	Present
Frank Anderson	Present
Eugenia Bulanova	Present
Louis Caravella	Present
Pat Carroll	Present
Maria Couch	Excused
Lisa DeNiscia	Present
Matt Garland	Absent
Tamra King	Present
Jeffry McBurney	Absent
Linda Nutile	Present
Claricza Ortiz	Present
Matthew Quiocho	Present
Carrie Scoville	Present
Maki Villacarillo	Present
Vacant Seat	

2. **President's Report**
  - a. Ms. Scoville reviewed meeting protocols, including that Linda Nutile will serve as moderator. She welcomed Secretary of State Alex Padilla and commented that she is proud of all the things the CeSPNC has accomplished.
  - b. She related that she received a call from Harbor Commissioner Diane Middleton. Commissioner Middleton was not aware of the monthly Port President's meeting or that CeSPNC had submitted to resolutions about the State of the Port address and asking for an audit of Port Properties for Safe Parking sites.
3. **Announce Vacant Board Seat** – There is a board vacancy. Please go to the CeSPNC website to apply.
4. **Appointment of Vice President** – Lisa DeNiscia appointed  
 Motion by **Linda Alexander** to appoint Lisa DeNiscia to serve as Vice President, second by **Linda Nutile**, and passed with 12 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNiscia, King, Nulite, Ortiz, Quiocho, Scoville, and Villacarillo) 0 no, 0 abstention, and 1 ineligible (Anderson).
5. **Approval of prior meeting minutes; April 14<sup>th</sup> regular meeting**

Motion by **Lisa DeNiscia** to approve the April 14, 2020 regular meeting minutes, second by **Pat Carroll**, and passed with 11 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNiscia, King, Nulite, Ortiz, Quiocho, and Villacarillo) 0 no, 1 abstention (Scoville), and 1 ineligible (Anderson).

**6. Public Comment on Non-Agenda Items**

- a. Diane Petrich Flowers commented regarding COVID-19, she is concerned about enforcement, particularly in Point Fermin Park and along Paso del Mar.
- b. Charles Copper, who applied for the vacant seat, gave a brief overview of his background.

**7. Public Safety Reports**

- a. **LAPD Acting Senior Lead Officer Pagulayan** – Unable to attend
  - i. There are resources available on the LAPD website that include the ability to file a police report on line at [www.lapdonline.org/home/content\\_basic\\_view/60409](http://www.lapdonline.org/home/content_basic_view/60409).
  - ii. His contact email is [40380@lapd.online](mailto:40380@lapd.online).

**8. Reports from Public Officials/Representatives**

- a. **Councilman Joe Buscaino's office** San Pedro Field Deputy, Ryan Ferguson
  - i. Mr. Ferguson gave a very brief report.
  - ii. See their weekly newsletter and postings on Facebook, Instagram, and Twitter for current information.
  - iii. A Bridge Home update: The Beacon Street location is 85% complete, and the Navigation Center is 80% complete. They may do a virtual ribbon cutting.
  - iv. Neighborhood Council Funding for next fiscal year was approved last week by the City Council, including rolling over unspent funds if encumbered by June 30, 2020.
  - v. Last Friday they did walk through of the community gardens and work is about 75% complete. There is no date for reopening yet.
  - vi. Mr. Ferguson answered questions from the board.
- b. **Port of Los Angeles** – Augie Bezmalinovich
  - i. The Port is open for business and all terminals are operating.
  - ii. The next Board of Harbor Commissioners meetings, on Zoom, will be Thursdays, May 21<sup>st</sup>, and June 4<sup>th</sup>, at 9:00 a.m. people can email or call in for public comment.
  - iii. The Public Access Investment Plan (PAIP) has not yet been presented to the Board of Harbor Commissioners so the public still has time to comment.
  - iv. Construction continues on the Town Square and Promenade.
  - v. All Port sponsored events have been cancelled for the remainder of the year.
  - vi. Mr. Bezmalinovich answered questions from the board.
- c. **Neighborhood Council Budget Advocates** – Danielle Sandoval, Region 12 Representative
  - i. Ms. Sandoval thanked the board for continuing to work. And gave a detailed report that included some of the following.
  - ii. The Budget Advocates have continued to work, however, now the White Paper is obsolete due to all of the COVID budget cuts.
  - iii. For next year's budget the mayor is proposing to reduce funding to neighborhood councils to \$32,000 each, a 10% reduction.
  - iv. For the city council Budget and Finance hearings, councilmember Paul Krekorian noticed all department that they will have to submit their comments by letter due to furloughs.
  - v. There will not be a Budget Day this year. Instead they will hold virtual meetings to elect area Budget Advocates, as the current terms end in June. The virtual meetings will be held on June 27<sup>th</sup> and 28<sup>th</sup>.
  - vi. Ms. Sandoval answered questions from the board.
- d. **Office of Mayor Garcetti** – Johanna Rodriguez, Harbor and Watts Area Representative
  - i. Ms. Rodriguez gave a very detailed report which included some of the following.
  - ii. See the Mayor's briefings, emails, and Facebook posts for updated information.
  - iii. The Safer at Home order is in its 8<sup>th</sup> week.
  - iv. Last week Wednesday both the City and County took steps to reopen certain business.
  - v. She gave an overview of COVID-19 statistics.

- vi. COVID19 testing locations: There are now locations with same or next day appointment slots, if you or someone you know is experiencing symptoms register here <https://lacovidprod.service-now.com/rrs>.
- vii. Relaxed Parking Rules Extended to May 15: There is no enforcement of street sweeping signs in residential streets, rush hour parking restrictions or non-metered time limits in commercial zones. There is no ticketing or towing of abandoned and oversized vehicles, vehicles with an expired registration, or with recently expired permit parking placards. For more information <http://ladot.lacity.org/coronavirus>.
- viii. Metro Bus Schedule Modifications: Starting this Sunday, the 19th, Metro will run a "Modified Sunday Schedule" seven days a week. No neighborhood will lose transit service, even if your bus ride may take a little bit longer. Metro will continue to provide bus and rail service to every community.
- ix. Ms. Rodriguez answered questions from board members.
- e. **Department of Neighborhood Empowerment (DONE)** – Julien Antelin, Director of Innovation
  - i. Mr. Antelin gave a brief report which included some of the following.
  - ii. He congratulated the board for the work you have done in the last 8 weeks.
  - iii. Reminder that Bylaw amendments are due by Friday. June 5<sup>th</sup>.
  - iv. Unspent funds that are encumbered by June 30, 2020 may be rolled over into next fiscal year.
  - v. He stated that an email has been sent regarding notification that pre-exhaustive efforts have been lifted.
  - vi. Mr. Antelin answered questions from the board.

**9. California Secretary of State Alex Padilla** – 2020 Census

- a. Mr. Padilla gave a very brief overview of his history in San Pedro.
- b. He gave a brief report about COVID-19.
- c. He commented that they are preparing for the November election. There will be voting by mail, drop boxes, and safe in person voting.
- d. He commented regarding the importance of the 2020 Census, and that there is still time to complete it.

**10. Finance Committee** – Linda Nutile, Treasurer

- a. Treasurer's Report
  - i. The Monthly Expenditure Report (MER) is balanced and accurate.
  - ii. She found out that Department of Neighborhood Empowerment (DONE) will be paying for online meeting translation services, though they need to allow 72 hours for people to request the services.
  - iii. Last month they voted to pay Andrew Menzes for audio services, however, the City Clerk denied it, as they did not recognize the "meeting". Additionally, the Clerk stated that Mr. Menzes did not have a signed city contract in place, accordingly, they would not accept the Board Action Certification (BAC) form.
  - iv. She has made some adjustments to the financial report, which she detailed.

**Motion** by **Linda Nutile** to consent calendar items 10.b., 10.c., 10.d and 10.h, second by **Linda Alexander**, and passed with 9 yes (Alexander, Bulanova, Caravella, Carroll, DeNiscia, King, Nulite, Quiocho, and Villacarillo) 1 no (Allen), 2 abstentions (Ortiz and Scoville), and 1 ineligible (Anderson).

**Motion** by **Linda Nutile** to approve the consent calendar as presented, second by **Linda Alexander**, and passed with 10 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNiscia, King, Nulite, Quiocho, and Villacarillo) 0 no, 2 abstentions (Ortiz and Scoville), and 1 ineligible (Anderson).

- b. Motion to approve April 2020 Monthly Expenditure Report (MER).
- c. Motion to approve payment of Invoice #4302020 to Port of Los Angeles High School in the amount of \$900.
- d. Motion to approve payment to Andrew Menzes for sound services rendered for the months of January 2020 (Inv. #137 - \$270), February 2020 (Inv.#138 - \$270), and March 2020 (inv. #139 - \$310).

- e. Motion to approve letter of referral to LA City Attorney to investigate the \$1,254 payment to Mina's Printing for the purchase of Adopt-A-Block materials.

Letter to the Office of the City Attorney to read: "In June 2019, a cardholder of our Neighborhood Council made a purchase of \$1,254 from Mina's Printer (see attached invoice and credit card receipt) for express use for the Adopt-a-Block program. The Council is uncertain if the printer furnished the items to the card holder and neither the printer nor the card holder (who is no longer on the council) has been willing to provide details of this transaction. We are asking the Office of the City Attorney to investigate this purchase and help us either obtain the merchandise or seek a refund."

Motion from committee passed with 8 yes (Alexander, Bulanova, Caravella, Carroll, DeNiscia, King, Nulite, and Quiocho) 1 no (Allen), 3 abstentions (Ortiz, Scoville, and Villacarrillo), and 1 ineligible (Anderson).

- f. Discuss 2020-2021 Budget Proposal. Item not considered.

- g. Motion to approve an amount not to exceed \$60 to purchase name tags for new board members from Wellington Signs.

Motion from committee passed with 10 yes (Alexander, Bulanova, Caravella, Carroll, DeNiscia, King, Nulite, Ortiz, Quiocho, and Villacarrillo) 0 no, and 2 abstentions (Allen and Scoville), and 1 ineligible (Anderson).

- h. Motion to approve moving the NC Agenda Setting Committee Meeting to the second Tuesday of each month and the Board and Stakeholder meeting to the third Tuesday of each month to allow time for the Office of the City Clerk to generate the Monthly Expenditure Report before the Agenda Setting Committee, effective June 2020.

#### **11. Land Use and Planning Committee Report – Javier Gonzalez-Camarillo, Chair**

- a. Update

- i. They have been working on a couple of Community Impact Statements (CIS's), one is below.
- ii. He just received a copy of the application for the proposed 625 S. Beacon Street/Green Onion residential project. It is proposed to have 281 units with 500 parking spaces.

- b. Motion to file a Community Impact Statement (CIS) for the parking lot at 6th and Mesa (CF 12-1549-S14).

Honorable City Council  
Los Angeles City Hall  
200 North Spring Street  
Los Angeles, CA 90012

RE: Community Impact Statement AGAINST City Council File 12-1549-S14

The Central San Pedro Neighborhood Council requests that the following Community Impact Statement be added to the above-referenced Council File regarding 500 South Mesa Street.

We understand that the City may soon issue an RFP to remove the parking lot at 500 South Mesa Street in San Pedro and replace it with some sort of development.

Currently, there is no meaningful plan for adequate parking for residents and visitors in our downtown area, and there is no commitment to maintain any of our limited open space there. Until that happens, any potential development at this site will have a negative impact, and therefore, we oppose it.

The existing parking lot serves several important functions. On weekends, First Thursdays, Farmers Market days, and nights when there are events at the Warner Grand and Grand Annex, this parking lot allows 50 patrons and diners to park in a safe lot within a comfortable walking distance of their destination. In addition, this corner lot provides valuable open space in the heart of our downtown and has become the center for activity in the area.

The loss of the lot at 500 South Mesa Street would be compounded by the fact that another parking lot at 505 Center St., will be replaced with a future development and the loss of 80 parking spaces. Also, several multi-use medium-rise projects have recently been proposed or approved with reduced parking in the immediate area, such as:

- 420 W 9th – 56 Units with 33 parking spaces
- 336 W 7th – 32 Units with 31 parking spaces
- 511 S Harbor – 137 Units with 128 parking spaces

- 448 W 5th – 120 Units with 147 parking spaces

In addition, the City recently approved a contract for the rehabilitation of the Warner Grand Theater. One of the challenges of providing major programming at the Warner Grand is the lack of nearby parking.

Elimination of the 500 South Mesa Street lot is going in the wrong direction and contradicts the City's own ambitions for the future growth of our historic Warner Grand and our designation as a California Arts and Cultural District.

Erecting a structure and removing parking on this lot would not only eliminate much needed parking, but it would also remove a critical area for activities as well as alter the scale and identity of our downtown resulting in a less friendly, less livable downtown area, and potentially having negative consequences for small businesses.

We strongly urge you to reconsider the proposed RFP until a broader, more holistic plan for parking and open space is developed for our downtown.

Sincerely,

Javier Gonzalez-Camarillo, AIA

Chair, Planning and Land Use Committee

**Central San Pedro Neighborhood Council**

cc:

Councilmember Joe Buscaino

Councilmember Monica Rodriguez

Motion from committee passed with 11 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNiscia, King, Nulite, Ortiz, Quiocho, and Villacarillo) 0 no, 1 abstention (Scoville), and 1 ineligible (Anderson).

## **12. Committee on Homelessness Report** – Linda Nutile and Tamra King as Co-Chairs

To view all written reports included in the agenda package please go to

<https://centralsanpedronc.org/agenda-supporting-documents-for-4-14-20/>

- a. Update on County Shelter operations from Harbor Interfaith.
  - i. To view the full written reports of the latest meeting please go to <https://centralsanpedronc.org/calendar/cespnc-monthly-board-stakeholder-meeting-4-2020-05-12/>.
- b. Update on Bridge Home construction by Councilmember Buscaino's office.
  - i. To view the full written reports of the latest meeting please go to <https://centralsanpedronc.org/calendar/cespnc-monthly-board-stakeholder-meeting-4-2020-05-12/>.
- c. Update from the CD15 Working Group on Homelessness.
  - i. To view the full written reports of the latest meeting please go to <https://centralsanpedronc.org/calendar/cespnc-monthly-board-stakeholder-meeting-4-2020-05-12/>.
- d. Update on Navigation Center.
  - i. To view the full written reports of the latest meeting please go to <https://centralsanpedronc.org/calendar/cespnc-monthly-board-stakeholder-meeting-4-2020-05-12/>.
- e. Report on Project Roomkey.
  - i. This service is for individuals who need to be isolated, quarantine, or are vulnerable. The cost is to be reimbursed by FEMA.
  - ii. Harbor Interfaith Services will run the Beacon Street Bridge Home facility
  - iii. The committee will be hosting a Zoom meeting this month.
  - iv. To view the full written reports of the latest meeting please go to <https://centralsanpedronc.org/calendar/cespnc-monthly-board-stakeholder-meeting-4-2020-05-12/>.

## **13. Discussion of an amount not to exceed \$6,000 to produce and mail a dual language (English/Spanish) newsletter** – Carrie Scoville

Motion by **Carrie Scoville** to approve an amount not to exceed \$6,000 to produce and mail a dual language (English/Spanish) newsletter, second by **Linda Nutile**, and failed with 4 yes (Alexander, Carroll, Nulite, and Scoville) 6 noes (Allen, Bulanova, Caravella, King, Ortiz, and Quiocho), 2 abstentions (DeNiscia and Villacarillo), and 1 ineligible (Anderson).



14. **Motion to reallocate funds for fiscal year 2019-2020 Admin Packet** – Item not considered.

15. **Outreach and Communication Committee Report** – Pat Carroll, Chair

- a. Update
  - i. The committee met in April.
  - ii. They confirmed several new members.
  - iii. They approved the Community Impact Statement (CIS) on rollover funds.
  - iv. They discussed possible outreach by video since there is currently no physical outreach or events.
  - v. The website is now bi-lingual.
- b. The next meeting will be Wednesday, May 27<sup>th</sup>.
- c. Website Sub-Committee Report – Lou Caravella, Chair
  - i. Update
    - I. The website is looking great. Webmaster, Kristina Smith is doing a great job, check out the correspondence items.
  - ii. Motion to approve a letter to City Council requesting a resolution prohibiting the same City Attorneys from representing DONE and Neighborhood Councils.

**Resolution on Separate Legal Representation for DONE and Neighborhood Councils**

While the Department of Neighborhood Empowerment’s interests should be to support Neighborhood Councils, in practice, DONE pursues interests that often differ substantially from those of specific Neighborhood Councils and NCs generally.

DONE’s interests are often in direct conflict with those of a Neighborhood Council, particularly when the point of conflict escalates to the point of requiring attorney involvement. Therefore, having the same attorneys represent both parties may pose an irreconcilable conflict of interest.

At the Central San Pedro Neighborhood Council, matters of conflict have included such issues as

- Brown Act enforcement;
- data security and privacy standards;
- website accessibility and responsible password usage;
- vendor standards and compliance with Council resolutions;
- methods of handling potential conflicts of interest;
- labor and employment policies, fairness, and transparency;
- appropriate institution and execution of pre-exhaustive efforts;
- methods of addressing theft of Council funds or property; and more.

Therefore, be it resolved by the Central San Pedro Neighborhood Council that:

No city attorney may provide counsel to DONE and a Neighborhood Council simultaneously. A given attorney may represent one party or the other, but not both. There should be a one-year cooling off period.

We further request that a Council File be created to address this issue.

**Motion by Lou Caravella to approve a letter to City Council requesting a resolution prohibiting the same City Attorneys from representing DONE and Neighborhood Councils, second by James Allen, and passed with 7 yes (Allen, Bulanova, Caravella, DeNiscia, King, Nulite, and Villacarillo) 4 noes (Alexander, Carroll, Ortiz, and Quiocho), 1 abstention (Scoville), and 1 ineligible (Anderson).**

**Meeting adjourned at 10:00 p.m.**

- iii. Motion to approve a resolution on providing NCs with website security support and a complaint hotline.
- iv. The next meeting will be Wednesday, May 27<sup>th</sup>.

16. **Port Relations Committee Report** – Frank Anderson, Chair

- a. Update

17. **Public Safety Committee Report** – Frank Anderson, Interim Chair

- a. Update

18. **Bylaws Committee Report** – James Allen, Chair

a. Update.

**19. Parks and Recreation Committee Report** – Jeff McBurney, Chair

a. Update.

**20. Motion to approve appointment of Lou Caravella (Secretary), Javier Gonzalez-Camarillo (Planning and Land Use Chair), Lisa DeNiscia (CIS Adhoc Committee Chair), Pat Carroll (Outreach and Communications Officer), and Carrie Scoville (President) to file Community Impact Statements** – Lou Caravella

**21. Motion to approve a resolution and CIS (CF-20-0600) to cut the Department of Neighborhood Empowerment's (DONE's) operating budget by 20%** – Lou Caravella

**22. Reports from Board Liaisons**

a. Community Police Advisory Board (CPAB) – Linda Nutile

b. San Pedro Business Improvement District (PBID) – Linda Alexander

c. Los Angeles Neighborhood Council Coalition (LANCC) – Lou Caravella

**23. Adjournment** – The meeting was adjourned at 10:00 p.m. The next regular meeting to be announced.

Respectfully submitted,  
Sheryl Akerblom for CeSPNC