



CENTRAL SPNC Regular Board and Stakeholder Meeting
Tuesday, December 10, 2019
Port of Los Angeles High School
250 W. 5th Street, San Pedro, CA 90731

Minutes

1. **Call to Order and Roll Call:** The meeting was called to order at 6:30 pm, by President Maria Couch. There was a quorum with 11 Board Members, and approximately 35 stakeholders present.

Board Members	Roll Call/Attendance
Linda Alexander	Present
James Allen	Present
Frank Anderson	Present
Louis Caravella	Present
Pat Carroll	Present
Jane Castillo	Absent
Maria Couch	Excused
Lisa DeNiscia	Present
Cathy Familathe	Present
Matt Garland	Present
Tamra King	Present
Jeffry McBurney	Excused
Linda Nutile	Present
Khixaan Obioma-Sakhu	Absent
Claricza Ortiz	Excused
Carrie Scoville	Present
Olivia Serna	Absent

2. **Approval of December 10th meeting agenda**
 Motion by **Pat Carroll** to approve the December 10, 2019 meeting agenda as amended to include item 8.b.vii, second by **Linda Alexander**, and passed with 10 yes (Alexander, Allen, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 0 no, and 1 abstention (Caravella).
3. **Chairperson’s Welcome** – Secretary Caravella welcomed everyone.
4. **Approval of prior meeting minutes, November 12th regular meeting and November 21st special meeting** – Minutes not available, postponed.
5. **Public Comment on Non-Agenda Items**
- a. Allen Franz announced that on Sunday, January 12, 2020 the Palos Verdes Peninsula Land Conservancy will be screening the Wild and Scenic Film Festival at the Warner Grand Theatre. It is a fund raiser for the White Point Nature Center/Preserve.
6. **Public Safety Reports**
- a. **LAPD Acting Senior Lead Officer Pagulayan** – Unable to attend
 - i. There are resources available on the LAPD website that include the ability to file a police report on line at www.lapdonline.org/home/content_basic_view/60409.

- ii. His contact email is 40380@lapd.online.

7. Reports from Public Officials/Representatives

- a. **Department of Neighborhood Empowerment (DONE)** – Rachel Beltran, General Manager
 - i. Rachel Beltran gave a brief overview of her background and experience.
 - ii. She has 4 goals; 1) improve the support that the department provides to Neighborhood Council board members and assist them to navigate the Neighborhood Council system 2) improve their relationship with Neighborhood Councils 3) work with Neighborhood Council board members to be thought partners, with things like decisions, procedures, etc. 4) improve city hall's relationship with Neighborhood Councils.
 - iii. The GM position is a challenging one, she has enjoyed her first 3 months.
 - iv. She will be sending out a survey to all Neighborhood Council board members as a follow up to listening tour.
 - v. Ms. Beltran answered questions from the board and stakeholders.
- a. **Port of Los Angeles** Augie Bezmalinovich
 - i. The next Board of Harbor Commissioners meetings will be Thursdays, December 19, 2019, and January 9, 2020, at 9:00 a.m. at the Port Administration building.
 - ii. A Draft Initial Study/Negative Declaration for the Star-Kist Cannery Facility Project at 1050 Ways Street on Terminal Island will be released for public review on Thursday, December 12th for a period of 30 days. The proposed Project involves the demolition of the former Star-Kist cannery facilities on an approximately 16.5-acre site within Terminal Island at the Port of Los Angeles. The proposed Project involves demolition of all facilities within the Project footprint including a small wooden dock, grading, covering exposed dirt with crushed miscellaneous base, and installation of perimeter fencing and lighting. No operations are proposed at this time. The document will be available at www.portoflosangeles.org under the "Environment" tab starting Thursday, December 12th.
 - iii. The ports of Los Angeles and Long Beach will host a public workshop on Wednesday, December 18th to present a proposed rate structure that would help to accelerate the conversion of the San Pedro Bay truck fleet to cleaner, less-polluting models. The workshop for the Clean Truck Program Rate will be held from 9 a.m. to noon Wednesday, December 18th, in the Bob Foster Civic Chambers at Long Beach City Hall, 411 W. Ocean Blvd., Long Beach.
 - iv. Mr. Bezmalinovich answered questions from the board and stakeholders.

8. Finance Items

- a. Treasurer's report
 - i. Report on Treasurer's letter to Moore Business Results.
 - I. On November 30th Ms. Nutile sent an email to Ms. Moore. She cc'd all board members and other city officials. In the email she outlined issues regarding Moore Business Results invoice for outreach services.
 - ii. Ms. Nutile gave a detailed report from the last Finance Committee meeting which included some of the following.
 - I. The September and October Monthly Expenditure Report Board Action Certification forms have been submitted and we are now in good standing with the City Clerk.
 - II. The Finance Committee has proposed a revision of the 2019-2020 Administrative packet to better align ourselves with the needs of the remainder of the fiscal year.
 - III. Two Neighborhood Purpose Grant applications have been received; more information is required for both.
 - IV. The committee has allocated \$1,500 for a future board member training.
 - V. Ms. Smith from The Mailroom will be preparing a report on our website progress at a future board meeting.
- b. Finance Consent Calendar:
 - i. Motion to nominate Linda Alexander as Interim Finance Committee Chair.

- ii. Motion to reduce revise the fiscal year 2019-2020 administrative packet in the following categories (amounts): Meeting Refreshments (300), Minute Taker (2200), Interpretative Services (1000), Bookkeeper (3071.25), Virtual Office (1020), Constant Contact (45), The Mailroom: Webhost & Mailbox Rental (365), Office Supplies (1200) for a total allocation of \$9201.25 to transfer to Unallocated Office/Operational.
Motion by Carrie Scoville to amend the motion to remove the word 'reduce' and add '**revise the fiscal year 2019-2020 administrative packet in**', second by **Linda Nutile**, and passed with 10 yes (Alexander, Allen, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 0 no, and 1 abstention (Caravella).
Motion from committee as amended passed with 10 yes (Alexander, Allen, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 0 no, and 1 abstention (Caravella).
- iii. Motion to create a new item under Office/Operational Expenditures entitled "New Board Member Training" with a transfer of \$1500 from Unallocated Office/Operational.
- iv. Motion to transfer \$7701.25 from Unallocated Office/Operational to NPG.
- v. Motion to amend the Finance Policy Standing Rule #2 to read: "The Treasurer is responsible for all check payments. The 1st Card Holder is responsible for all credit card transactions."
- vi. Motion to approve an amount not to exceed \$250 to purchase up to 1000 total board member business cards from The Mailroom/Kristina Smith from outreach funds.
Motion by Carrie Scoville to approve an amount not to exceed \$250 to purchase up to 1000 total board member business cards from The Mailroom/Kristina Smith from outreach funds, second by **Linda Nutile**, and passed with 10 yes (Alexander, Allen, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 0 no, and 1 abstention (Caravella).
- vii. Motion to approve November Monthly Expenditure Report (MER).
Motion by Carrie Scoville to approve items i., iii., iv., v., and vii. of the consent calendar as presented, second by **Linda Nutile**, and passed with 10 yes (Alexander, Allen, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 0 no, and 1 abstention (Caravella).

9. Motion to remove current officers holding the positions of President, Vice President, and Outreach Chair.

Motion by Matt Garland to table the motion until the January board and stakeholder meeting, second by **Linda Nutile**, and passed with 10 yes (Alexander, Allen, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 0 no, and 1 abstention (Caravella).

10. Motion to elect President, Vice President, and Outreach Chair

Motion by Linda Nutile to table the motion until the January board and stakeholder meeting, second by **Linda Alexander**, and passed with 10 yes (Alexander, Allen, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 0 no, and 1 abstention (Caravella).

11. Motion to create a standing rule as follows: The board will not recognize, or consider, any directive(s) from DONE without a minimum of 48 hours' notice prior to a regularly agendized meeting

Motion from committee to create a standing rule as follows: The board will not recognize, or consider, any directive(s) from DONE without a minimum of 48 hours' notice prior to a regularly agendized meeting passed with 5 yes, 0 no, and 2 abstentions.

12. Web and Newsletter Committee Report – Lou Caravella, Chair

- a. Presentation by Webmaster Kristina Smith of website updates in progress. Item postponed to January.

13. Land Use and Planning Committee Report – Javier Gonzalez-Camarillo, Chair

- a. San Pedro High School redevelopment update.

- i. Ms. Nutile gave a brief overview of the Tuesday, December 3rd meeting which included some of the following.
- ii. Construction is estimated to take four years which will begin late 2020 or early 2021.
- iii. They will be keeping the historically significant buildings but gutting the inside to improve structure and insulation.
- iv. Vector control will be utilized to help prevent rodents from entering the adjacent community.
- v. The Central Plant will be moving to the corner of Alma and 15th streets. Concerns about emissions were raised. More to come on that.
- vi. Classrooms will be reduced from 79 to 69 and parking will be reduced as well.
- vii. Alternative forms of transportation to the high school need to be considered.
- viii. Construction workers will probably park off campus and take a shuttle to the site.
- ix. Construction will follow city hours (7am on weekdays and 8 am on Saturday, no work on Sunday).
- x. Have put Teresa Akin and Javier in touch to plan a future presentation to the Planning Committee.
- xi. Mr. Anderson also provided information which included some of the following.
- xii. For historical purposes they will be preserving most everything, including the Work Project Administration paintings in the library. They will be stored in climate-controlled storage.
- xiii. The current administrative building, the men's gym, and the cafeteria will remain. The industrial arts building will be torn down.
- xiv. The portable classrooms at 15th and Leland streets have been removed.
- xv. They will refurbish the science building during the summer while there are no students on site.
- xvi. The 2 smaller gymnasiums will be torn down.
- xvii. He is concerned that there not be adequate parking after the project is complete. He would like them to come to the board to give a presentation.

b. Motion to approve letter of support for 1309 – 1331 Pacific Avenue Development.

City of Los Angeles Department of City Planning
201 N. Figueroa St. 4th Floor
Los Angeles, CA 90012

Re: Proposed Development at 1309 – 1331 S Pacific Avenue Development, San Pedro CA

The Central San Pedro Neighborhood Council has reviewed the plans for the proposed project at 1309 – 1331 S Pacific Avenue; A 102-unit project which includes 12 (very low income) affordable units, and a mix of studios, and 1 and 2-bedroom units. We are encouraged that this project provides more than the minimum required parking. And we feel this is a good addition to the Pacific Avenue Corridor Redevelopment Area, and as such, we support the project with the following recommendations:

- Create a children's play area in the open space provided at the rear of the property
- Provide attractive project signage to reflect the commercial nature of the neighborhood, and to enhance the visual streetscape.
- Visible exhaust vents should be directed away from the front of the building as much as possible.
- We support the request for a reduced setback of 5 ft. at the North of the property instead of the required 15 ft. setback.
- Consider paying for a decorative crosswalk
- Salvage the decorative frieze on the existing 1309 Building and use it on one of the garden walls at the rear of the building.

Motion from committee passed with 9 yes (Alexander, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 1 no (Allen), and 1 abstention (Caravella).

- c. Rancho San Pedro meeting announcement. The developers have funds for community input for how the funds will be spent.

14. Public Safety Committee Report

- a. Announcement of vacancy for committee chair.
- b. Adopt a Block signage update. Carrie Scoville commented that at the last committee meeting a list of participants was distributed.

15. Port Relations Committee Report – Frank Anderson, Chair

- a. Public Access Investment Plan update.
 - i. Mr. Anderson provided detailed written information on pages 27 and 28 of the agenda package.
 - ii. At the November 21st meeting of the Board of Harbor Commissioners meeting the commissioners adopted some of the ideas put forth by San Pedro neighborhood councils.
 - iii. It has been requested that the port hold a town hall meeting to give the public detailed information. Particularly since neighborhood councils were excluded from the port's planning.
- b. Port announcements. No new information.

16. Homelessness Committee Report – James Allen, Chair

- a. Mr. Allen provided printed information from Mayor Garcetti on pages 29 – 34 of the agenda package.
- b. He is lobbying LA County Supervisor Janice Hahn to use the Health Department building parking lot for a safe parking site with nighttime security and other necessary services.

17. Bylaws Committee Report

- a. Motion to revise CeSPNC Bylaws Article VI, Section 3: Selection of Officers to read as follows:
 - i. The Five (5) Executive Officers shall be elected through majority vote of the Governing Board at the first meeting following the Governing Board s/election. Officers shall be selected from among the seated Board Members.

Motion by **Pat Carroll** to table the motion, second by **Cathy Familathe**, and passed with 9 yes (Alexander, Anderson, Carroll, DeNiscia, Familathe, Garland, King, Nutile, and Scoville), 1 no (Allen), and 1 abstention (Caravella).

18. Parks and Recs Committee Report – Item not addressed

19. Outreach and Communication Committee Report – Khixaan Obioma-Sakhu, Chair – Not present

20. Reports from Board Liaisons

- a. Ms. Nutile commented that she has attended the CD15 Working Group on Homelessness meetings and a meeting of the Northeast Neighborhood Watch. At the November 17th neighborhood watch meeting, Gabriela Medina provided an update on Measure H and Proposition HHH funds, and the LAPD Care Team gave a presentation.

21. Adjournment – The meeting was adjourned at 9:15 p.m. The next regular meeting is January 14, 2020.

Respectfully submitted,
Sheryl Akerblom for CeSPNC