

Joint Outreach & Communication and Finance
Committee SPECIAL Meeting
Tuesday, April 3, 2018
San Pedro Regional Library (Conference Room)
931 S. Gaffey Street, San Pedro CA 90731 6:30
p.m.
AGENDA

1. Call to Order - 6:40pm
2. Welcome and Introductions - Danielle Sandoval (Committee Chair) Khixaan Obioma-Sakhu (Board member), William Marmolejo (Board member), Louis Caravella (Board member), Windy Barnes Farrell (Stakeholder), Celeste Villanueba (Stakeholder).
3. Public Comment on Items not on the Agenda - Windy Barnes Farrell announced that she is putting together a summer concert in the summer 2018 and was interested in funding from the CeSPNC.
4. Review roles and responsibilities of the Outreach and Finance Committee - Danielle Sandoval gave a brief insight and examples of outreach events and discussed the importance of branding the CeSPNC.
5. Committee Member Sign Up - Danielle Sandoval noted that since the CeSPNC board has had several new members in less than a year and several committee members have been a no show for over 6 months plus, it was necessary to remove all members for non attendance and the only members that shall remain will be as follows Maria Couch, CeSPNC Treasurer per the bylaws, Danielle Sandoval, Budget and finance chair. In order to conduct business Louis Caravella, Khixaan Obioma-Sakhu and William Marmolejo sign up to be Committee Members of both the Outreach and Budget & Finance Committee. Recommendation was made by Danielle Sandoval to place on the CeSPNC April agenda that committee members may step down and committee sign up will be requested at the April 2018 stakeholders meeting. ((Claricza Ortiz was discussed in item 9)). Motion by Danielle Sandoval, Seconded by Khiaaxn Obioma-Sakhu 4 yes (Sandoval, Obioma-Sakhu, Marmolejo, Caravella), 0 No, 0 Abstention.
6. Cabrillo Beach Youth Center Presentation - No Presentation was given due to non attendance of representatives from the Carrillo Beach Youth Center.
7. Sharefest Workday Project and Possibly Review and Discussion of Neighborhood Purpose Grant Application for for funding in an amount not to exceed \$6000 - No Presentation was given due to non attendance of representatives from requester and no documentation was submitted to the chair for discussion. Motion by Danielle Sandoval to place Sharefest on the April stakeholders meeting agenda and table NPG per the CeSPNC bylaws, seconded by William Marmolejo 4 yes (Sandoval, Obioma-Sakhu, Marmolejo, Caravella), 0 No, 0 Abstention.
8. Discussion and Possible Creation of a Subcommittee who will be in charge of
 - a. RFP guide lines and Eligibility Requirements
 - b. Make sure there is no Cross Conflict with Branding Logo and identifying any Issues Before Recommending to the CeSPNC Board
 - c. Recommending Graphic Design to the CeSPNC Board
 - d. Make Sure that the Winner is PaidMotion by Khixaan Obioma-Sakhu to place on the April CeSPNC Stakeholders Meeting Agenda for the board to appoint a "Point Person" to collect all documentation for the RFP and present it at the May Outreach meeting. Seconded by Danielle Sandoval 4 yes (Sandoval, Obioma-Sakhu, Marmolejo, Caravella), 0 No, 0 Abstention.

9. Announcement and Discussion of Recommending New Outreach & Communications Chair to CeSPNC Board Members (Action Item). Danielle Sandoval announced that the Outreach Chair Claricza place this item on the agenda due to a conflict in her schedule she will no longer have the availability to chair the committee. Danielle Sandoval stated that she didn't know if Ms. Ortiz was stepping down as a committee member as well and that can be addressed at the April Stakeholders meeting if she is in attendance. No action was taken

10. Update on Community Bingo Event and Motion to purchase napkins and beverages for the event. In addition, increasing the approved amount for the event and buy prizes not to exceed \$500 for the Community Bingo Event on April 13, 2018 (Possible Action Item). Motion by Danielle Sandoval to place this item on the CeSPNC Stakeholders Agenda for action, Seconded by Khixxan Obioma-Sakhu 4 yes (Sandoval, Obioma-Sakhu, Marmolejo, Caravella), 0 No, 0 Abstention.

11. Adjourn 8:40 pm