



## SPECIAL BOARD & STAKEHOLDER MEETING MINUTES

**Tuesday, August 14, 2018**

**Port of Los Angeles High School, 250 W. 5<sup>th</sup> Street, San Pedro, CA**

- Call to Order and Roll Call:** The meeting was called to order at 9:25 pm, by President Christian Guzman. There was a quorum with 11 Board Members, and approximately 2 stakeholders present.

Board Members	Roll Call/Attendance
James Allen	Absent
Frank Anderson	Present
Rachel Bruhnke	Present
Louis Caravella	Present
Jane Castillo	Present
Maria Couch	Present
Donald Galaz	Excused
Matt Garland	Present
Jose Guerrero	Absent
Christian Guzman	Absent
Alexander Hall	Present
Ryan Hemphill	Present
Jeffry McBurney	Absent
William Marmolejo	Excused
Claricza Ortiz	Present
Khixaan Obioma-Sakhu	Present
Danielle Sandoval	Present

- Adoption of Agenda** – Approved without objection
- Outreach Committee Report - Mission Statement, Outreach Volunteers, Coffee w/ the Council** – Item not addressed due to time constraints.
- Motion to approve 2018 Fiscal Year Budget Adjustments to include the creation of itemized amounts for standard operating procedures:**

Printing and Advertising	\$1000	Food Services	\$2500
Social Media Platforms	\$4800	Interpretive Services	\$4600
Administrative Staffing	\$3400	Sound System	\$1800
The Mail Room	\$4700	Elections	\$10000
Port of LA High School	\$1200		

Motion by **Maria Couch** to approve 2018 Fiscal Year Budget Adjustments to include the creation of itemized amounts for standard operating procedures as noted above, second by **Claricza Ortiz**, and passed with 7 (Anderson, Bruhnke, Caravella, Castillo, Couch, Hall, Obioma-Sakhu), 2 noes (Garland and Sandorval), 2 abstentions (Hemphill and Ortiz), and 4 left meeting early (Allen, Guerrero, Guzman, and McBurney).

- Whereas vendors and board members were not paid or reimbursed in a timely fashion due to administrative and/or operational technicalities, motion to reimburse the following:**

Core Project Management Essentials	\$375
Khixaan Obioma-Sakhu	\$325.23
Interpretive Services	\$1134
Port of LA High School	\$1200
Ports O'Call Restaurant	\$1149.75

Motion by **Maria Couch** to approve reimbursements as noted above, second by **Claricza Ortiz**, and passed with 10 (Anderson, Caravella, Castillo, Couch, Garland, Hemphill, Hall, Obioma-Sakhu, Ortiz, and Sandoval), 0 no, 1 abstention (Bruhnke), and 4 left meeting early (Allen, Guerrero, Guzman, and McBurney).

6. **Motion to choose the logo designs for Public Safety Committee Adopt-a-Block Program and Outreach Committee Give Day Program** – Item not addressed due to time constraints.
7. **Public Comment** – None
8. **Adjournment** – The meeting was adjourned at 9:30 pm. The next regular meeting is September 11, 2018.

Respectfully submitted,  
 Sheryl Akerblom,  
 for the Central San Pedro Neighborhood Council