



**CENTRAL SPNC Regular Board and Stakeholder Meeting  
 Tuesday, September 10, 2019**

**Harbor Gateway WorkSource Center 222 W. 6<sup>th</sup> St., Suite 410, San Pedro, CA 90731**

1. **Call to Order and Roll Call**: The meeting was called to order at 6:39 pm, by President Maria Couch. There was a quorum with 11 Board Members, and approximately 25 stakeholders present.

Board Members	Roll Call/Attendance
James Allen	Present
Frank Anderson	Present
Louis Caravella	Present
Pat Carroll	Present
Jane Castillo	Present
Maria Couch	Present
Matt Garland	Present
Tamara King	Excused
Meg McCarty	Present
Jeffry McBurney	Present
Linda Nutile	Present
Khixaan Obioma-Sakhu	Excused
Claricza Ortiz	Excused
Carrie Scoville	Present
Olivia Serna	Excused
Vacant Seat	
Vacant Seat	

2. **President's Report and Welcome** – General comments and outlined meeting processes and procedures.

Motion by **James Allen** to approve the agenda as corrected to remove items 11.f. through 11.k., 11.n. and 11.o, and to change item 18. From MOTION to DISCUSSION, approved without objection with 11 yes (Allen, Anderson, Caravella, Carroll, Castillo, Couch, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 0 abstention.

3. **Special Recognition** – Ryan Ferguson, San Pedro Field Deputy for Councilman Joe Buscaino, presented Kristina Smith with a certificate of appreciation for her 10 plus years of service to neighborhood councils and the community.

4. **Approval of July 9, 2019 Meeting Minutes**

Motion by **Linda Nutile** to approve the July 9, 2019 meeting minutes, second by **Jeff McBurney**, and passed with 7 yes (Caravella, Carroll, Castillo, McBurney, McCarty, Nutile, and Scoville), 2 noes (Anderson and Garland), and 2 abstentions (Allen and Couch).

5. **Public Comment on Non-Agenda Items**

- a. Laurie Jacobs announced that on Saturday, October 5<sup>th</sup> at Deane Dana Nature Center the third annual Eco Fest will be from 9:00 am to 2:00 pm. It is a free family friendly event.

- b. Allen Franz announced that on Saturday, September 28<sup>th</sup> at White Point Nature Preserve they will be celebrating National Public Lands Day from 9:00 am to 12:00 pm. They are also having a volunteer workday.
- c. Michael Gatanz announced an upcoming event at Anderson Park which will include a health fair. He distributed printed flyers with more information.
- d. Danielle Sandoval, as the ILWU Federated Treasurer, asked that the CeSPNC Port Committee consider writing a letter of support to the state, and bringing it before the full CeSPNC board, regarding amends to AB21, in particular the amendment made on August 13<sup>th</sup>.
- e. Linda Alexander commented about filming in the area and how to get information, there is information included in the agenda package.
- f. Ray Regalado, Board of Neighborhood Commissioners (BONC), Harbor Area Commissioner, announced that in lieu of the Wednesday, October 2<sup>nd</sup> Harbor Alliance of Neighborhood Councils (HANC) meeting, BONC will be holding a hearing on several items that BONC is considering including additional required trainings for neighborhood council board members, dispute resolution, and censure and removal of board members.

## **6. Public Safety Reports**

- a. **LAPD Acting Senior Lead Officer Pagulayan**
  - i. Officer Pagulayan gave a brief overview of crime statistics for the area.
  - ii. Officer Pagulayan answered questions from the board and stakeholders.

## **7. Reports from Public Officials/Representatives**

- a. **Councilman Joe Buscaino's office** San Pedro Field Deputy, Ryan Ferguson
  - i. Mr. Ferguson provided a written report which included some of the following.
    - I. Elks Lodge rebuild update, interior painting is almost complete, and other interior work continues.
    - II. 550 S. Palos Verdes Street remains on track for spring 2020 occupancy.
    - III. He gave a brief overview of legislative actions.
    - IV. He announced upcoming events.
  - ii. Mr. Ferguson answered questions from the board and stakeholders.
- b. **Port of Los Angeles** Augie Bezmalinovich
  - i. The next meetings of the Board of Harbor Commissioners are Thursday, September 19<sup>th</sup>, at 9:00 a.m. at the Port Administration Building and October 3<sup>rd</sup>, at 6:00 pm at Bannings Landing.
  - ii. San Pedro Public Market update, demolition is complete.
  - iii. He announced upcoming events including the annual Happy Harbor Halloween on Saturday, October 26<sup>th</sup>, in both downtown San Pedro and Wilmington.
  - iv. Mr. Bezmalinovich answered questions from the board and stakeholders.
- c. **Department of Neighborhood Empowerment (DONE)** Thomas Soong, Director of Outreach and Communications
  - i. The new General Manager, Raquel Beltran, will start on September 16<sup>th</sup>.
  - ii. The annual Congress of Neighborhoods will be held on Saturday, September 28<sup>th</sup> at City Hall.
  - iii. Mr. Soong answered questions from the board and stakeholders.
- d. **Port of Los Angeles Port Police** – Sergeant Jose Alvarez – Not present
- e. **Congresswoman Nanette Barragan** Tess Harmon – Not present
- f. **Senator Steven Bradford** Field Representative Brenda Baker – Not present
- g. **LAUSD Board Member Dr. Vladovic**, John Larson, Director of Communications – Not present
- h. **Office of the Mayor** – Not present
- i. **Budget Advocates** – Region 12 Budget Advocate – No one present
- j. **Assembly Member O'Donnell** – Not present
- k. **County Supervisor's Office** Harbor Area Deputy, Erika Velazquez – Not present

## **8. Reports from Board Liaisons**

- a. Frank Anderson has been the acting liaison for the Christensen Science Center, he commented that LAUSD is looking to reopen the site for children to use as a science center and utilize some

of the site for offices and administrative functions. He will no longer be able to attend the community meetings, as the meetings are now held on the same night as the CeSPNC meetings.

- b. He is also the acting liaison for LAUSD District 7 and commented that the current LAUSD Board of Supervisors President, Dr. Vladovic has termed out this year, the election for a new president will be in March 2020.
- c. He attends the NC/Chamber Port President's meetings, at the last meeting they discussed feedback on the Public Access Investment Plan.
- d. He continues to attend the Harbor Alliance of Neighborhood Councils (HANC) meetings. At the last meeting the Department of Water and Power discussed their turf replacement program, Vector Control discussed problems with a new variety of mosquito that can carry diseases, and a representative discussed that next year there will be a new voting procedure, there will now be voting centers and people will have eleven days to vote at the centers.

9. **Announcement of Board Vacancy** – There are currently 2 vacant seats. A candidate application will be available on the CeSPNC website.

#### 10. **Election of Officers:**

- a. Finance Chair  
**Matt Garland** appointed to serve as Budget and Finance Committee Chair with 5 votes (Allen, Anderson, Caravella, Garland, and Scoville), Linda Alexander with 3 votes (Carroll, Castillo, and McCarty), and 3 abstentions (Couch, McBurney, and Nutile).
- b. BAC Signer/Alternate Second Signer  
**Matt Garland** appointed to serve as Alternate Second Signer with 10 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Couch).

#### 11. **Finance Items**

- a. Approve July 2019 Monthly Expenditure Report (MER)  
Motion by **Linda Nutile** to approve the July 2019 Monthly Expenditure Report (MER), second by **Jeffrey McBurney**, and passed with 10 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Couch).
- b. Approve Inventory Report.  
**Motion** by **Linda Nutile** to amend the motion to; change item 2, column M, from 10 to 8 mics and cable, and record items 5 – 9 as missing, second by **Lou Caravella**, and passed with 10 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Couch).  
**Motion** by **Linda Nutile** to approve the inventory report as amended, second by **Lou Caravella**, and passed with 10 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Couch).
- c. Approve Admin Packet with Rollover Funds (\$3000 to Outreach & Communications and \$7,000 to Neighborhood Purposes Grants)  
Motion by **Linda Nutile** to approve Admin Packet with Rollover Funds (\$3000 to Outreach & Communications and \$7,000 to Neighborhood Purposes Grants), second by **Lou Caravella**, and passed with 9 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McCarty, Nutile, and Scoville), 0 no, and 2 abstentions (Couch and McBurney).
- d. Approval of Monthly Expenses from Office/Operational Expenditures Category, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Lloyd Staffing, The Mailroom, POLAHS meeting expenses, vendor(s) for meeting refreshments, Constant Contact, and office supplies – Item not addressed
- e. Approve up to \$122 per month for storage unit, pending agreement with city  
**Motion** by **Linda Nutile** to amend the motion to approve \$70 per month for the purposes of transferring ownership of the CeSPNC storage unit at Mini-Pac Self Storage from The Mail Room/Kristina Smith, while empowering CeSPNC President Maria Couch, for the City of Los Angeles, to be the signer on behalf of CeSPNC, second by Meg McCarty, and passed with 10 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Couch).

**Motion** by **Linda Nutile** to approve the motion as amended, second by **James Allen**, and passed with 10 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Couch).

- ~~f. Approve up to \$165 to purchase two shelving units for the storage unit.~~
- ~~g. Approve \$390 for June 2019 services provided by the Mailroom. (Inv. #0765)~~
- ~~h. Approve \$345 for July 2019 services provided by the Mailroom. (Inv. #0771)~~
- ~~i. Approve \$180 for 2018-2019 website hosting fees provided by the Mailroom. (Inv. #0750)~~
- ~~j. Approve \$175 for 2019-2020 mailbox fees provided by the Mailroom. (Inv. #0766)~~
- ~~k. Approve \$184.80 payment to AppleOne Employment Services for June 2019 minute taking. (Inv. #S7831830)~~
- l. Approve \$5,000 as a Neighborhood Purposes Grant to Rainbow Services, Ltd.  
**Motion** by **Linda Nutile** to approve \$5,000 as a Neighborhood Purposes Grant to Rainbow Services, Ltd, second by **Meg McCarty**, and passed with 10 yes (Allen, Anderson, Caravella, Carroll, Castillo, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Couch).
- m. Discussion and possible Approval of proposed services from the Mailroom for 19/20 fiscal year (proposal dated 7/30/19)  
**Motion** by **Linda Nutile** to approve proposed services from the Mailroom for 19/20 fiscal year (proposal dated 7/30/19), second by **Lou Caravella**, and passed with 10 yes (Allen, Anderson, Caravella, Carroll, Couch, Garland) McBurney, McCarty, Nutile, and Scoville), 0 no, and 1 abstention (Castillo).
- ~~n. Discussion and possible Approval of Andrew Menzes' Audio services proposal (Action Item)~~
- ~~o. Discussion and possible Approval of Moore Business Results' proposal to provide Website content and online outreach services~~

**Motion** by **Jeff McBurney** to adjourn, second by **Frank Anderson**, and passed with 5 yes, 4 no, and 0 abstention.

Remaining items not addressed due to time constraints

**12. Outreach and Communication Committee Report**

- a. end of year update

**13. Land Use and Planning Committee Report**

- a. Appointment of Javier Gonzalez-Camarillo as Committee Chair

**14. Port Relations Committee Report**

- a. Confirmation of Committee Chair

**15. Homelessness Committee Report**

**16. Parks and Recs Committee**

- a. Confirmation of Jeff McBurney as Committee Chair
- b. Letter of Support for Anderson Memorial Center Health and Art Fairs  
"The Central San Pedro Neighborhood Council hereby supports the upcoming health and art fairs at the Anderson Memorial Center. They are set to take place on September 21 and 22, respectively."

**17. Public Safety Committee**

- a. Request for no more than \$500.00 for Cyber Watch event in September.
- b. Public Safety and Transportation committee report.

**18. Motion Discussion to revise CeSPNC Bylaws Article VI, Section 3: Selection of Officers to read as follows:**

- a. The Five (5) Executive Officers shall be elected through majority vote of the Governing Board at the first meeting following the Governing Board s/election. Officers shall be selected from among the seated Board Members.

**19. Motion to create an ad-hoc website maintenance committee**

20. **Motion to discuss CeSPNC website maintenance services performed from May 2019 through present**
21. **Motion to request Bids for Minute Taker**
22. **Discussion and possible approval to authorize Board member James P. Allen to inquire with FilmLA on existing filming agreements in Central San Pedro.**
23. **Motion to add Standing Rule as follows:**
  - a. Neither the Board nor Committees shall hold meetings in Happy Diner at 617 S. Centre Street in San Pedro.
24. **Motion to File a LADWP CIS on renewable energy by 2030**
25. **Data Security Resolution: CeSPNC's official website administrator is currently The Mailroom; Passwords to the website backend, Constant Contact, and the Board's contact email address (as listed on the website) are to be held only by the Board-designated website administrator and DONE; Board members are not authorized to have passwords or access to the admin side of the site, Constant Contact, or the contact email address. However, upon request, Board Members may receive automatic forwards of incoming emails to the contact address.**
26. **Adjournment** – The meeting was adjourned at 8:30 pm. The next regular meeting is October 10, 2019.