



CENTRAL SPNC Regular Board and Stakeholder Meeting

Tuesday, September 10, 2019, 6:30pm

Revised Location

**Harbor Gateway WorkSource Center
222 W. 6th St., Suite 410, San Pedro, CA 90731
310.732.5700**

Free Underground Parking Available, Entrance on Palos Verdes Street

AGENDA

1. 6:30 pm. Call to Order and Roll Call
2. President's Report & Welcome
3. Special Recognitions
4. Approval of July 9, 2019 Meeting Minutes (Action Item)
5. Public Comment on Non-Agenda Items
6. Public Safety Reports
7. Reports from Public Officials/Representatives
8. Reports from Board Liaisons
9. Announcement of Board Vacancy
10. Election of Officers:
 - a. Finance Chair
 - b. BAC Signer
11. Finance Items
 - a. Approve July 2019 Monthly Expenditure Report (MER).
 - b. Approve Inventory Report.
 - c. Approve Admin Packet with Rollover Funds (\$3000 to Outreach & Communications and \$7,000 to Neighborhood Purposes Grants).
 - d. Approval of Monthly Expenses from Office/Operational Expenditures Category, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Lloyd Staffing, The Mailroom, POLAHS meeting expenses, vendor(s) for meeting refreshments, Constant Contact, and office supplies.
 - e. Approve up to \$122 per month for storage unit, pending agreement with city.
 - f. Approve up to \$165 to purchase two shelving units for the storage unit.
 - g. Approve \$390 for June 2019 services provided by the Mailroom. (Inv. #0765)
 - h. Approve \$345 for July 2019 services provided by the Mailroom. (Inv. #0771)
 - i. Approve \$180 for 2018-2019 website hosting fees provided by the Mailroom. (Inv. #0750)
 - j. Approve \$175 for 2019-2020 mailbox fees provided by the Mailroom. (Inv. #0766)
 - k. Approve \$184.80 payment to AppleOne Employment Services for June 2019 minute taking. (Inv. #S7831830)
 - l. Approve \$5,000 as a Neighborhood Purposes Grant to Rainbow Services, Ltd.
 - m. Discussion and possible Approval of proposed services from the Mailroom for 19/20 fiscal year (proposal dated 7/30/19).(Action Item)
 - n. Discussion and possible Approval of Andrew Menzes' Audio services proposal (Action Item)
 - o. Discussion and possible Approval of Moore Business Results' proposal to provide Website content and online outreach services. (Action Item)
12. Outreach and Communication Committee Report

- a. end of year update
13. Land Use and Planning Committee Report
 - a. Appointment of Javier Gonzalez-Camarillo as Committee Chair (Action Item)
14. Port Relations Committee Report
 - a. Confirmation of Committee Chair (Action Item)
15. Homelessness Committee Report
16. Parks and Recs Committee
 - a. Confirmation of Jeff McBurney as Committee Chair (Action Item)
 - b. Letter of Support for Anderson Memorial Center Health and Art Fairs (Action Item)
"The Central San Pedro Neighborhood Council hereby supports the upcoming health and art fairs at the Anderson Memorial Center. They are set to take place on September 21 and 22, respectively."
17. Public Safety Committee
 - a. Request for no more than \$500.00 for Cyber Watch event in September. (Action Item)
 - b. Public Safety and Transportation committee report.
18. Motion to revise CeSPNC Bylaws Article VI, Section 3: Selection of Officers to read as follows: (Action Item)
 - a. The Five (5) Executive Officers shall be elected through majority vote of the Governing Board at the first meeting following the Governing Board s/election. Officers shall be selected from among the seated Board Members.
19. Motion to create an ad-hoc website maintenance committee. (Action Item)
20. Motion to discuss CeSPNC website maintenance services performed from May 2019 through present. (Action Item)
21. Motion to request Bids for Minute Taker (Action Item)
22. Discussion and possible approval to authorize Board member James P. Allen to inquire with FilmLA on existing filming agreements in Central San Pedro.
23. Motion to add Standing Rule as follows:
 - a. Neither the Board nor Committees shall hold meetings in Happy Diner at 617 S. Centre Street in San Pedro
24. Motion to File a LADWP CIS on renewable energy by 2030
25. Data Security Resolution: CeSPNC's official website administrator is currently The Mailroom; Passwords to the website backend, Constant Contact, and the Board's contact email address (as listed on the website) are to be held only by the Board-designated website administrator and DONE; Board members are not authorized to have passwords or access to the admin side of the site, Constant Contact, or the contact email address. However, upon request, Board Members may receive automatic forwards of incoming emails to the contact address. (Action Item)
26. Adjournment

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public can address the council on any agenda item before the council takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the council is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the chair.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon

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request, Please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting us at (310) 918-8650.

In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: www.centrsanpedronc.org, at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Central San Pedro Neighborhood Council at 310-918-8650.

PUBLIC POSTING OF AGENDAS– Central San Pedro Neighborhood Council agendas are posted for public review as follows: San Pedro Public Library, 931 S. Gaffey Street • Random Lengths News, 1300 S. Pacific Avenue • www.centrsanpedronc.org

You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the Central San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CeSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://https://centrsanpedronc.org/bylaws-committee/>

SERVICIOS DE TRADUCCION Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the CeSPNC Secretary, al 310-918-8650 o por correo electrónico info@centrsanpedro.org para avisar al Concejo Vecinal.