



CENTRAL SAN PEDRO NEIGHBORHOOD COUNCIL

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STAKEHOLDER MEETING MINUTES

TUESDAY, SEPTEMBER 9, 2014

Port of Los Angeles High School, 250 W. 5th Street, San Pedro, CA

1. **Call to Order and Roll Call:** Meeting called to order at 6:32pm by Vice President Debbie Rouser. (Quorum of 12 Board Members). Approximately 20-25 stakeholders present.

Board Members	Roll Call/Attendance
James P. Allen	Excused
Frank Anderson	Present
Sue Castillo	Present
Karen Ceaser	Present
Donald Galaz	Present
Katherine Gray	Present
Jose Guerrero	Present
Alexander Hall	Present
Grant Hartwell	Absent
Debra Hunter	Excused
Collin King	Present
Kali Merideth	Absent
Khixaan Obioma- Sakhu	Present
Debbie Rouser	Present
Danielle Sandoval	Present
Andrea Serrao	Absent
Carrie Scoville	Present

2. **Public Comment on Non-Agenda Items:**

- a. **Ann Lee Carpenter from Port Tech LA:** Asked that people vote for Port Tech LA at the [My LA2050 Grants Challenge](#) web site. She also spoke about the upcoming 5th annual Port Tech EXPO on September 17th and let board members know that there is a discount on admission for Neighborhood Council board members.
- b. **Darlene Zavalney:** Chair of Youth and Outreach committee of the Northwest San Pedro Neighborhood Council, announced a free Movie Night in Peck Park on October 25th.
- c. **Carter Calhoun:** from Toberman Neighborhood Center asked that people vote for Toberman Neighborhood Center at the [My LA2050 Grants Challenge](#) web site. Toberman and the Port of LA are co-sponsoring the Paper Yacht Challenge fund raiser on Wednesday, September 10th at the Port's Fan Fare Fountain at 4 pm.

3. **Reports from First Responders (LAPD):** – Senior Lead Officer Junior Nua commented on crime in the San Pedro area. He provided a six page print out with maps of crime locations and detailed statistics. Highlights of his report included the following statistics:

- a. Violent crime is down throughout the city division by 13.5%; Property Crime is down 10.3%; Part one crime down 11.1%
- b. The Harbor Division statistics are: Part 1 crime down 5.1%, Property crime down 7.6% and Violent crime up 9.5%, city of LA wide violent crime is up 6%.
- c. City Attorney Mike Feuer is starting a Neighborhood Justice Program and they are looking for volunteers to participate in the program. Debbie Rouser asked if someone could come give a presentation on the Program at a future meeting. She was told to contact Peter Borenstein.

- d. A stakeholder asked a question on the closed Harbor Division Jail and was told that there is still no answer. Officer Nua said there were inspectors from the City at the jail today. He stated that it takes officers approximately 2 hours to process someone at the next nearest jail facility.
4. **Port of Los Angeles Presentation:** Augie Bezmalinovich, Community Affairs for the Port, provided a PowerPoint presentation on the status of the development of Ports O' Call including a recap of the time line to date. Highlights from his reported included:
 - a. At the Board of Harbor Commissioners meeting on May 1st the board requested a feasibility study of the proposal from the Los Angeles Waterfront Alliance. The study is due to be complete by September 22nd.
 - b. The Port of LA is working on a design for the Sampson Way intersection. They are considering including a parking structure in the plan. The Port of LA is currently conducting a parking study of parking along the waterfront and in downtown San Pedro. The Port is also conducting a study with CalTrans of the Sampson Way intersection as it relates to the highway/freeway off ramp.
 - c. Augie reported that because there is no agreement/contract yet he can only give an overview of the process for now. He will have more information once the feasibility study is complete later this month.
 5. **Port of Los Angeles Monthly Report:** After his presentation, Augie gave his usual monthly report:
 - a. The next Board of Harbor Commissioners meeting will be September 18th at 6pm at Bannings Landing and October 2nd at 8:30am at the Port Admin Building.
 - b. A mockup of billboards that are up along local freeways was shown to the board.
 - c. The Tall Ships event was a great success. The enormous rubber duck was a huge attraction.
 - d. Two weeks of night time closures of the Harbor Blvd. off ramp from CA-47 South will be happening soon.
 - e. The Port of Los Angeles Lobster festival is September 12th, 13th, and 14th. Coupons for \$1 off admission and flyers for the event were distributed.
 - f. The Red Bull Global Rally Cross is September 19th, 20th, and 21st. They will begin building the track on September 9th and 10th. On Friday the 19th admission is free.
 - g. There will be a memorial to 9-11 at the USS Iowa on Thursday from 7pm to 9pm.
 - h. There will be a STEAM (Science, Technology, Engineering, Arts and Math) Carnival at Crafted on October 25th and 26th. There is a volunteer information meeting at Crafted September 17th from 7pm to 8pm.
 - i. Paper Yacht Challenge fund raiser on Wednesday, September 10th at Fan Fare Fountain at 4pm cosponsored with Toberman Neighborhood Center.
 - j. Hot Import Nights car show in downtown San Pedro on September 20th after Red Bull Global Rally.
 6. **NCPAC** (Neighborhood Council Port Affairs Committee): Frank Anderson reported on the last meeting of the NCPAC. An action item regarding hiring an Administrative Assistant to take minutes at the meeting was tabled until the logistics of the funding are worked out.
 7. **DONE** (Department of Neighborhood Empowerment): Tom Soong, the Harbor Area Coordinator for DONE announced the Congress of Neighborhoods on September 20th at 8am at city hall. Mayor Garcetti will give the opening speech. After the main meeting and workshops there will also be action sessions. Several Central SPNC board members have already registered for the event.
 8. **Outreach Committee.** Donald Galaz reported:
 - a. **Motion to Support the Tax Credit Program (Ex-Offender Program) (Action Item)** – It is proposed that the board send a letter in support of the Ex-Offender Job Fair on October 21st. The outreach committee will draft a letter and present it at the October meeting. Sue said they need volunteers for the job fair to conduct mock interviews with the participants. Item tabled until next month when letter is drafted and presented.

- b. **Discuss and Consider First Thursday Central Outreach Event at Chamber of Commerce (Action Item)** - San Pedro Chamber of Commerce offered Central San Pedro Neighborhood Council a table at their building on First Thursday for the board to pass out material. However, the material needs to be updated with current board member names and new ideas such as from the strategic plan. This item was tabled until updated material can be generated and presented to the board for review. Stakeholder Michael Gatanz recommended that Council have a regular presence at first Thursday.
 - c. **Pathways to Employment** – Partner with the NWSPNC (Action Item) – Laurie Jacobs, Chairperson for Northwest San Pedro Neighborhood Council Pathways Committee, provided an overview of the 4th Annual Pathways to Employment event which caters to youth ages 16 to 22 years old. The event will be held next year on Saturday, April 25th. The event includes workshops on resume writing, interviewing, how to dress, how to find a job, as well as presentations by several professionals on specific careers. Since the event is for all of San Pedro, Northwest SPNC is inviting Central SPNC to contribute to the planning of the event and be a sponsor at an amount not to exceed \$200.00. They are considering two venues; POLA and San Pedro High School Olguin Campus. They want to have the event each year at locations that reach all of San Pedro so they are leaning toward POLA for this year. At this point they are just asking for board member(s) to be on the planning committee. **Motion by Karen Ceaser, seconded by Sue Castillo, that the Central San Pedro Neighborhood Council support the NWSPNC Pathways to Employment event. Motion passed with 11 yes (Anderson, Castillo, Ceaser, Galaz, Gray, Guerrero, Hall, King, Obioma–Sakhu, Sandoval, Scoville); 0 no; 1 abstention (Rouser).** (Any funding will be presented for approval at a future meeting).
 - d. **Discuss feasibility of meeting in October at the Downtown Harbor** – There had been a suggestion to have one of the monthly stakeholder meetings at the Downtown Harbor. The item was tabled for further consideration. Several board members felt that moving the meeting would be problematic and that they would lose stakeholders attendees.
9. **Land Use and Public Works Committee.** Report from Sue Castillo:
- a. **Update on proposed expansion of Goodfellas Bar, 356 6th St:** It was reported that the proposed expansion has been tabled indefinitely by the business owner.
 - b. **Update on 6th & 7th Street:** There was a recommendation from the LUPW Committee for support of Alan Johnson’s proposal for a feasibility study regarding conversion of the 300 and 400 blocks of Sixth and Seventh Streets to one way streets and submission of a letter to LADOT. The following draft letter to LADOT was presented:
Subject: Request to report on the feasibility of converting the 300 and 400 blocks of Sixth and Seventh Streets to one-way traffic
Downtown San Pedro struggles with insufficient parking to meet special event and other high demand times. Alan Johnson of Jerico Development has proposed that the 300 and 400 blocks of Sixth and Seventh Streets be converted to one-way (Westbound and Eastbound, respectively) in order to allow for the installation of diagonal parking. We agree that converting these street portions to one-way in order to provide for a significant number of addition parking spaces sounds like a reasonable idea, and understand that existing loading zones are to be preserved. Please move forward with whatever studies are needed in order to determine the feasibility of this concept.
We look forward to an official written response from your department as soon as possible. If there are any questions regarding this request, please contact Sue Castillo, CSPNC board member and Chair of its Land Use & Public Works Committee.
 There was discussion on the costs involved with the feasibility study, the meters, and concern about lane size reduction affecting truck and bus traffic due to the diagonal parking. **After discussion, the recommendation to send the letter to the DOT was approved with 5 yes (Anderson, Castillo, Gray, Obioma – Sakhu, Sandoval); 3 no (Ceaser, Guerrero, King,); 3 abstention (Galaz, Scoville, Rouser).**

- c. **Follow up on Gas Station Development:** Recommendation for support with conditions of gas station development at 311 N. Gaffey Street, with a letter to Buscaino. (Action Item) – The developer made several of the changes that the council recommended. However, they did not provide elevations or renderings, though they say they are to come. The board has requested a copy of final conditions of the contract so the board can track future items. A draft letter to Councilman Buscaino was presented in the agenda package for approval. The letter reads as follows:

Dear Councilman Buscaino,

The Central San Pedro Neighborhood Council has been working with the developer since 2013 and is happy to report that most of our concerns have been addressed in a positive fashion. The landscaping and monument sign base are now planned to coordinate with the Entrance Park, and the Building Bureau-required concrete block wall which was felt to be an unattractive graffiti magnet has been eliminated, for the most part. We have generally supported the plan for a gas station on this corner, as there are no other fueling stations along the Southbound side of Gaffey Street.

However, no elevations or renderings of the building or fueling canopy have been produced or shared, and it is our understanding that none will be produced until the developer receives their entitlement to build on this lot and a long-term tenant is secured (in that order). We are sure that you will agree that, at this critical time, we still have an obligation to work together to ensure that whatever is built here maximizes the opportunity to beautify Gaffey Street.

Our final request to you is to ensure that the community does have an opportunity to review and comment upon the final building design (including color scheme), and that we receive a copy of the final conditions of approval for our records.

Sincerely, etc.

COPY: Heather Anderson, Ryan Ferguson

There was discussion about walls and whether they have requested an alcohol permit. To date they have not, but they probably will. Stakeholder John (last name not provided) had a question regarding traffic related to the adjacent condo development. **After discussion the recommendation to send the letter to the Councilman was passed with 8 yes votes (Anderson, Castillo, Galaz, Gray, Guerrero, King, Sandoval, Scoville); 0 no votes; and 3 abstentions (Ceaser, Obioma–Sakhu, Rouser).**

- d. **Light Rail Expansion of Greenline (MTA Report from 2009)** – The board is looking to form an ad hoc committee for advocates of connecting existing transportation lines with those to come in the future as the waterfront develops. Considering posting the request on the Center SPNC website and sending notice to Northwest and Coastal SPNC to see if they have likeminded people who want to contribute to a recommendation to the proper entities.

10. Update on Community Projects (Sue Castillo):

- a. **Urban Greening** – There is no schedule for next workshop so nothing to report.
- b. **Gaffey Street Conceptual Plan** – They are having their second workshop in October, date and time still to be determined. They had a grant from REDBOX to do pop up space. The library is no longer interested in hosting the pop up event. They are working with the Mayor's office and people from the library to see if they can still work out having the pop up space. They now have business consultants that are starting to meeting with business owners along Gaffey Street and they will be bringing findings and suggestions to their next workshop. The plan is due to be complete in late January of 2015. They have received a grant from the Harbor Community Benefit Foundation to improve the landscaping in front of the library.
- c. **Lilyan Fierman Walkway Improvements** – The project is moving ahead, construction documents should be complete by the end of September and the project completed possibly by early next year. The paving plan is to include very durable long lasting paving. There are now no funds budgeted for an entrance arch or benches, or the commemorative plaque. They are working with Councilman Buscaino's office and have a grant application in process for getting the plaque.

11. Finance Committee Report:

- a. **Treasurers Report:** Danielle obtained a bank statement from DONE. Some of the items paid from this fiscal year were bills carried over from the prior fiscal year that will be reimbursed to the council by DONE. No specific date for reimbursement was given.
- b. **Recommendation from Finance Committee to allocate up to \$1,666.67 for support of the LAPD Young Women's Conference with the expectation that at least three Harbor Area neighborhood councils will participate and contribute to the request for \$5,000.** (Motion from Committee; moved by Donald Galaz, seconded by James Allen and passed with three yes votes, 1 no vote). – Donald attended Costal SPNC's agenda setting meeting last night to address this issue with them. Costal is interested in contributing and will place the issue on their agenda for this month's meeting. Northwest SPNC has also been contacted about contributing, however, they have already met for this month. Harbor City NC was also contacted, however, their board is having selections this month a will not have a board in place in time to address this issue. Donald also attempted to contact Wilmington NC but did not receive any response. There was board discussion of the program and event. Stakeholder Linda Alexander suggested that the board look into the actual proposal, of which Donald has only one copy.
Motion by Sue Castillo, seconded by Khixaan Obioma-Sakhu, to amend the dollar amount to \$2,500.00, and that the council will get sponsorship credit. The motion to amend was passed with 10 yes (Anderson, Castillo, Ceaser, Galaz, Gray, Guerrero, King, Obioma–Sakhu, Sandoval, Scoville); 0 no; 1 abstention (Rouser).
Vote on motion from committee as amended passed with 10 yes (Anderson, Castillo, Ceaser, Galaz, Gray, Guerrero, King, Obioma – Sakhu, Sandoval, Scoville); 0 no; 1 abstention (Rouser).
- c. **Recommendation from Finance Committee to allocate \$750 for sponsorship of the San Pedro International Film Festival.** (Motion from Committee: moved by James Allen, seconded by Danielle Sandoval and passed with three yes votes, 1 no vote). – Donald Galaz noted that the film festival requested \$1,500.00 from the council last year, however their 501(c)3 was not yet in order so the council was unable to give them funds. Stakeholder Bob Gelfand spoke on behalf of the film festival requesting that the council reconsider giving the \$1,500.00 as requested since the council did not contribute last year. Ziggy Murkich, founder of the film festival, gave an overview of the event and highlights from last year which included workshops and partnerships with Boys & Girls Club and others. As part of the festival they sponsor youth programs including making short films using cell phones, and provide information about film industry careers. The festival is October 10th to 12th, 2014. Sue questioned the festivals annual budget and other contributors. Their budget last year was \$13,000.00, of which PBID contributed \$5,000.00, Don Knabe's office contributed \$5,000.00, and others. This year PBID is contributing \$3,500.00 (they now have a cap) and Don Knabe's office contributed \$3,500.00 and they asking Coastal SP NC for \$1,500.00. There was board discussion of the proposal submitted to the board as it is not clear exactly what they were requesting from the council.
After discussion, there was a motion by Carrie Scoville, seconded by Khixaan Obioma-Sakhu, to amend the dollar amount to \$1,500.00 with funds to be deducted from the OUTREACH budget line item. Passed with 8 yes (Anderson, Castillo, Galaz, Gray, Guerrero, King, Obioma – Sakhu, Scoville); 0 no; 3 abstention (Ceaser, Sandoval, Rouser). Vote on motion from committee as amended passed with 8 yes (Anderson, Castillo, Galaz, Gray, Guerrero, King, Obioma – Sakhu, Scoville); 0 no; 3 abstention (Ceaser, Sandoval, Rouser).
- d. Request from San Pedro Chamber of Commerce for sponsorship of the Holiday Parade awaiting submission of required paperwork.
 - i. This item was tabled as paperwork from San Pedro Chamber of Commerce was not properly presented. As the event is in December there is still time to revisit the item.

12. Secretary's Report:

- a. Update on Budget Packet/Strategic Plan sent to DONE: Khixaan Obioma-Sakhu reported the strategic plan as approved by the board was submitted to DONE on time.

13. Other Committee Reports:

- a. **Report on CES 101 Related to Ad Hoc Committee on homelessness** (Sue Castillo) – Approximately 18 people attended the meeting. They heard from Shari Weaver of Harbor Interfaith Services (HIS) who is looking for volunteers and it is hoped that the ad hoc committee can help expand the volunteer base for HIS.
- b. **PBID Report** – Katherine Gray reported that the PBID voted on conducting a feasibility study for the change of 6th & 7th streets to one way streets. She also commented that several members of PBID are leaving and/or retiring.
- c. **ACE Report** – A written report was included in agenda packet for review by board members.
- d. **HANC Report** – Frank reported that Lauren Halligan, the Neighborhood Prosecutor for the Harbor Area gave a presentation at the HANC meeting. They also discussed the BONC proposal of a single sheet form on bullying and sexual harassment for NC board members to sign in lieu of additional formal training.

- 14. Approval of August 12, 2014 Board and Stakeholder Meeting Minutes** – Motion by Sue Castillo, seconded by Carrie Scoville, to approve the August 12, 2014 meeting minutes as submitted. Passed with 10 yes (Anderson, Castillo, Ceaser, Galaz, Gray, Guerrero, King, Obioma – Sakhu, Sandoval, Scoville); 0 no; 1 abstention (Rouser).

- 15. Adjournment:** The meeting was adjourned at 9:05 pm.

Respectfully submitted,
Sheryl Akerblom
for the Central San Pedro Neighborhood Council