

Joint Outreach & Communication and Finance Committee

Wednesday, February 7, 2018
San Pedro Regional Library (Conference Room)
931 S. Gaffey Street, San Pedro CA 90731
5:15 p.m.

AGENDA

1. **Call to Order:** The meeting was call to order at 5:18 p.m., by the Finance Chair Danielle Sandoval. There was a quorum of 5 people including committee members Lou Carvalleta, Claricza Ortiz (Chair of Outreach & Communications) , Danielle Sandoval (Chair of Finance), and stakeholders Jane Castillo , John Stinson , and Lavester Williams.
2. **Welcome and Introductions:** Danielle Sandoval welcomed everyone and introduced herself and the Outreach Chair.
3. **Committee Member Sign Up:** No Committee Member Sign-up.
4. **Discuss Branding and art contest for new CeSPNC logo. (Possible Action Item)**
 - a. Motion by **Danielle Sandoval** to put a call out for an RFP for an artist to submit a rendering (s) for a new CeSPNC logo and **Second Jane Castillo**, and passed with 5 yes (John Stinson, Levester Williams, Lou Caravella, Jane Castillo, Danielle Sandoval), 0 No, 1 abstention (Ortiz).
5. **Presentation and discussion of creating a educational booklet on civic engagement for youth in an amount not to exceed \$2000. (Possible Action Item)**
 - a. Motion by **Danielle Sandoval** to create a booklet on Civic Engagement with a budget not to exceed \$2,000 **Second by John Stinson** and passed with 5 yes (John Stinson, Levester Williams, Lou Caravella, Jane Castillo, Danielle Sandoval), 0 No, 1 abstention (Ortiz).
6. **Discussion of purchasing CeSPNC Outreach Merchandise in an amount not to exceed \$5000. (Possible Action Item.)**
 - a. Motion by **Danielle Sandoval** to replenish CeSPNC outreach merchandise in the amount not to exceed \$5,000 to purchase flash drives, bags, pins, stress balls, first aid kits, fidget spinners, 15 t-shirts with the city logo and CeSPNC, 25 hats, and one banner **Second by Lou Caravella** and passed with 5 yes (John Stinson, Levester Williams, Lou Caravella, Jane Castillo, Danielle Sandoval), 0 No, 1 abstention (Ortiz).
7. **Discussion to Purchase Board Member Name Tags in an amount not to exceed \$500. (Action Item)**
 - a. Motion by **Danielle Sandoval** to purchase Board Member name tags in the amount not to exceed \$500 **Second by John Stinson** and passed with 5 yes (

Levester Williams, Lou Caravella, Jane Castillo, Danielle Sandoval, John Stinson), 0 No, 1 abstention (Ortiz).

8. Discussion of Community Workshops

- a. No motions
- b. Suggested comment to do a survey on what Stakeholders need, then possible discussion of workshops.
- c. Lavester Williams suggested to conduct literacy readings by reading books to participants who want to improve their literacy skills.

Discussion and Possible Approval of Community Bingo Flyers and Budget for March and April

- a. Motion by **Danielle Sandoval** to allocate \$400 for refreshments for both events (April and May Community - Bingo) **Seconded by John Stinson** and passed with 5 yes (Levester Williams, Lou Caravella, Jane Castillo, Danielle Sandoval, John Stinson), 0 No, 1 abstention (Ortiz).

9. Open Discussion on Council File 18-0045 including possible resolutions (Possible Action Item).

- a. Motion by **John Stinson** to take a stance on Council File 18-0045 including possible resolution (possible action item) **Second by Levester Williams** and passed passed with 4 yes (Levester Williams, Lou Caravella, Jane Castillo, John Stinson), 0 No, 1 abstention (Ortiz).

10. Public Comment on Non Agenda Items

- a. John Stinson from the San Pedro Art Association invites the public to attend an artist reception for the 2015 San Pedro All Grades Student Art Competition Exhibition Sunday, June 7th from 2-5 p.m. at Crafted at the Port of Los Angeles in San Pedro.
- b. Jane Castillo announce possibility to help promote awareness to adopt a pet (s) (bunnies).
- c. Claricza Ortiz announced the Town Hall with LAPD Harbor, Neighborhood Prosecutors, Mike Feuer, Lunar New Year Festival, LA Waterfront Town Hall, and Community Bike Ride with LAPL Book Bike.

11. Updates: None

12. Adjourn: The meeting was adjourned at 6:58 p.m. The next meeting will be