



Budget & Finance Committee Meeting

Monday, March 4, 2019

6:00 pm, Rm 452

San Pedro City Hall, 638 S Beacon St, San Pedro

AGENDA

1. Welcome and introductions.
2. Public comment on non-agenda items.
3. Committee membership signups.
4. Treasurer report.
5. Review and discussion of CeSPNC MERs Oct, Dec, Jan, Feb.
6. Review and discussion of best practices for expenditures of public funds.
7. Review and discussion of annual budget allocations and accounting for undefined FY 2018/19 expenditures including, but not limited to:
 - a. DIA INC (07/03/2018) - \$168.96
 - b. Barnes & Noble (07/05/2018) - \$62.48
 - c. Wal-Mart (07/06/2018) - \$14.10
 - d. Office Depot (07/06/2018) - \$73.37
 - e. Office Depot (08/14/2018) - \$166.94Total \$485.85
8. Review of reallocation/expenditure motions from other CeSPNC committees.
 - a. Motion to reallocate \$2,400 from NC Events and supplies line item to Elections Category. (Elections committee)
 - b. TBA
9. Approval of reallocation motions as follows: (Action Items)
 - a. Motion to reallocate \$1,300 from emergency preparedness expo line item to Adopt a Block line item.
 - b. Motion to reallocate \$1,000 from NC Events and supplies line item to Monthly light refreshments line item.
 - c. Motion to reallocate \$500 from LAUSD student support line item to Sound services line item.
 - d. Motion to reallocate \$400 from emergency preparedness expo line item to Sound services line item.
 - e. Motion to reallocate \$400 from Interpretive services line item to Minute taker line item.
10. Review and discussion of expenditure priorities for remainder of FY 2018/19. Including, but not limited to, possible approval of and budget reallocation motions for any of the following: (Action Items)
 - a. Hiring of CeSPNC bookkeeper – not to exceed \$1,200 for remainder FY 2018/19, \$200 - \$400 monthly expenditure based on comparable NC Budgets.
 - b. Purchase of new sound system for CeSPNC meetings – not to exceed \$2,500
 - c. Web Design proposals – not to exceed \$4,000
 - d. Web hosting fee increases – not to exceed \$1,000 for remainder FY 2018/19, fiscal commitment of \$250 monthly fee increase indefinitely.
 - e. NPG application for San Pedro Arts association – not to exceed \$5,000

f. Co-sponsorship of "See it End it" film event – not to exceed \$1,000

11. New Business/ Agenda Items for April 1, 2019 Budget/Finance Committee meeting.

12. Adjourn

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public can address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the Committee Chair.

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- San Pedro Public Library, 931 S. Gaffey Street • Random Lengths News, 1300 S. Pacific Avenue • www.centralsanpedro.org
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RECONSIDERATION AND GRIEVANCE PROCESS: For information on the Central San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CeSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://sanpedrocity.org/bylaws-committee/>

SERVICIOS DE TRADUCCION Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the Secretary, al 310-918-8650 o por correo electrónico info@centralsanpedro.org para avisar al Concejo Vecinal.