



# INVOICE

You may pay by ACH/wire to:  
Wells Fargo Bank, N.A.  
Routing #: 121000248  
Account #: 4060542594

Please remit payment to:  
Lloyd Staffing, Inc.  
PO Box 780994  
Philadelphia, PA 19178-0994  
Billing inquiries: 631.370.7433

Credit Cards Accepted



**BILL TO:**  
Attention of: Man-Qin He  
CENTRAL SAN PEDRO NC  
1840 S. Gaffey Street  
#212  
San Pedro, CA 90731

Thank you for choosing Lloyd Staffing

PO#

<b>DATE</b> 09/02/2018	<b>INVOICE NO.</b> 405428	<b>PAGE</b> 1	<b>ACCOUNT NO.</b> 116925	<b>TERMS:</b> Due Upon Receipt
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PERIOD	DESCRIPTION & EMPLOYEE	HOURS	RATE	AMOUNT
08/27/18-09/02/18	<u>Transcription</u> Akerblom, Sheryl	5.50	25.74	\$141.57

Thank you for your part in our Placements with a Purpose program. Every placement generated by LLOYD supports JDRF with a donation to help fight diabetes.	<b>PAY THIS AMOUNT &gt;</b>	<b>TOTAL</b>	<b>\$141.57</b>
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# CALIFORNIA

**Lloyd**  
CONTRACTING MALDEN

16021 Norwalk Boulevard, Suite 205  
Artesia, CA 90701  
PH: 862-850-2555 FAX: 862-850-1104  
http://www.LloydContracting.com

EMPLOYEE PLEASE COMPLETE - Be sure to indicate AM or PM.

DAY	DATE	TIME IN	TIME OUT	LESS LUNCH HOURS	TOTAL HOURS
MON		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
TUES		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
WED	8/29/18	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		3
THURS	8/30/18	<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		2 1/2
FRI		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
SAT		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
SUN		<input type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> AM <input type="checkbox"/> PM		
TOTAL HOURS FOR WEEK TO BE PAID 1/4 HOUR					5 1/4
PLEASE WRITE TOTAL HOURS WORKED HERE					

**EMPLOYEE INFORMATION**

To avoid delays be sure timesheets are completely filled out. This includes required signatures by yourself and authorized representative of the client.

**OVERTIME**  
You are permitted to work overtime only with the request and approval of the client. Approval must be obtained from us by the client. **WORK WEEK:** Work in excess of (40) forty hours in a work week (Monday-Sunday) will be paid at one and one-half (1-1/2) your regular rate.

**LUNCH**  
Your lunch hour will be determined by your supervisor to whom you are assigned. When working a full day, the law requires a minimum of 1/2 hour of lunch.

**ABSENCES - LATENESS**  
Call us immediately if you must be absent or late. Do not call the client. LLOYD STAFFING will call the client.

**ON-THE-JOB SAFETY**  
Employee carries no accident or injury was sustained while working on the assignment that has not been previously reported to the Human Resources office at Lloyd.

**TRAINING**  
You must complete the Training Orientation every time you go to a new assignment.

**INSTRUCTIONS:**  
1. Press family, use a ball point pen.  
2. One separate sheet for each assignment.  
3. Keep ORIGINAL & MAKE COPY to Lloyd, on the Friday night.  
4. Leave CLEAR copy with client company, retain EMPLOYEE copy for yourself.  
5. Unsigned timesheets will be returned without payment.

**REGISTRATION:** All hours must be reported for each day worked. Approximate 4 hours per employee, per day.

**EMPLOYEE NAME:** Sheel Akedblom

**EMPLOYEE SIGNATURE:** Sheel Akedblom

**SOCIAL SECURITY NO.:** 613

**CLIENT SIGNATURE OF SUPERVISOR:** Alexander Hall

**CLIENT NAME:** Central

**CLIENT ADDRESS:** 1840 S. Gaffney St. #212, San Pedro, CA 90731

**REPORT TO:** Alexander Hall

**JOB TITLE:** President

**WEEK ENDING:** 8-2-18

**FIRST TIME AT THIS CLIENT COMPANY?**  Yes  No

**IF YES, TEMPORARY ASSOCIATES MUST INDICATE THEY HAVE RECEIVED THE FOLLOWING QUESTIONNAIRE TRAINING ON THIS ASSIGNMENT. (Please check)**

Emergency Evacuation Procedures  Job Site & General Safety Rules  Policy & Procedures Review

I hereby certify that the hours shown were worked by me during the week ending shown above, and were properly certified by an authorized representative of the facility named above and that I received the required training. I understand I am to contact the office after completing the assignment to determine if there is other work available for me. I agree that if I do not contact the office upon completion of an assignment they can assume I am not available.

**IMPORTANT FOR CLIENT:** Employees of this firm by the client certifies a certification that the TOTAL hours listed are correct as shown, that the work was performed in a satisfactory manner, and agreement by the client to the TERMS and CONDITIONS printed on the reverse side of this form. Please do not advise clients to employees. Minimum 4 hours per employee per day.

Be sure to call Lloyd Staffing immediately when assignment ends or we will assume you are no longer available for work.

**TERMS & CONDITIONS FOR LLOYD STAFFING**

I certify that I am authorized to sign on behalf of the named company ("Customer"), the total hours shown on the reverse side of this timesheet are correct, the work was performed in a satisfactory manner, and my signature is authorization to bill the named Customer. We understand that this person is an employee of LLOYD and is referred to us on a temporary basis. In the event we or any other address, or any company to whom we assign this person, either (a) employ this person on a permanent or temporary basis, (b) use this person's services in a consulting or freelance capacity, or (c) use the person's services through another temporary services within one (1) year after the person's temporary assignment, we agree to pay LLOYD a fee of 25% of the total annualized compensation rate of the employee in the new assignment.

LLOYD guarantees satisfaction with its employee's services by authorizing a four (4) hour guarantee period. If, for any reason, we are dissatisfied with the employee assigned to us, LLOYD will not charge for the first four (4) hours worked by such employee, provided that LLOYD replaces the individual assigned, unless we certify LLOYD before the end of the first four (4) hours, we agree that the employee assigned by LLOYD is satisfactory.

(Subject to the prior agreement between LLOYD and Customer with respect to the services performed hereunder and any future services, that (a) Customer shall not withdraw LLOYD's employees with unannounced premature, casual, irregular or other withdrawals will themselves temporarily or motor vehicles without the prior written consent of LLOYD in such instances and resulting from bodily injury, property damage, theft, fraud, coercion, cargo damage or other public liability damage, (b) LLOYD's insurance does not cover loss or damage caused by the operation of Customer's owned or leased motor vehicles (including LLOYD's employees, and Customer's insurance accepted responsibility for any claims, including the defense thereof, involving bodily injury, property damage, fire, theft, coercion, cargo damage or public liability damage sustained or incurred as a result of a LLOYD's employee driving such vehicle (a), or arising out of or from a vehicle owned or operated by Customer or its employees, (c) LLOYD is not responsible for claims under Federal Bond unless such claims are reported in writing to LLOYD within 90 days after occurrence, (d) Customer shall indemnify and hold LLOYD harmless from claims and demands arising out of the Occupational Safety and Health Act as it relates to premises owned or controlled by Customer and to which LLOYD's employees are assigned and (e) under no circumstances will LLOYD be responsible for claims arising from work performed by LLOYD's temporary employees unless such claims are reported in writing to LLOYD by the Customer within thirty (30) days after the last date of the assignment and accept the obligation to discuss all matters concerning that employment, job assignment, pay procedure, etc., with LLOYD.

Temporary employees are assigned to Customer's job site based upon the job description given and the known qualifications of the employee. UNAUTHORIZED WORK PERFORMED BY LLOYD'S EMPLOYEES IS STRICTLY FORBIDDEN. ANY TEMPORARY EMPLOYEES IN UNAUTHORIZED WORK LAW NOT BE COVERED UNDER LLOYD'S WORKERS COMPENSATION INSURANCE.

Customer acknowledges its understanding that LLOYD's employees are for labor and agree to pay such premium upon receipt. If any employee remains unpaid thirty (30) days after invoice date, Customer agrees to pay LLOYD a late payment charge at the rate of 1-1/2% per month (18% per annum) on each unpaid amount. Customer also agrees to pay LLOYD the reasonable costs of collection, including its reasonable attorney's fees and expenses.

Central Transcript

## Tracy Crocco

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**From:** Sheryl Akerblom <sakerblom@yahoo.com>  
**Sent:** Saturday, September 1, 2018 8:26 PM  
**To:** Luly Santana; Hazel Dunham  
**Cc:** Matt Garland  
**Subject:** Akerblom time sheet transcription for Central San Pedro NC w/e 9-2-2018 - for agenda setting and special meeting  
**Attachments:** Akerblom Central SP NC transcription Agenda Setting meeting we 9-2-2018.pdf

Hello Luly and Hazel,  
Please see the attached time sheet. Please confirm receipt by return email.

5.5 hours transcription for Central San Pedro NC - 5.5 hrs x \$25.74 = \$141.57

Thank you,  
Sheryl Akerblom