



**CENTRAL SPNC Regular Board and Stakeholder Meeting**  
**Tuesday, March 10, 2020**  
**Port of Los Angeles High School**  
**250 W. 5<sup>th</sup> Street, San Pedro, CA 90731**

**Minutes**

1. **6:30 pm. Call to Order, Pledge of Allegiance and Roll Call:** The meeting was called to order at 6:30 p.m., by President Maria Couch. There was a quorum with 13/15/16/14/12/10 Board Members, and approximately 10 stakeholders present.

<b>Board Members</b>	<b>Roll Call/Attendance</b>
Linda Alexander	Present
James Allen	Present
Frank Anderson	Present
Eugenia Bulanova	Seated
Louis Caravella	Present
Pat Carroll	Present
Maria Couch	Present left at 8:15 p.m.
Lisa DeNiscia	Present
Matt Garland	Present left at 8:40 p.m.
Tamra King	Present left at 8:35 p.m.
Jeffry McBurney	Excused
Linda Nutile	Present left at 8:30 p.m.
Khixaan Obioma-Sakhu	Present at 6:45 p.m. – left at 7:15 p.m.
Claricza Ortiz	Present left at 8:15 p.m.
Matthew Quicho	Present
Carrie Scoville	Present
Maki Villacarillo	Seated

2. **Opening Remarks** – President Maria Couch welcomed all.
3. **Board Member Reports**
  - a. James Allen commented that he attended the opening of the Los Angeles County Homeless Shelter on 8<sup>th</sup> and Beacon.
4. **Appointment of board members to fill vacant seats**  
 Motion by **Linda Nutile** to accept candidates Eugenia Bulanove and Maki Villacarillo, second by **James Allen**, and passed with 12 yes (Alexander, Allen, Caravella, Carroll, DeNiscia, Garland, King, Nulite, Obioma-Sakhu, Ortiz, Quicho, and Scoville), 0 no, and 2 abstentions (Anderson and Couch).
5. **Approval of prior meeting minutes; February 11<sup>th</sup> regular meeting**  
 Motion by **Pat Carroll** to approve the February 11, 2020 regular meeting minutes, second by **James Allen**, and passed with 11 yes (Alexander, Allen, Caravella, Carroll, DeNiscia, Garland, King, Nulite, Obioma-Sakhu, Quicho, and Scoville) 0 no, and 5 abstentions (Anderson, Bulanova, Couch, Ortiz, and Villacarillo)
6. **Public Comment on Non-Agenda Items** – None

## **7. Public Safety Reports**

- a. **LAPD Acting Senior Lead Officer Pagulayan** – Unable to attend
  - i. There are resources available on the LAPD website that include the ability to file a police report on line at [www.lapdonline.org/home/content\\_basic\\_view/60409](http://www.lapdonline.org/home/content_basic_view/60409).
  - ii. His contact email is [40380@lapd.online](mailto:40380@lapd.online).

## **8. Reports from Public Officials/Representatives**

- a. **Department of Neighborhood Empowerment (DONE)** – Julien Antelin, Director of Innovation
  - i. Mr. Antelin announced upcoming Census outreach events in San Pedro and Wilmington.
  - ii. He announced other upcoming events and answered questions from the board.
- b. **Port of Los Angeles** – Augie Bezmalinovich
  - i. The next meetings of the Harbor Board of Commissions will be Thursdays, March 19<sup>th</sup> and April 2<sup>nd</sup> at 9:00 a.m. at the Port Administration building.
  - ii. The port has a summer internship program. The deadline to apply is Friday, March 13<sup>th</sup>.
  - iii. He announced some upcoming events.
  - iv. For more information about the port go to [portoflosangeles.org](http://portoflosangeles.org).
  - v. Mr. Bezmalinovich answered questions from the board and stakeholders.
- c. **Office of Mayor Garcetti** – Johanna Rodriguez, Harbor and Watts Area Representative – Not present
- d. **Councilman Joe Buscaino's office** San Pedro Field Deputy, Ryan Ferguson – Not present

9. **Report on status of Department of Neighborhood Empowerment pre-exhaustive efforts** – Mr. Antelin commented that CeSPNC is relieved of Pre-Exhaustive Efforts and a letter to that effect will be sent.

## **10. Removal of board member Khixaan Obioma-Sakhu – pursuant to Central San Pedro Neighborhood Council Bylaws, Article V, Section 7 for being absent from more than half of Governing Board meetings in a 12-month period**

Motion by **Linda Nutile** to remove board member Khixaan Obioma-Sakhu pursuant to Central San Pedro Neighborhood Council Bylaws, Article V, Section 7 for being absent from more than half of Governing Board meetings in a 12-month period, second by **Matt Garland**, and passed with 8 yes (Alexander, Allen, Carroll, DeNiscia, Garland, Nulite, Quiocho, and Scoville), 3 noes (Obioma-Sakhu, Ortiz, and Villacarillo), and 5 abstentions (Anderson, Bulanova, Caravella, Couch, and King).

## **11. Censure of board member Maria Couch – pursuant to Central San Pedro Neighborhood Council Bylaws Article V, Section 8 for authorizing an expenditure without prior board approval** –

Motion by **Linda Nutile** to remove Censure of board member Maria Couch – pursuant to Central San Pedro Neighborhood Council Bylaws Article V, Section 8 for authorizing an expenditure without prior board approval, second by **James Allen**, and passed with 5 yes (Allen, Caravella, Carroll, Nulite, and Quiocho), 3 noes (Alexander, Bulanova, and Couch), and 6 abstentions (Anderson, DeNiscia, King, Ortiz, Scoville, and Villacarillo), 1 out of room (Garland), and 1 left meeting early (Obioma-Sakhu).

12. **Motion to remove board member Maria Couch as President of the Board** – President Maria Couch resigned as president and submitted her resignation in writing.

## **13. Motion to select a new President of the Board**

Carrie Scoville elected to serve as president with 11 yes (Alexander, Bulanova, Caravella, Carroll, Couch, DeNiscia, King, Nulite, Quiocho, Ortiz, and Scoville), and James Allen with 2 yes (Allen and Garland), 0 no, and 2 abstentions (Anderson and Villacarillo), and 1 left meeting early (Obioma-Sakhu).

Moved to item 15 without objection

## **14. Bylaws Committee Report** – James Allen, Chair

- a. **Second reading of proposed bylaw amendments and motion to approve.**

Board members may at times be unable to attend monthly committee meetings and/or monthly board meetings due to extenuating life circumstances. At the same time regular attendance and active participation by board members is vital towards maintaining the ability of the Board to serve its constituency. Therefore

Board members shall make every effort to contact the Secretary and relevant Co-Chairs via email or phone message prior to any absence.

Regardless of whether an absence is warranted, if a Board member misses three monthly Board meetings consecutively or six in a calendar year, the Board may institute a motion calling for that Board member to be removed. Such a motion shall be made and carried by majority vote, during a properly scheduled Board meeting, in accordance with all applicable Standing Rules, Bylaws and Roberts Rules of Order. An individual who has been removed from the Board for absenteeism would not be prohibited from participating in CeSPNC activities as a stakeholder should an individual wish to reapply for Board membership, they must wait a minimum of one year.

**Motion** by **Matthew Quiocho** to amend Section 7. Absences, as noted above, second by **Pat Carroll**, and failed with 1 yes (Quiocho), 6 noes (Alexander, Allen, Caravella, Carroll, DeNisica, and Villacarillo), 3 abstentions (Anderson, Bulanova, and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**Motion** to amend Section 7. Absences, second sentence '....calendar year, the Board shall MAY vote on that .....' passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**Motion** by **Linda Alexander** to amend Section 7. Absences, to add 'Should a removed Board member wish to reapply for Board membership, they must wait a minimum of one year', second by **Pat Carroll**, and failed with 7 yes (Alexander, Allen, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 3 abstentions (Anderson, Bulanova, and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**Motion** by **Linda Alexander** to amend Article XIII. AMENDMENTS, to remove the last 2 words from the end of sentence 4 '.....and approval.' and all of sentence 5 'No amendment shall be final and/or implemented until approved by the Department (DONE).', second by **Pat Carroll**, and passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**Motion** from committee as amended passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

- b. Motion to approve proposed amendments to the standing rules. Item not addressed.

#### 15. **Finance Committee** – Linda Nutile, Treasurer

a. Finance Committee Report

- i. Ms. Nutile thanked all who attended the learning session.
- ii. At The next board meeting she will have a draft of next year's budget.
- iii. They may not serve food at the next meeting due to corona virus concerns.
- iv. The next finance committee meeting will be Monday, March 16<sup>th</sup>.
- v. Comments about the issue with the current minute taker being unresolved.

Motion by **Linda Nutile** to consider items 15.b., 15.d.ii, 15.f, 15.g., and 24, as consent calendar, second by **Linda Anderson**, and passed with 8 yes (Alexander, Allen, Caravella, Carroll, DeNisica, King, Nulite, and Quiocho), 0 no, 2 abstentions (Anderson and Scoville), 2 ineligible (Bulanova and Villacarillo), 1 out of room (Garland), and 3 left meeting early (Couch, Omioma-Sakhu, and Ortiz).

b. Motion to approve February 2020 MER.

- c. Motion to approve the revised fiscal year 2019-2020 budget by transferring \$720.19 \$670.19 from new board member training AND \$79.81 FROM MINUTE TAKER to NPG.

**Motion** by **Linda Nutile** to amend the motion **AS NOTED ABOVE**, second by **Matthew Quiocho**, and passed with 8 yes (Alexander, Allen, Caravella, Carroll, DeNisica, King, Nulite, and Quiocho), 0 no, 2 abstentions (Anderson and Scoville), 2 ineligible (Bulanova and Villacarillo), 1 out of room (Garland), and 3 left meeting early (Couch, Omioma-Sakhu, and Ortiz).

**Motion** from committee as amended passed with 8 yes (Alexander, Allen, Caravella, Carroll, DeNisica, King, Nulite, and Quiocho), 0 no, 2 abstentions (Anderson and Scoville), 2 ineligible (Bulanova and Villacarillo), 1 out of room (Garland), and 3 left meeting early (Couch, Omioma-Sakhu, and Ortiz).

- d. Motion to approve NPG requests as follows:
  - i. Harbor Occupational Center in the amount of \$100 for their annual job fair  
**Motion** by **Linda Nutile** to amend to an amount not to exceed \$250, second by **Pat Carroll**, and passed with 7 yes (Alexander, Caravella, Carroll, DeNisica, King, Nulite, and Quiocho), 0 no, 3 abstentions (Anderson, Allen, and Scoville), 2 ineligible (Bulanova and Villacarillo), 1 out of room (Garland), and 3 left meeting early (Couch, Omioma-Sakhu, and Ortiz).  
**Motion** from committee as amended passed with 7 yes (Alexander, Caravella, Carroll, DeNisica, King, Nulite, and Quiocho), 0 no, 3 abstentions (Anderson, Allen, and Scoville), 2 ineligible (Bulanova and Villacarillo), 1 out of room (Garland), and 3 left meeting early (Couch, Omioma-Sakhu, and Ortiz).
  - ii. Shakespeare by the Sea in the amount of \$500 for materials
- e. Discussion of draft fiscal year 2020-2021 budget – Item not considered
- f. Motion to appoint Matthew Quiocho to the finance committee.
- g. Motion to accept Matt Garland’s resignation as chair of finance committee.
- h. Formerly item 24 – Motion to approve a letter of opposition to Mayor Eric Garcetti and City Council, regarding the action taken by the Department of Neighborhood Empowerment to removed temporary staff person Sheryl Akerblom

**16. Land Use and Planning Committee Report** – Javier Gonzalez-Camarillo, Chair

- a. Motion to file a Community Impact Statement (CIS) for the parking lot at 6th and Mesa (CF 12-1549-S14). Item referred to committee without objection.
- b. Motion to approve the List of Requirements for Future Developments to be used when evaluating projects. Item referred to committee without objection.
- c. Motion to approve a letter to the Bureau of Engineering regarding the Draft EIR for Proposed Sidewalk Repair Program. Item not addressed

**17. Homelessness Committee Report** – Linda Nutile and Tamra King as Co-Chairs – Not present

- a. Update on the County Shelter, a Bridget Home, and the Navigation Center.
- b. Motion to approve members of Community Advisory Board.

**18. Port Relations Committee Report** – Frank Anderson, Chair

- a. Report from President’s Meeting.
  - i. Mr. Anderson gave an overview of items discussed at the last meeting including some of the following.
  - ii. The Public Access Investment Plan port staff recommendations will be heard at the March 19<sup>th</sup> Board of Harbor Commissioners meeting.
- b. Motion to approve a resolution demanding free and open public access to the “State of the Port” address. Item not considered.

Whereas, the Port of Los Angeles Executive Director’s “State of the Port” address is an annual event presented during an exclusive, private luncheon charging an amount in the range of \$75 for entry; and

Whereas, the Port of Los Angeles is a City Department answerable to the public, and the public is entitled to know the successes and challenges facing the Harbor Department.

Be it resolved that the Central San Pedro Neighborhood Council requests that Los Angeles Harbor Department’s annual “State of the Port” address be presented at a venue that is free of charge, open to the public, and is inclusive of folks of all socio-economic levels; and

Be it further resolved that this be communicated to the Mayor, the City Council, the Harbor Commission, the Harbor Department, the Harbor Alliance of Neighborhood Councils, and that a Council File be opened on this matter.

- c. Motion to request an audit of Port of Los Angeles properties in order to obtain a list of Port properties for possible use for homeless services, and sites for Safe Parking.
- d. Motion to file a Public Records Request Act to the Department of Neighborhood Empowerment.

Be it resolved that a Public Records Request from the Central San Pedro Neighborhood Council be made to the Department of Neighborhood Empowerment in order to obtain information related to the changing of the original boundaries of the Wilmington Neighborhood Council, with respect to Terminal Island (East San Pedro).



Motion committee passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**19. Report on learning session** – Carrie Scoville

- a. Items not addressed – Ms. Scoville asked board members to refer to pages 42 and 43 in the agenda package related to the items below and forward her relevant information.
  - i. Create a master calendar of committee meetings.
  - ii. Appoint board liaisons.

**20. Motion to create an ad hoc committee to establish a process for the filing of Community Impact Statements (CISs).**

Motion by **Lisa DeNisica** to create an ad hoc committee to establish a process for the filing of Community Impact Statements (CISs) and appoint Lisa DeNisica as Chair, second by **Lou Caravella**, and passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**21. Motion to appoint up to 3 additional Community Impact Statement (CIS) filers**

Motion by **Linda Alexander** to appoint Lisa DeNisica and Pat Carroll as Community Impact Statement (CIS) filers, second by **Lou Caravella**, and passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**22. Outreach and Communication Committee Report** – Pat Carroll, interim Chair

- a. Motion to approve flyer for Sunday, March 22<sup>nd</sup> board meet and greet at Buono's Pizza.  
Motion from committee passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**23. Public Safety Committee Report**

- a. Motion to request the Department of Transportation (DOT) to establish additional DASH bus stops on South Palos Verdes street; one at 11<sup>th</sup> street and one at 15<sup>th</sup> street.  
Motion from committee passed with 8 yes (Alexander, Allen, Bulanova, Caravella, Carroll, DeNisica, Quiocho, and Villacarillo), 0 no, 2 abstentions (Anderson and Scoville), and 6 left meeting early (Couch, Garland, King, Nutile, Omioma-Sakhu, and Ortiz).

**24. Motion to approve a letter of opposition to Mayor Eric Garcetti and City Council, regarding the action taken by the Department of Neighborhood Empowerment to removed temporary staff person Sheryl Akerblom.** See above moved to item 15.h.

Mayor Eric Garcetti  
Los Angeles City Hall  
200 N Spring St  
Los Angeles, CA 90012

Dear Mayor Garcetti,

The Central San Pedro Neighborhood Council strongly opposes the decision made by the Department of Neighborhood Empowerment to terminate our temporary staff minute taker, Sheryl Akerblom. It is a great concern that our board was not given the opportunity to take part in fact finding or included in the decision process which culminated in her termination.

According to our bylaws, "With the approval of the Governing Board, the ministerial and administrative functions of any Officer may be delegated to Council staff or contractors." As such, our Neighborhood Council has employed Ms. Akerblom as a minute taker for our agenda setting committee meetings and board meetings. However, DONE has decided that Ms. Akerblom may no longer provide her services to any NC and, according to a December 20 email, the Department is "maintaining a position of confidentiality on the details associated with the circumstances."

The decision to terminate Ms. Akerblom is problematic since it occurred without the input or knowledge of our board, and since DONE has refused to provide any reason for which she should be dismissed.

We find this lack of transparency contrary to both open government and appropriate labor practices, and consider such treatment of government contractors inconsistent with our mission and bylaws.

We respectfully request that the Mayor's Office intervene in this matter.

Sincerely,

Central San Pedro Neighborhood Council

**25. Motion to approve a resolution on Vote Center placement in San Pedro** – Jeff McBurney, Chair

- a. Discussion and possible motion to send letter to Council District 15 regarding funding possibilities of Lights Project at Anderson Memorial Park. Item not considered.

Whereas the Los Angeles County Registrar has converted to a new voting system replacing neighborhood polling places with regional Vote Centers, and

Whereas of the five San Pedro Vote Center sites selected for March 3, 2020 Presidential Primary Election none were located east of Gaffey Street representing San Pedro's most densely populated, economically challenged, and ethnically diverse neighborhoods; and

Whereas the Los Angeles County Registrar is soliciting recommendations for Vote Center locations for the November 3 General Election.

Be it resolved that the Central San Pedro Neighborhood Council recommend the following potential Vote Center locations to the Los Angeles County Registrar for the November 3, 2020 General Election:

- Rancho San Pedro Community Room, 275 W. First Street, San Pedro 90731
- Anderson Memorial Senior Citizen Center, 848 S. Mesa Street, San Pedro 90731
- Boys and Girls Club of the Los Angeles Harbor, Port of Los Angeles Club, 100 W. Fifth Street, San Pedro 90731
- Port of Los Angeles High School, 250 W. Fifth Street, San Pedro 90731

**26. Web and Newsletter Committee Report** – Lou Caravella, Chair – No new information

**27. Parks and Recreation Committee Report** – Jeff McBurney, Chair – Not present

**28. Reports from Board Liaisons**

- a. Frank Anderson gave a very brief overview of the last Harbor Alliance of Neighborhood Council meeting.
- b. Matthew Quioco urged everyone to read the Budget Advocates White Paper and asked if a representative from the Sanitation Department could present at the next meeting.

**29. Adjournment** – The meeting was adjourned at 9:30 p.m. The next regular meeting is April 14, 2020.

Respectfully submitted,  
Sheryl Akerblom for CeSPNC