

Monthly Expenditure Report



Reporting Month: August 2019

Budget Fiscal Year: 2019-2020

NC Name: Central San Pedro
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$51955.00	\$1155.69	\$50799.31	\$459.80	\$0.00	\$50339.51

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$36500.00	\$1155.69	\$35299.31	\$459.80	\$34839.51
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$45.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	COSTCO DELIVERY 564	08/28/2019	(Credit card transaction)	General Operations Expenditure	Office	\$65.69
2	INT IN THE MAILROOM	08/28/2019	(Credit card transaction)	General Operations Expenditure	Office	\$390.00
3	INT IN THE MAILROOM	08/28/2019	(Credit card transaction)	General Operations Expenditure	Office	\$345.00
4	INT IN THE MAILROOM	08/28/2019	(Credit card transaction)	General Operations Expenditure	Office	\$180.00
5	INT IN THE MAILROOM	08/29/2019	(Credit card transaction)	General Operations Expenditure	Office	\$175.00
Subtotal:						\$1155.69

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AppleOne Employment Services	08/28/2019	Motion to approve FY 2019/20 Administrative P...	General Operations Expenditure	Office	\$184.80

2	ANDREW MENZES	09/03/2019	Motion to approve FY 2019/20 Administrative P...	General Operations Expenditure	Office	\$275.00
Subtotal: Outstanding						\$459.80



INVOICE Reprint

Whse 564
12530 PRAIRIE AVE HAWTHORNE
CA 90250-4638
Phone: (800) 788-9968

*shelf for
storage unit*

Your Order Number is: 903880226

Ship Via: SUP_DNS_MBR

Order Date: Wednesday, Aug 28, 2019

Route#/Stop#:

Scheduled Delivery Date: Wednesday, Aug 28, 2019

Resale#:

Delivery Address:

Billing Address:

Membership Number:

LINDA NUTILE
[Redacted]

LINDA NUTILE
[Redacted]

Payment Method:

MASTERCARD *****
6706

Customer Note/PO#:

ORDERED	SHIPPED	ITEM	DESCRIPTION	UNIT PRICE	TAX	INSTANT SAVINGS	AMOUNT
1.00	1.00	956873	ZBEAM STEEL SHELVING WHALEN LIMITED P=18	\$59.99	Y		\$59.99

Note:

Executive Members receive approximately 2% back annually, up to \$1000 on qualified purchases.

Approximate Rebate for this Invoice: \$1.20

Costco Anywhere Visa Card offers you many cash back opportunities and benefits, including: 4% cash back on eligible gas worldwide for the first \$7,000 and then 1% thereafter, 3% on restaurant and eligible travel purchases worldwide, 2% on all other purchases from Costco and Costco.com and 1% on all other purchases.

Approximate Rebate for this Invoice: \$1.20

Taxable	\$59.99
Non Taxable	\$0.00
Total Merch. Sales	\$59.99
Instant Savings	(\$0.00)
Cashcard	\$0.00
Delivery Surcharge	\$0.00
Order Adjustment	\$0.00
Order Adjustment Tax	\$0.00
Sales Tax	\$5.70
TOTAL DUE	\$65.69

**When you provide a check as payment, you authorize us either to use the account information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For questions or concerns, please call us at 1-800-788-9968.

**In many areas, state law prohibits shipping dextromethorphan products to individuals under the age of 18. It is Costco's policy that a government issued identification will be checked at the time of delivery if the person receiving the products appears to be under the age of 27.

**Deliveries of tobacco products require a photographic identification and signature of a person at least the minimum age for the legal purchase of tobacco products. Surgeon General's Warning: Smoking Causes Lung Cancer, Heart Disease, Emphysema and May Complicate Pregnancy. Cigarette Smoke Contains Carbon Monoxide.

MERCHANDISE RECEIVED BY:

MEMBER DECLINES TO VERIFY ORDER

Initial

Signature

Printed Name

Order No: 903880226



INVOICE

Invoice #: 0765-CeSPNC
Invoice Date: Jul 20, 2019
Reference: JUN 2019
Due date: Jul 30, 2019

The Mailroom

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
Fax: 310-514-0920
ksmith@klct.com

Amount due:
\$390.00

Bill To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

treasurer@centralsanpedro.org

Ship To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

Date	Description	Quantity	Price	Amount
Jun 30, 2019	<p>VIRTUAL OFFICE FEES JUNE 2019 Virtual office duties Include:</p> <ul style="list-style-type: none">• Mail Service (Send out First Class Mail on Board Approved Correspondence)• Equipment storage (PA Systems/Copier/Files/signs/banners/Misc.)• Printing Services for Agendas, Meeting Notices & Compiling Agenda Packets• Website Maintenance - Daily uploading of documents and calendar events, flyers, post news, etc.• Maintenance of email addresses hosted through GoDaddy• Email Blasts of news and agendas and maintenance of lists (utilizing Constant Contact)• Phone Answering Service	1	\$275.00	\$275.00
Jun 30, 2019	CONSTANT CONTACT MONTHLY USAGE FEE JUNE 2019 Usage Fee @ \$45 per month	1	\$45.00	\$45.00
Jun 30, 2019	STORAGE FEES 6/19/19-7/19/19	1	\$70.00	\$70.00
			Subtotal	\$390.00

Discount (\$0.00)	\$0.00
Shipping	\$0.00
Total	\$390.00 USD

Notes

Thank you for utilizing our services.



INVOICE

Invoice #: 0771-CeSPNC
Invoice Date: Aug 1, 2019
Reference: JULY 2019
Due date: Aug 11, 2019

The Mailroom

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
Fax: 310-514-0920
ksmith@klct.com

Amount due:
\$345.00

Bill To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

treasurer@centralsanpedro.org

Ship To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

Date	Description	Quantity	Price	Amount
Jul 31, 2019	VIRTUAL OFFICE FEES JUNE 2019 Virtual office duties Include: <ul style="list-style-type: none"> • Mail and Email Service (Send out First Class Mail on Board Approved Correspondence) • Equipment storage (PA Systems/Copier/Files/signs/banners/Misc.) • Printing Services for Agendas, Meeting Notices & Compiling Agenda Packets • Website Maintenance - Daily uploading of documents and calendar events, flyers, post news, etc. • Maintenance of email addresses hosted through GoDaddy • Email Blasts of news and agendas and maintenance of lists (utilizing Constant Contact) • Phone Answering Service and Answering/Forwarding of info@centralsanpedro.org emails. 	1	\$275.00	\$275.00
Jul 31, 2019	STORAGE FEES 7/19/19-8/19/19	1	\$70.00	\$70.00
			Subtotal	\$345.00
			Discount (\$0.00)	\$0.00

Shipping	\$0.00
Total	\$345.00 USD

Notes

Thank you for utilizing our services.



INVOICE

Invoice #: 0750-CeSPNC
Invoice Date: Jun 12, 2019
Reference: HOSTING FEES
Due date: Jun 22, 2019

The Mailroom

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
Fax: 310-514-0920
ksmith@klct.com

Amount due:
\$180.00

Bill To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

treasurer@centralsanpedro.org

Ship To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

Date	Description	Quantity	Price	Amount
Jun 12, 2019	ANNUAL WEBSITE HOSTING FEES thru June 2019 Hosting of CentralSanPedro.org website for period July 2018 thru June 2019. (Last payment of \$180 was in June 2018 and covered July 2017-June 2018.)	12	\$15.00	\$180.00
			Subtotal	\$180.00
			Shipping	\$0.00
			Total	\$180.00 USD

Notes

Thank you for utilizing our services.



INVOICE

Invoice #: 0766-CeSPNC
Invoice Date: Jul 20, 2019
Reference: Annual Mailbox
fee
Due date: Jul 30, 2019

The Mailroom

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
Fax: 310-514-0920
ksmith@klct.com

Amount due:
\$175.00

Bill To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

treasurer@centralsanpedro.org

Ship To:

Central San Pedro Neighborhood Council
1840 S. Gaffey Street #212
San Pedro, CA 90731
United States

Date	Description	Quantity	Price	Amount
Aug 31, 2018	MAILBOX RENTAL Private Mailbox Rental at The Mailroom, 1840 S. Gaffey. Box 212 for 12 months. 7/2/19 thru 7/2/20 (Last paid invoice for annual mailbox fees was on the Sept 13, 2018 Invoice)	1	\$175.00	\$175.00
			Subtotal	\$175.00
			Discount (\$0.00)	\$0.00
			Shipping	\$0.00
			Total	\$175.00 USD

Notes

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