



# CENTRAL SAN PEDRO NEIGHBORHOOD COUNCIL

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## BOARD & STAKEHOLDER MEETING MINUTES Tuesday, August 8, 2017

Port of Los Angeles High School, 250 W. 5<sup>th</sup> Street, San Pedro, CA

1. **Call to Order, Pledge of Allegiance and Roll Call:** The meeting was opened at 6:30 pm, by Grayce Liu, General Manager, Department of Neighborhood Empowerment (DONE). There was a quorum with 12 and then 16 Board Members, and approximately 45 stakeholders present.

Board Members	Roll Call/Attendance
James Allen	Seated left at 9:25 pm
Frank Anderson	Present
Michael Collins	Present
Maria Couch	Seated
Donald Galaz	Present
Aiden Garcia-Sheffield	Excused
Matt Garland	Seated
Jose Guerrero	Present left at 8:35 pm
Christian Guzman	Present
Alexander Hall	Present
Leslie Jones	Present left at 9:20 pm
Michael Koth	Present
Claricza Ortiz	Seated
Debbie Rouser	Present arrived 7:00 pm
Danielle Sandoval	Present
Mona Sutton	Present left at 9:25 pm
Allyson Vought	Present left at 9:25 pm

2. **Review and Approval of May and June Meeting Minutes**

**Motion** by **Christian Guzman** to amend the June 13, 2017, and July 11, 2017 meeting minutes to reflect the following corrections to attendance; June 13<sup>th</sup> meeting Michael Collins Excused not Absent and Michael Koth Excused not Absent, and July 11<sup>th</sup> Michael Koth Excused not Absent, and Danielle Sandoval Excused not Absent, second by **Alexander Hall**, and passed with 8 yes (Anderson, Guerrero, Hall, Jones, Koth, Sandoval, Sutton and Vought), 0 no, 3 abstentions (Collins, Galaz, and Guzman), and 1 not yet present (Rouser).

**Motion** by **Christian Guzman** to approve the May 16, 2017, June 13, 2017, and July 11, 2017 meeting minutes as amended, second by **Frank Anderson**, and passed with 5 yes (Anderson, Hall, Jones, Sutton and Vought), 4 noes (Collins, Guerrero, Koth, and Sandoval), and 2 abstentions (Galaz and Guzman), and 1 not yet present (Rouser).

3. **Public Comment on Non-Agenda Items:**

- a. Danielle Sandoval
- b. Pat Carol
- c. Karen Cesar
- d. Ellen Denzberger
- e. George Castaneda
- f. Kathleen Woodfield
- g. Allen Franz

h. Frank Anderson

#### **4. Public Safety Reports:**

- a. **LAPD Senior Lead Officer Junior Nua**
  - i. Officer Nua gave a brief overview of crime statistics.
  - ii. Crime is up in the area, particularly property crimes, of the 23 burglary theft from motor vehicles they had last month, 14 of the vehicles were unlocked.
  - iii. Officer Nua answered questions from board members and stakeholders.
- b. **LA Port Police Officer Stacey Creech Community Resource Officer**
  - i. Officer Creech commented that the Port Police are working on the homeless issues in their jurisdiction.
  - ii. People can call Port Police dispatch to report problems at 310-732-3500. When they go out they offer assistance to homeless people. They do a lot of outreach and try to determine why people are homeless so that they can try to offer the right kind of assistance.
  - iii. LA Port Police have a [Facebook page](#).
  - iv. Officer Creech answered questions from board members and stakeholders.
- c. **LAFD Officer** – No representative in attendance
- d. **CPAB** – No representative in attendance

#### **5. Reports from Government Representatives**

- a. **Councilman Joe Buscaino's office** – San Pedro Field Deputy, Ryan Ferguson
  - i. Ryan Ferguson provided a [written report](#), to view the full report please use the link. Some highlights follow.
  - ii. The project at 550 Palos Verdes has begun and he is waiting for a detailed construction schedule.
  - iii. The townhomes on 8<sup>th</sup> Street are due to start construction in September or October.
  - iv. The Starbucks at 9<sup>th</sup> & Gaffey Street is scheduled to be complete in early December.
  - v. The Warner Grand Theatre mural is complete.
  - vi. The blue building at the end of Gaffey is being demolished.
  - vii. On Sunday, August 13<sup>th</sup>, CicLAvia is coming to the Harbor Area.
  - viii. Ryan Ferguson answered questions from board members and stakeholders
- a. **Congresswoman Nanette Barragan** Field Representative Morgan Roth – Not present
- b. **County Supervisor's Office** Harbor Area Deputy, Erika Velazquez – Not present
- c. **Mayor's Office** Manny Lopez – Not present
- d. **Port of Los Angeles** Augie Bezmalinovich
  - i. The next meetings of the Board of Harbor Commissioners are Thursday, August 10<sup>th</sup>, at 6:00 pm, and Thursday, August 17<sup>th</sup>, at 8:30 am, both at the Port Administration Building.
  - ii. The Port's Community Investment Grants have been awarded.
  - iii. CicLAvia, on Sunday, August 13<sup>th</sup>, will go from 22<sup>nd</sup> and Pacific to Banning Park in Wilmington, they are expecting up to 50,000 people.
  - iv. Fleetweek boat tour reservations can be made from a link on the Port's website.
  - v. Mr. Bezmalinovich answered questions from the board and stakeholders.
- e. **Harbor Alliance of Neighborhood Councils (HANC)** Frank Anderson
  - i. At the last meeting, they discussed the new fiscal year's strategic plan and goals.
  - ii. Some of the things they want to work on this year are marketing, outreach, publicity, mentoring, political action (CISs), and relationships with key individuals in city departments and entities.
- f. **Neighborhood Council Emergency Preparedness Alliance (NCEPA)** Bob Gelfand
  - i. The NCEPA has been meeting for about eighteen months working on ways for people to get prepared for catastrophic events.
- g. **Neighborhood Council Budget Advocates** Danielle Sandoval
  - i. This year they are starting a mentoring program for new Budget Advocates.
  - ii. At the last meeting, they selected chairs and members of committees to meet with each city department about their budgets.

- iii. They are setting up a training session for new Budget Advocates.
    - iv. They are working on having a session at the annual NC Congress, on Saturday, September 9<sup>th</sup>.
  - h. **Grayce Liu**, General Manager, Department of Neighborhood Empowerment (DONE)
    - i. Due to time constraints Ms. Liu asked people to see their newsletter for more general information.
    - ii. There was a meeting of the City Council Committee considering the 2017/2018 NC election issue, no action was taken, and they will meet again on August 22<sup>nd</sup>.
- 6. **Read/review the Exhaustive Efforts letter** – Letter previously reviewed
- 7. **Review CentralSPNC Exhaustive Efforts Workplan** – The plan will be updated following this meeting.
- 8. **Discussion and possible action to fill the four vacant seats. Candidates can be viewed at: <http://sanpedrocity.org/candidates-for-vacant-board-seats-2017/>**
  - a. Candidates gave statements and answered questions from the board.
  - b. In the first round of voting, James Allen, Maria Couch, and Claricza Ortiz each received seven votes, Linda Alexander received six votes, Pate Nave received five votes, Khixaan Obioma-Sakhu received five votes, Bruce Heyman received four votes, Matt Garland received four votes, Joseph Pinon received two votes, Lauren Vivian was not present and received zero votes.  
**Motion by Michael Collins** to seat the top three vote recipients, second by **Christian Guzman**, and passed with 7 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Koth, and Sandoval,), 5 noes (Hall, Jones, Rouser, Sutton and Vought), and 0 abstentions.  
**Motion by Michael Collins** to vote from the remaining seven candidates to fill the final vacant seat until one candidate receives a majority vote of at least eight votes, second by **Danielle Sandoval**, and passed with 7 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Koth, and Sandoval,), 5 noes (Hall, Jones, Rouser, Sutton and Vought), and 0 abstentions.
  - c. In the second round of voting Matt Garland received seven votes, Linda Alexander received six votes, Khixaan Obioma-Sakhu received two votes, Pate Nave, Bruce Heyman, Joseph Pinon, and Lauren Vivian received zero votes.
  - d. In the third round of voting Matt Garland received thirteen votes, Linda Alexander received two votes.
  - e. The new board members seated at this meeting were James Allen, Maria Couch, Matt Garland, and Claricza Ortiz.
- 9. **Funding Items**
  - a. Discussion and possible action on a CentralSPNC FY 2016-2017 Financial Report from the Treasurer, including end of fiscal year total. – Item not addressed due to time constraints
  - b. Discussion and possible action on CentralSPNC FY 2017-2018 Strategic Budget Package submission to release current year funding in full.  
**Motion by Michael Koth** to approve CentralSPNC FY 2017-2018 Strategic Budget Package submission to release current year funding in full, second by **Frank Anderson**, passed with 11 votes (Anderson, Collins, Couch, Galaz, Guzman Hall, Koth, Ortiz, Rouser, Sandoval, and Vought), 1 abstention (Allen), 1 out of room (Sutton), 1 ineligible (Garland), and 2 left meeting early (Guerrero and Jones).
  - c. Board member (s)election and appointment for the position of CeSPNC Purchase Cardholder.  
**Motion by Danielle Sandoval** to appoint **Donald Galaz** as CeSPNC Purchase Cardholder, second by Michael Koth, passed with 9 votes (Anderson, Collins, Couch, Galaz, Hall, Koth, Ortiz, Rouser, and Sandoval), 1 abstention (Guzman), 1 ineligible (Garland), and 5 left meeting early (Allen, Guerrero, Jones, Sutton, and Vought).
  - d. Approval of a board member reimbursement: Donald Galaz for the purchase of pizza for the June 2017 stakeholders meeting in the amount of \$32.63.  
**Motion by Michael Collins** to approve board member reimbursement: Donald Galaz for the purchase of pizza for the June 2017 stakeholders meeting in the amount of \$32.63, second by **Alexander Hall**, passed with 9 votes (Anderson, Collins, Couch, Galaz, Hall, Koth, Ortiz,

Rouser, and Sandoval), 1 abstention (Guzman), 1 ineligible (Garland), and 5 left meeting early (Allen, Guerrero, Jones, Sutton, and Vought).

- e. Approval of a board member reimbursement: Frank Anderson for the purchase of water for the May 2017 & June 2017 stakeholders meeting in the amount of \$13.48.

Motion by **Michael Collins** to approve board member reimbursement: Frank Anderson for the purchase of water for the May 2017 & June 2017 stakeholders meeting in the amount of \$13.48, second by **Frank Anderson**, passed with 9 votes (Anderson, Collins, Couch, Galaz, Hall, Koth, Ortiz, Rouser, and Sandoval), 1 abstention (Guzman), 1 ineligible (Garland), and 5 left meeting early (Allen, Guerrero, Jones, Sutton, and Vought).

- f. Approval to pay the CeSPNC portion for the temporary staff minute taker in the amount of \$360 for fiscal year 2017-2018. The Harbor Alliance of Neighborhood Councils hire a note taker for each monthly meeting that is paid for in equal parts by each Neighborhood Council HANC participants.

Motion by **Danielle Sandoval** to approve to pay the CeSPNC portion for the temporary staff minute taker in the amount of \$360 for fiscal year 2017-2018. The Harbor Alliance of Neighborhood Councils hire a note taker for each monthly meeting that is paid for in equal parts by each Neighborhood Council HANC participants, second by **Michael Collins**, passed with 9 votes (Anderson, Collins, Couch, Galaz, Hall, Koth, Ortiz, Rouser, and Sandoval), 1 abstention (Guzman), 1 ineligible (Garland), and 5 left meeting early (Allen, Guerrero, Jones, Sutton, and Vought).

- g. Discussion and possible action to approve up to \$5,200 for 12 months to hire Lloyd Staffing vendor to assist the board and the treasurer with preparing all financial reports for board review and vote at monthly meetings and to submit all required documents to the City Clerk's Office. (This does not include transcription services) (See Supplemental) – Item not addressed due to time constraints
- h. Discussion and possible action to hire a parliamentarian to train the board on parliamentary procedure at a cost of up to \$500 for one session. – Item not addressed due to time constraints
- i. Discussion and possible action to hire a police officer to attend all regular board meetings at \$50 per hour. – Item not addressed due to time constraints

#### **10. Discussion and possible action on recommendations from the Rules and Bylaws Committee –** Items not addressed due to time constraints

- a. Recommends adopting proposed Standing Rule 17 as follows: Neighborhood Purpose Grants and Community Improvement Projects shall be considered by the Governing Board on two occasions in the fiscal year, to be decided by the full board.
  - i. Applications for Neighborhood Purpose Grants and Community Improvement Projects must be submitted to the website or the Agenda Setting Committee in the format prescribed by the board.
  - ii. Prior to consideration by the board, the Secretary shall review applications for completeness.
  - iii. Applications for Neighborhood Purpose Grants and Community Improvement Projects must be complete before review at a Governing Board Meeting.
- b. Recommends adopting proposed Standing Rule 18 as follows: Special Meetings may be initiated by the presiding officer or a majority of board members. Items for special meetings shall be forwarded to the secretary, who shall compose the agenda and relay it to the Department of Neighborhood Empowerment. The agenda shall be posted to the website prior to 48 hours of the meeting.

#### **11. Discussion and possible action on the proposed Environmental Impact Report (EIR) for China Shipping (Container Terminal Project)**

**Motion** by **James Allen** to amend the letter to include '*We urge the Port of Los Angeles to reinstate an independent citizens committee made up of Neighborhood Council representatives authorized by the State Lands Commission.*', second by **Christian Guzman**, and passed with 7 yes (Allen, Anderson, Galaz, Garland, Guzman, Hall, and Sandoval), 5 noes (Collins, Jones, Koth, Rouser, and Sutton), 1 abstention Ortiz, 1 recused (Couch), 1 out of room (Vought), and 1 left meeting early (Guerrero).

**Motion** from committee as amended, and passed with 8 yes (Allen, Anderson, Garland, Guzman, Hall, Jones, Rouser, and Sutton), 2 noes (Collins and Koth), 3 abstentions (Galaz, Sandoval, and Ortiz), and 1 recused (Couch), 1 out of room (Vought), and 1 left meeting early (Guerrero).

12. **Discussion and possible action to schedule a board retreat in August to discuss and take possible action on, but not limited to, each board member's' roles and responsibilities, review the year's strategic plan, and an outreach plan** – The board will be polled by email for a date of consensus.

13. **Discussion and possible action to vacate the Executive Board positions and elect new board members for the positions of President, Vice President, Secretary, Treasurer, and Outreach & Communications Officer if necessary**

**Motion** by **Christian Guzman** to vacate the existing Executive Board positions and elect new board members for the positions of President, Vice President, Secretary, Treasurer, and Outreach and Communications Officer, second by **Michael Koth**, and passed with 15 yes (Allen, Anderson, Collins, Couch, Galaz, Garland, Guzman, Hall, Jones, Koth, Ortiz, Rouser, Sandoval, Sutton, and Vought), 0 noes, 0 abstentions, and 1 left meeting early (Guerrero).

a. **President**

**Motion** by Michael Koth to appoint **Michael Koth** to serve as **President**, second by Danielle Sandoval, and **Motion** by James Allen to appoint **Christian Guzman** to serve as **President**, second by Christian Guzman. **Christian Guzman** appointed to serve as **President** with 8 votes (Allen, Anderson, Couch, Garland, Guzman, Hall, Rouser, and Sutton), and for Michael Koth 5 votes (Collins, Galaz, Ortiz, and Sandoval), 2 abstentions (Jones and Vought), and 1 left meeting early (Guerrero).

b. **Vice President**

**Motion** by Danielle Sandoval to appoint **Michael Koth** to serve as **Vice President**, second by Michael Koth, and **Motion** by Leslie Jones to appoint **James Allen** to serve as **Vice President**, second by James Allen. **Michael Koth** appointed to serve as **Vice President** with 9 votes (Anderson, Collins, Couch, Galaz, Hall, Koth, Ortiz, Sandoval, and Vought), and for James Allen 5 votes (Allen, Garland, Jones, Rouser, and Sutton), 1 abstention (Guzman), and 1 left meeting early (Guerrero).

c. **Secretary**

**Motion** by Danielle Sandoval to appoint **James Allen** to serve as **Secretary**, second by James Allen, and **Motion** by Michael Collins to appoint **Alexander Hall** to serve as **Secretary**, second by Alexander Hall. **Alexander Hall** appointed to serve as **Secretary** with 11 votes (Anderson, Collins, Couch, Garland, Hall, Jones, Koth, Ortiz, Rouser, Sutton, and Vought), and for James Allen 3 votes (Allen, Galaz, and Sandoval), 1 abstention (Guzman), and 1 left meeting early (Guerrero).

d. **Treasurer**

**Motion** by Danielle Sandoval to appoint **Maria Couch** to serve as **Treasurer**, second by Maria Couch. **Maria Couch** appointed to serve as **Treasurer** with 11 votes (Allen, Anderson, Collins, Couch, Garland, Galaz, Hall, Koth, Ortiz, Rouser, and Sandoval), 4 abstentions (Guzman, Jones, Sutton, and Vought), and 1 left meeting early (Guerrero).

e. **Outreach & Communications Officer**

**Motion** by James Allen to table appointment of the **Outreach & Communications Officer**, second by Danielle Sandoval, passed with 14 votes (Allen, Anderson, Collins, Couch, Garland, Galaz, Hall, Jones, Koth, Ortiz, Rouser, Sandoval, Sutton, and Vought), 1 abstention (Guzman), and 1 left meeting early (Guerrero).

14. **Board Member Announcements and Comments on Non-Agenda Items** - None

15. **Adjournment** – The meeting was adjourned at 9:35 pm. The next scheduled meeting is September 12, 2017.

Respectfully submitted,  
Sheryl Akerblom,  
for the Central San Pedro Neighborhood Council