SPECIAL BOARD & STAKEHOLDER MEETING MINUTES
Wednesday, January 30, 2019
San Pedro Regional Library, 931 S. Gaffey, San Pedro, CA 90731

1. **Call to Order and Roll Call:** Meeting was called to order at 6:30 p.m. by President Alexander Hall. There was quorum with 10 Board Members and several Stakeholders present.

2. **BOARD MEMBERS** | **ROLL CALL/ATTENDANCE**

<table>
<thead>
<tr>
<th>James Allen</th>
<th>Present</th>
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<tbody>
<tr>
<td>Frank Anderson</td>
<td>Excused</td>
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<tr>
<td>Rachel Bruhnke</td>
<td>Present</td>
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<tr>
<td>Lou Caravella</td>
<td>Present</td>
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<tr>
<td>Jane Castillo</td>
<td>Present</td>
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<td>Maria Couch</td>
<td>Present</td>
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<tr>
<td>Donald Galaz</td>
<td>Absent</td>
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<tr>
<td>Matt Garland</td>
<td>Present</td>
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<tr>
<td>Jose Guerrero</td>
<td>Absent</td>
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<tr>
<td>Alexander Hall</td>
<td>Present</td>
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<tr>
<td>Ryan Hemphill</td>
<td>Absent</td>
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<tr>
<td>William Marmolejo</td>
<td>Absent</td>
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<tr>
<td>Jeffry McBurney</td>
<td>Excused</td>
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<tr>
<td>Linda Nutile</td>
<td>Present left at 7:30 p.m.</td>
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<tr>
<td>Khixaan Obioma-Sakhu</td>
<td>Present</td>
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<tr>
<td>Clarica Ortiz</td>
<td>Present</td>
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<tr>
<td>Karina Rettig</td>
<td>Absent</td>
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3. **President Opening Comments:**
   Alexander Hall advised every one of the agenda and why this special was called to bring the board together. Also, he advised everyone that Adriana Cabrera who is a 3rd party would facilitate the meeting.

4. **Public Comments on Non-Agenda Items:**
   a. James Allen advised that some of the issues could be resolved if board members would apologize for issues that cause the arguing within the board.
   b. Adriana asked if everyone could stay for the meeting
5. **Setting of Meeting Norms**
   a. Adriana Cabrera wanted to set rules/meeting norms
      a. No cross talk when someone is speaking.
      b. Don’t interrupt someone when they our speaking.
      c. 2 mins of speaking time, when someone needs to speak.
      d. No name calling
      e. No yelling
      f. Respect each other and their position on the board
      g. Assure best intentions for the board

6. **Discussion of Board Dynamics**
   a. **Concerns of the Board**
      Brown Act
      Accusations Of stealing
      Trust among the board member
      Honesty with the board members
      Bullying/Confrontation
      Public Perception of the shareholders and community
      Group Texting
      Commutation
      Misunderstanding
      Agenda
      Avoiding Items
      City Clerk

Adriana wanted to discuss the concerns. She advised everyone to speak, but to respect each other and no name calling. Each board member who wanted to address the concerns has 1 minute to speak.

**James Allen** voiced concerns our everyone understanding the Brown Act rules and text messaging could be a violation of the Brown Act, stop the arguing with each other and some board members need to apologize to each other, city clerk audit, dealing with policy to address stakeholders and hiring a bookkeeper. The president has three choices: to lead, follow, or get out the way. People need to apologize for mishandling of monies and eat some humble pie. He does not like the DONE accounting process and if it was up to him, we would hire a bookkeeper.

**Marie Couch** voiced concerns about accusations of stealing made by current treasurer of which there was no proof of and that report was sent to City Clerk office without board approval. **Matt Garland**
interrupted then was asked to do so. Budget signature paperwork was incorrect. Asked City Clerk to send the correct paperwork. Spanish speaking community doesn’t feel welcome and they also need to feel welcome at the monthly meeting. Being attacked verbally by board members is not professional. Spoke about the topic of white privilege/social privilege.

**Linda Nutilie** respect time of board members. Does not feel comfortable with group text messaging, since it can be confusing and overwhelming. She also addressed the body language of some board members stating she felt uncomfortable.

**Alexander Hall** addressed how the lack of trust among the board members must change, respecting each other is very important when working together via emails, phone calls, meetings, etc. Wanted everyone to leave the room as a team to prevent stakeholders from sensing the lack of respect.

**Jane Castillo** said meetings are not welcoming to stakeholders and government officials, so many don’t come anymore. Excessive emails from the current treasurer are toxic and overwhelming. Dilatory tactics are unnecessary. The board has been divided due confrontations and false accusations undermining efforts of board members that are working hard to serve the community. Board members have threatened stakeholders, jeopardizing the safety of everyone in the room. The bullying behavior by 2 board members toward stakeholders, government officials and fellow board members is not productive and called for serving the community in a positive way as a team.

**Matt Garland** said that he frankly thinks that the board does not need to be a team. Fellow board members only have hurt feelings. Spoke about board member leadership and how he feels board members have personal agendas. He stated that the City requested him to submit his report about the board finances. He asked for clarification about a text message.

**Claricza Ortiz** training for the board members is needed and communication gaps are affecting the dynamics of the board. Asked for clarity and transparency to be added to the agreements.

**Khixaan Obiona-Sakhu** – wanted Honesty added to the agreements. Addressed the text messaging, (Matt Garland interrupted) which he read the text message to everyone in the meeting and addressed accusations of stealing made by the current treasurer. He also felt it was important for everyone to have a training manual, so everyone will understand their position. Addressed the fact that when he first mentioned the idea of hiring a bookkeeper in September 2018, James Allen dismissed the idea and began a verbal tirade against Danielle Sandoval when no one had mentioned her name at all.

**Lou Caravella** future agendas wants to see reference points for certain expenditures. Place in parentheses when an item was first introduced to the board. Would like to address some of the details in order to solve the issues the board is grappling with. If you want to be removed from a group text then ask to be removed, but you should not accuse people of violating the Brown Act.

**Linda Alexander** concerned about tone set by treasurer in a prior meeting and the effect it is having on the Outreach Committee.
Ray Regalado addressed that conflict is not a bad thing, but its how it is handled. He also addressed that everyone comes from different backgrounds, cultures, education and training would be good for the board members.

DYNAMICS

Adriana wanted to discuss the Dynamics of the concerns and how things can better be resolved.

Training was brought up that with training on the Brown Act, then everyone will understand what the Brown Act means.

Communication- How the board can better communicate with each other, stakeholders, government officials and the community.

Public Perception- Having a better public perception in the community and making government officials feel welcoming to come to the meetings.

Consider hiring a bookkeeper, which will make things easier on the treasurer and board.

Consider other options for training so the board can communicate more effectively.

Adriana advise that all the concerns could not be addressed due to time constraint.

18. **Adjournment – Alexander Hall** adjourn special meeting at 8pm.

Minutes written by Sarina Cooks, possibly edited by CeSPNC.